



BOARD MEETING MINUTES

DECEMBER 5, 2016 AT 11:00 AM
CATHOLIC EDUCATION CENTRE

Minutes

Attendance at the Board Meeting

PRESENT

Trustees:

- Hugh McCorry, Chair
- Marline Ilijow
- Shirley Jean
- Bill McKay
- Lawrence McParland
- Lilliana McPherson
- Amanda Monks
- Judy Wawia, Vice-Chair

Administration:

- Alexa McKinnon
- Rod McKinnon
- Jody Weller
- Kerry Desjardins
- Scott Adams

PRESENT:

- Maria Vasanelli, Human Resources Advisor
- Father Terry Sawchuk, Guest
- Deana Figliomeni, Recorder

ABSENT:

- Carol Barnes (Excused Absence), Trustee

OPENING LITURGY

The meeting commenced at 1:11 p.m. with an opening Advent prayer by Father Terry Sawchuk, as well as a reading of our Mission. Prior to the board meeting, Trustees attended mass at St. Martin of Tours Church where they participated in their annual Commissioning Service.

INAUGURAL SESSION

Meeting called to order by Director of Education, Alexa McKinnon.

- Trustees Jean & McPherson gave a report on behalf of the Nominating Committee. The committees will remain the same. A new policy committee will be established with three Trustee representatives. Every two weeks there will be a policy to review. There are currently many policies that are outstanding. Under the new format, policies and procedures will be categorized together.

Election of Chairperson

- Nominations were called for by the Director, Alexa McKinnon, for the election of Chairperson. Judy Wawia was nominated for Chairperson by Trustee Jean. Judy Wawia declined the nomination. Trustee McCorry was nominated for Chairperson by Trustee McKay and the motion was seconded by Trustee McParland. Trustee McCorry confirmed he would let his name stand for the position. CARRIED

Election of Vice-Chairperson

- Nominations for Vice-Chair were called for by the Director, Alexa McKinnon. Trustee Wawia was nominated by Trustee McPherson and the motion was seconded by Trustee Ilijow. Trustee Wawia confirmed she would let her name stand for the position.

CARRIED

- Trustee McCorry accepted the position of Chair of the Board and Trustee Wawia accepted the Vice-Chair position, both by acclamation.
- Trustee McCorry assumed the position of Chairperson.
- Trustee McCorry reviewed the composition of committees.

Resolution #78/16

Moved: Trustee Ilijow
Seconded: Trustee Monks

THAT the Board approves the Trustee Committee memberships for 2017, as established.

CARRIED

APPROVAL OF AGENDA

RESOLUTION #79/16

Moved By: Trustee McPherson
Seconded By: Trustee Ilijow

THAT the agenda for Board Meeting #12/16 being held on December 5, 2016 be accepted as presented.

CARRIED

RESOLUTION #80/16

Moved By: Trustee McParland
Seconded By: Trustee McKay

THAT the Board acknowledges and accepts the excused absence of Trustee Barnes from attending Board Meeting #12/16 held December 5, 2016.

CARRIED

APPROVAL OF MINUTES

Resolution #81/16

Moved By: Trustee McPherson

Seconded By: Trustee Ilijow

THAT the minutes for Board Meeting #11/16 held November 14, 2016 be accepted as presented.

CARRIED

DECLARATION OF PECUNIARY INTEREST

There were no declarations of any pecuniary interest from the Board members.

PRESENTATIONS

Director of Education (A. McKinnon)

- The Indigenous PA Day video was shown to Trustees. Trustees requested the video be shared on the Board social media sites including the website.
- EQAO Results Secondary

Secondary EQAO results were reviewed and discussed with Trustees by Ms. Jody Weller and Ms. Alexa McKinnon. This information was available due to a Memorandum of Agreement with Superior Greenstone District School Board.

- Director's Annual Report 2016

Resolution #82/16

Moved By: Trustee Wawia
Seconded By: Trustee Ilijow

THAT the Board accepts and approves the 2016 Annual Director's report in draft form, as presented.

CARRIED

Student Achievement (K. Desjardins, J. Weller)

- Kerry Desjardins – Superintendent of Education Monthly Report

Ms. Desjardins report was accepted as received.

- System Math Facilitator Monthly Report

Trustees McPherson and McKay requested more information on the math scope and sequence. Mrs. Desjardins provided detailed information. Ms. McKinnon provided Trustees with a copy of the math and scope sequence used by schools. Trustees were satisfied with the response to the questions brought forward.

- Jody Weller – Superintendent of Education Monthly Report

Ms. Weller's report was accepted as received.

- Student and Community Engagement Leads (SCELs) Monthly Report

Ms. Wawia enquired about next steps to move forward with Indigenous Education now that the professional activity day is complete. Ms. Weller advised that discussions will occur at IEAC to follow up and come up with next steps. Trustees brought forth the importance of school visits. Ms. Weller advised the Trustees that the SCELs training is now complete, and the SCEL's will have more of a presence in the school. Trustees were satisfied with the information the Superintendents and Director provided.

Supervising Manager of Finance (S. Adams)

- Budget Accounts Summary

A Budget Accounts detailed summary sheet was distributed and reviewed with Trustees. This summary sheet was also shared with Executive Council. Monthly reports will be distributed to ensure accounts are on track.

- Financial Report

Mr. Adams presented the Finance report as of November 30, 2016. He stated it is early in the year, and that it is hard to see any trends. There could be some changes to the format in future months.

Trustee McParland enquired about percentages and how we are adjusting for these percentages.

Next steps are to make certain adjustments to these amounts and determine source of funding for certain items.

Mr. McKay questioned the variance in Function 44 on pg 14. Mr. Adams noted the year to date and encumbered columns in Other Expense/Reserve/Capital deal with the board renovations taking place in the old day care at St. Martin School. Mr. Adams noted these costs will ultimately be transferred to a capital asset addition, and the source of funding will be aligned in the budget column.

Trustees raised questions on where is School Budget. Mr. Adams stated the specific codes and School Budgets are reported to Executive Council regularly. Ms. McKinnon presented the Budget code by pillar for 2016/17 that student achievement refers to when creating school budgets.

Supervising Manager of Plant & Information Technology (R. McKinnon)

- Monthly Report – Mr. McKinnon's monthly report was presented to Trustees.

Trustee McCorry requested a date for the moves to the new Board office and the portable in Nipigon. Mr. McKinnon informed him the move will be January 2017. Mr. McKinnon advised trustees that furniture will be refurbished as much as possible. Finance and Administration will be the first group to move over. Proposal will be done in February to begin next steps. A communication will be distributed to the public once the moves have taken place.

Trustee Ilijow enquired about the location of the portable in Nipigon. Mr. McKinnon advised the portable will be moved from its current location.

Trustee McParland requested an update on the billboards along the highway. Discussion occurred on what our next steps should be. A cost analyses for highway signage will be provided for the January Board meeting.

- Capital Renewal Report

Mr. McKinnon presented a capital renewal report to the Trustees.

[Father Sawchuk left the meeting at 2:30 pm.]

COMMITTEE OF THE WHOLE

Resolution #83/16

Moved By: Trustee McPherson

Seconded By: Trustee Wawia

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207(2) of the Education Act (R.S.O., 1980).

CARRIED

Resolution #84/16

Moved By: Trustee McParland

Seconded By: Trustee Ilijow

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

CARRIED

MATTERS REQUIRING DECISION OR ACTION

1. Legal Representation

Resolution #85/16

Moved By: Trustee Monks

Seconded By: Trustee Jean

THAT the Superior North Catholic District School Board appoints the following law firms to represent the Board when required:

<u>Law Firm</u>	<u>Function</u>
Borden Ladner Gervais	Collective Agreements, Labour Law, Litigation

CARRIED

2. Policy Development

Resolution #86/16

Moved By: Trustee McPherson

Seconded By: Trustee McParland

THAT the Board approves the following policy for distribution:

P-GOV 100 Policy Development

CARRIED

INFORMATION ITEMS

- OCSTA 2017 AGM & Conference Package – April 27-28, 2017

The program for the AGM was shared with Trustees.

ADJOURNMENT

THAT we do now adjourn at 4:17 p.m.

CLOSING PRAYER

(Signatures not present on the internet copy of documents.)

Chair of the Board

Secretary of the Board

