



JOB POSTING

Human Resources Manager of System Development

- Are you optimistic, innovative, creative, possess a love of learning and have strong interpersonal, communication and 21st Century global technological skills?
- Are you collaborative, with dynamic leadership skills, and love to work in a healthy and a happy team culture that supports student engagement, well-being and achievement within a Catholic organization?
- **If you do**.....there is a fabulous opportunity for you as a:

1.0 FTE Human Resources Manager of System Development

**Location: Catholic Education Centre
Terrace Bay, Ontario**

Qualifications:

- University Degree/College Diploma in Human Resources with specialization in adult education, organizational development, communication and change management
- 5-10 years proven leadership experience and implementing organization- wide change
- An organized and energetic individual, with an attention to detail, who is able to work in a dynamic, fast paced environment
- Ability to prioritize work, execute tasks, develop and implement policies and procedures
- Promote SNCDSB Strategic Plan: Destination Renewal and Board Improvement Plan for Student Achievement and Well- Being
- Knowledge of the education sector and emerging trends and best practices

Responsibilities:

- Management of Labour Relations
- Hiring, Training and Development
- Overseeing Performance Appraisal Management & Attendance Management
- Health and Wellness Programs
- Leadership, Coaching and Mentoring Programs

Applicants must submit a current resume as per requirements listed on our Board's website to: careers@sncdsb.on.ca by **February 17, 2017 by 4:00 pm**

We thank all candidates who apply, however, SNCDSB will only contact those selected for an interview.

Mr. Hugh McCorry
Board Chair

Alexa McKinnon
Director of Education