



MEETING #10/16 MINUTES

HELD OCTOBER 3, 2016 AT
HOLY SAVIOUR SCHOOL, MARATHON

PRESENT: Trustee: Hugh McCorry, Chair
Carol Barnes
Marline Ilijow
Shirley Jean
Bill McKay
Lawrence McParland
Lilliana McPherson
Judy Wawia

Administration: Alexa McKinnon
Scott Adams
Kerry Desjardins
Rod McKinnon
Tina Visintin
Jody Weller

ABSENT: Trustee: Amanda Monks (Excused Absence)

Guests: Maria Vasanelli - Consultant
CASST Team
Father Terry Sawchuk

Recorder: Deana Figliomeni

OPENING PRAYER

The meeting commenced at 12:45 p.m. with a reading of the Traditional Territories Identification, Opening Prayer and the Board's Mission. Father Terry Sawchuk was introduced to the Board of Trustees and gave some background information on what he has been working on at the schools as his role as Chaplain (e.g. promoting Catholicity).

APPROVAL OF AGENDA

Resolution #66/16

Moved By: Trustee Ilijow
Seconded By: Trustee Jean

THAT the agenda for Board Meeting #10/16 being held on October 3, 2016 be accepted as amended.

CARRIED

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Resolution #67/16

Moved By: Trustee McPherson
Seconded By: Trustee McParland

THAT the Board acknowledges and accepts the excused absence of Trustee Monks from attending Board Meeting #10/16 held October 3, 2016.

CARRIED

APPROVAL OF MINUTES

Resolution #68/16

Moved By: Trustee Jean
Seconded By: Trustee McKay

THAT the minutes for Board Meeting #9/16 held September 14, 2016 be accepted as amended.

CARRIED

DECLARATION OF PECUNIARY INTEREST

There were no declarations of any pecuniary interest from the Board members.

PRESENTATIONS

1. Director of Education (A. McKinnon)

- **CASST Members** - The SCEL's led all meeting participants in a smudge and this was followed by the presentation from the CASST Team on their upcoming goals for the 2016/17 school year. The top priority will be engaging students and welcoming them to reduce student absenteeism. By December 2016, a baseline survey will be administered and data will be collected. A google form has been created to track who has been using the CASST Team services. Each CASST member presented his/her portfolio for the school year (A. Baker, J. Carrier, R. Skillen, D. Hogue, C. Sherriff, C. Gionette, P. Hardy) and it was noted that they are most effective when they work collaboratively as a team, even though they do have their own responsibilities and portfolios.
- **Monday Memo** - Mrs. McKinnon spoke of the importance of the Monday Memo as a system tool and how it keeps everyone informed of what is happening.

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- **EQAO Results** - A summary of EQAO results was presented by the three Superintendents comparing the Board to the Province (Levels 3 and 4). Our standards are faring very well for Grade 3, but we need to work on the area of Grade 6 Math. Case Management sessions in each school will focus on improving these results. From October 11-14, Sandra Herbst will be in our schools assisting in the development of Math Strategies. Data was also shared on Grade 3 and Grade 6 Reading, Writing and Math scores above the provincial standard. Mrs. Visintin is having conversations with the new Ministry EQAO rep about how she can assist our Board. Mrs. Visintin will share the Grade 9 EQAO results of former students at the next Board meeting.

2. **Superintendent of Education (K. Desjardins)**

- Mrs. Desjardins presented her monthly report to the Board. It was noted that Early Learning is back to being called the Kindergarten program. Focus in the Board this year will be Learning For All.

3. **Superintendent of Education (T. Visintin)**

- Adult Faith Formation, FSL and the Math Facilitator were the topics highlighted in Mrs. Visintin's monthly report. Wendy Maxwell will be hosting AIM training on October 4 and 5, 2016. On October 25 and 26, Sister Maria Ciccarelli will be hosting a session on Adult Faith Development with Grade 2 teachers. A copy of the letter of the Family Life Program was shared with members of the Board.

4. **Superintendent of Education (J. Weller)**

- Ms. Weller's report focused on Indigenous Education, student engagement, improving rates of absenteeism, student wellness and NLC capacity. Included with Ms. Weller's presentation was the Student and Community Engagement Leads monthly report. November 21, 2016 will be the system-wide Aboriginal Day in Nipigon. Plans are underway and all Trustees are invited to attend.

5. **Supervising Manager of Finance (S. Adams)**

- **Certain Receivable Balances** - Mr. Adams status report was as of August 31, 2016. Trustees would like to be informed of what is in the reserve funds, and their purpose. Mr. Adams will present this information at the next Board meeting. He is currently working on a chart of budget codes for Operational items.
- **Audit Committee** - The next Audit Committee meeting will be on October 13th at 3:00 pm at the CEC or via teleconference. Mr. Adams will be sending out the meeting details to committee members. Trustee McKay questioned how personnel costs are being funded. Mr. Adams and Mrs. McKinnon addressed his inquiries.

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- **Legislative Changes Re Designated School Support** - Previously the default mechanism for property tax designation (English Public) was fundamentally unfair to both Catholic and French-language Boards. OCSTA is fully supporting the amendment to the Land Registration Reform Act requiring owners to designate school support at the time of acquiring property.
- Mr. Adams noted that no financial statements are available at this time as it is too early in the school year to see any trends. Mr. Adams proposed adopting quarterly reporting which is the norm for many boards throughout the province.

6. Supervising Manager of Plant & Information Technology (R. McKinnon)

- Mr. McKinnon indicated that a portable is being purchased to provide more room for student learning at St. Edward School. Staff will move out of the classroom and into the portable.
- As we are not able to meet required accessibility legislation for the CEC building, progress is ongoing at the former daycare facility in Terrace Bay. These type of capital projects require government funding, so by February 2017, a proposal needs to be submitted on any future projects.
- The launch of the new Board website will be coming soon. IT and Senior Administration are currently working on the content which is one of the most important areas of our website.

COMMITTEE OF THE WHOLE

Resolution #69/16

Moved By: Trustee Jean
Seconded By: Trustee McParland

THAT we resolve into Committee of the Whole with Trustee McCorry in the Chair and that the meeting shall not be open to the public pursuant to Section 207(2) of the Education Act (R.S.O., 1980).

CARRIED

Resolution # 70/16

Moved By: Trustee McPherson
Seconded By: Trustee Wawia

That the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

CARRIED

(Senior administrators left the meeting room at this time except the Director and Ms. Vasanelli.)

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MATTERS REQUIRING DECISION OR ACTION

1. Board Policy

Resolution #71/16

Moved By: Trustee McPherson
Seconded By: Trustee Ilijow

THAT the Board approves the following *revised* policies and administrative regulations for distribution:

- V106/AR106 Educational Excursions and Day Field Trips**
- V129/AR129 Police & School Protocol**

CARRIED

A discussion was held on the Police Protocol and there were some concerns to be addressed. This policy will be reviewed and a further update submitted for approval at the November Board meeting.

(Senior Administrators returned to the meeting room.)

INFORMATION ITEMS

1. OCSTA

- Regional Session - Mr. McCorry summarized the session and all agreed it was very informative.
- Trustee's PD Seminar - Hilton Mississauga Meadowvale (January 13-14, 2017) - Trustees McPherson, Wawia, Jean, Monks, and McCorry will be attending this session.
- Catholic Education Week Theme – The goal is how do we walk together to continue the Doors of Mercy?
- Memos - OCSTA memos will be forwarded via email by the Executive Assistant, to the Trustees, along with being placed in a google folder.

2. When Faith Meets Pedagogy - October 27-29, 2016 - Currently Trustee Wawia, Mrs. McKinnon and Sister Ciccarelli will be attending. Trustees Ilijow, Jean, Monks and Father Sawchuk have indicated their interest also.

3. Board Christmas Card Selection - This year's winner was Emma Desjardins from St. Martin Catholic School. Cards will be printed and distributed. Next year a new format will be decided on for an innovative way to distribute the cards.

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ADJOURNMENT

THAT we do now adjourn at 4:22 p.m.

CLOSING PRAYER



Chair of the Board



Secretary of the Board