



# Policy: School Fundraising

## Consistency with Values and Mission

The Superior North Catholic District School Board believes that schools should be a place that promotes Catholic-based spiritual development and student success. The vision of the Board is to continue to be a spiritual community of learners who celebrate diversity and bear witness to Catholic values.

Each school in the Superior North Catholic District School Board may raise funds for student events, school and school councils and charitable purposes. Fundraising activities should be consistent with the purposes and principles of publicly funded Catholic Education and should not be used to replace public funding for education. In addition, the purposes for which funds raised are to be consistent with the Board's mission and values and support activities that are unique to the denominational or cultural character of the school.

In as much as students, employees and parents of the Board are involved in fundraising activities the Board has a legal and moral obligation to ensure that these funds are properly handled in accordance with good accounting practices. It is expected that the Principal will authorize all fundraising events, with advice and input from the school community. The Principal will also co-sign all revenue and expenses related to the event. Fundraising activities should be transparent and accountable.

When a fundraising event requires an agreement with a third party, the agreement requires the authorization of the Principal of the school before that school may enter into the agreement. Any agreement extending beyond one year must also be approved by the Director of Education or designate.

School children acting as collection agents will be doing so only with the written approval of their parents/guardians. Other guiding principles are that fundraising must be voluntary and consider the safety of students.

The Manager of Finance shall make recommendations and is responsible regarding the financial control of school funds. Such recommendations shall be consistent with good accounting practices.

## Approval and Review Dates

Prior Date Approved: September 10, 2012

Revised Date Approved: November 12, 2012

Review Prior To: October, 2017

Reviewed by: Policy Committee, Administrative Council