



March 6, 2017

Catholic Education Centre, Terrace Bay

## BOARD MEETING MINUTES

### Trustees:

- Marline Ilijow
- Shirley Jean
- Bill McKay
- Lawrence McParland
- Lilliana McPherson
- Amanda Monks
- Judy Wawia, Vice-Chair
- Carol Barnes

### Administration:

- Alexa McKinnon
- Rod McKinnon
- Kerry Desjardins
- Jody Weller
- Scott Adams

### Guests:

- Maria Vasanelli, Human Resources Advisor
- Father Terry Sawchuk, Guest

**Recorder:**

- Deana Figliomeni

**Absent:**

- Trustee McCorry

## **Opening Prayer**

- The meeting commenced at 12:30 pm, with Vice-Chair Wawia in the Chair. Opening Prayer was lead by Father Terry Sawchuk. Identification of Ancestral Territories was read by Trustee Wawia and the Board mission statement was read by all those in attendance.

## **Approval of Agenda**

### **Resolution #12/17**

Moved: Trustee Jean  
Seconded: Trustee McPherson

THAT the agenda for Board meeting #3/17 being held on March 6, 2017 be accepted as amended.

CARRIED.

### **Resolution #13/17**

Moved: Trustee Monks  
Seconded: Trustee McParland

THAT the Board acknowledges and accepts the excused absence of Trustee McCorry from attending Board Meeting #3/17 held March 6, 2017.

CARRIED.

## Approval of Minutes

### Resolution # 14/17

Moved by: Trustee Jean  
Seconded by: Trustee Ilijow

THAT the [minutes](#) for Board Meeting #2/17 held February 6, 2017 be accepted as presented.

CARRIED.

## Declaration of Pecuniary Interest

There were no declarations of Pecuniary Interest.

## Presentations

### 1. Director of Education

- Anishinabek Nation Education Agreement

Mrs. McKinnon, Director of Education, presented to Trustees on the Anishinabek National Education System. Superior North Catholic DSB are included in Rec 1. Connections will be made with Biigtigong Nishnaabeg (Pic River), Long Lake #58, Pic Mobert, Red Rock, Biinjitiwaabik Zaaging Anishinabek (Rocky Bay) and Superior Greenstone District School Board. We will work together and build a strong understanding of building a partnerships with these First Nations.

- I'm Here Campaign

Our schools are currently participating in the I'm Here regional campaign. This campaign began after the NOEL meeting attended by Director McKinnon on February 23, 2017.

- Wellness Steering Committee Update

Schools' one goal and board office goal will be combined to start a Wellness Campaign for Superior North Catholic DSB. Every school has a Wellness champion to represent them on this committee.

2. Student Achievement

- Mrs. Kerry Desjardins

Mrs. Desjardin's monthly report highlighted Kindergarten and provided Trustees with projected Kindergarten registration numbers for 2017-2018. Early Childhood Educators will be provided for classrooms with over 16 students enrolled.

Mrs. Desjardins also shared with Trustees that the Healthy Community Challenge is coming into our communities. This campaign information will be shared with our schools and school communities.

- Ms. Jody Weller

Ms. Weller's report highlighted "Experience-Superior North" that will be happening at our Northern schools May 15-19th, 2017 in partnership with Toronto Catholic District School Board and Crescent School.

Mass is scheduled for the evening of Tuesday, May 16 and it will be an outdoor mass at the resort. Father Terry Sawchuk will confirm details.

Any names of guests to be invited are to be sent to Jody Weller to add to the invite list. Trustees are encouraged to attend Monday and Tuesday.

- Student and Community Engagement Leads [Monthly Report](#)

Ms. Weller mentioned the team is working closely with Mental Health assist provincial team. Role out of Suicide Intervention Protocol will be coming soon.

3. Supervising Manager of Finance

- Audit Recommendations

Mr. Adams presented a summary of the Audit Committee Report to Trustees. It was noted a follow up report will be going to the Ministry.

4. Supervising Manager of Plant & Information Technology

Education and Information Technology Department and Plant and Operations report was accepted as presented. The Education and Information Technology report highlighted eBase ticketing process and the transformation of school Libraries to Learning Commons. The Plant and Operations report highlighted the completion of the new Board office renovation and the Board office extension portable at St. Edwards.

Resolution #15/17

Moved by: Trustee  
Seconded by: Trustee Monks

Ilijow

THAT the Board approves the 2017-18 Capital Renewal Plan, as presented.

Carried.

Page 40 of the capital plan for St. Martin School will be revised as there was a formula error.

Trustee Ilijow requested information on the conditions of the schools. Assessments will be complete by August and a Fall agenda of the capital work will be made.

## 5. Human Resources

Mrs. Vasanelli presented the HR report and highlighted the hiring of our New Superintendent, Ms. Rima Mounayer. Student success and well being is one of Ms. Mounayer priorities. The two TELTs completed their orientation and are ready to assist in our schools.

- Supervisor of Human Resources Retirement Letter

A resignation letter was received from Mrs. Lauren Kay, Human resources Supervisor. Interviews for this position will take place March 13 and training will be provided to the successful candidate before Ms. Kay retires.

- [Occasional Teacher Agreement](#)

OT Teacher agreement has been completed. There is a meeting being scheduled with SEIU Union President.

Trustee Article 20 correction on page 17. Should not read 1 ½ day it should only be ½ day. Trustees will be and any to to Maria and brought back to the next board meeting in April.

- [OECTA & OCSTA Central Terms](#)

## Committee of the Whole

### Resolution #16/17

Moved by: Trustee McPherson  
Seconded by: Trustee Jean

THAT we resolve into Committee of the Whole with Trustee Wawia, in the chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act. (R.S.O., 1980) CARRIED.

### Resolution # 17/17

Moved by: Trustee Jean  
Seconded by: Trustee Ilijow

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT Conditional upon the acceptance that local collective agreement terms remain status quo for the period September 1, 2017 to August 31, 2019, and conditional upon enabling legislative changes, the Superior North Catholic District School Board ratifies an extension of the 2014-2017 collective agreement including central and local terms as follows:

1. The Superior North Catholic District School Board ratify that the local terms of the 2014-2017 collective agreement(s) in effect between Superior North Catholic District School Board and OECTA extend and remain status quo for the period September 1, 2017 to August 31, 2019, as set out in the Extension Agreement and attached Appendices, dated January 26, 2017, made between the Ontario Catholic School Trustees' Association and the Ontario English Catholic Teachers' Association and Agreed to by the Crown.
2. The Superior North Catholic District School Board ratify the extension of the central collective agreement terms as outlined and contained in the Extension Agreement and attached Appendices, dated January 26, 2017, made between the Ontario Catholic School Trustees' Association and the Ontario English Catholic Teachers' Association and Agreed to by the Crown.

THAT Conditional upon the acceptance that local collective agreement terms remain status quo for the period September 1, 2017 to August 31, 2019, and conditional upon enabling legislative changes and designation, the Superior North Catholic District School Board ratifies an extension of the 2014-2017 collective agreement including central and local terms as follows:

1. The Superior North Catholic District School Board ratify that the local terms of the 2014-2017 collective agreement in effect between Superior North Catholic District School Board and EWAO extend and remain status quo for the period September 1, 2017 to August 31, 2019, as set out in the Extension Agreement and attached Appendices, dated January 20, 2017, made between the Council of Trustees' Association and the Education Workers' Alliance of Ontario and Agreed to by the Crown.
2. The Superior North Catholic District School Board ratify the extension of the central collective agreement terms as outlined and contained in the Extension Agreement and attached Appendices, dated January 20, 2017, made between the Council of Trustees' Association and the Education Workers' Alliance of Ontario and Agreed to by the Crown.

Carried.

## **Items Requiring Decision or Action**

### **Resolution # 18/17**

Moved by: Trustee Jean  
Seconded by: Trustee Ilijow

THAT the Board approves the 2017-18 school year calendar with the following professional activity days, to be submitted to the Ministry of Education for approval, as presented:

**September 5, 2017** - SIPSA School Improvement Plan for Student Achievement/Health & Safety

**September 29, 2017** - System Wide - Numeracy in Action

**October 27, 2017** - System Wide - Indigenous Education

**November 24, 2017** - Wellness & Learning for All

**February 2, 2018** - Reporting Day

**April 27, 2018** - System - Faith Day

**June 8, 2018** - Reporting Day

Carried.

David Wells has been booked for the April 27, 2018.

## **Resolution #19/17**

Moved by: Trustee Ilijow  
Seconded by: Trustee MacPherson

THAT the Board approves the revised policies and Administrative Procedures for distribution:

[P-T 702 Policy: Acceptable Use of Technology](#)

[AP-T 702 Administrative Procedure: Acceptable Use of Technology](#)

Carried.

Next Board meeting policies to be passed will include Bullying Prevention, Conflict of Interest and Safe Arrival.

## **Discussion Items**

- Update on Governance Modules and Schedules of Training and Next Steps  
Trustees will continue to work on the Governance modules and Trustees are to update D. Figliomeni on the completed modules.
- Review Multi-Year Strategic Planning Tool Evidence Indicators  
Multi-Year Strategic Planning Evidence Indicators were handed in by Trustees.
- Review [OCSTA Website](#) and [OCSTA Communications Google Folder](#)  
The OCSTA website and Board OCSTA communications Google Folder was reviewed with all Trustees. Important updates and information are provided by both these tools and Trustees are encouraged to use them regularly.
- OCSTA Catholic Education Week Video Submissions



Trustees reviewed the videos submitted by our schools for Catholic Education Week. There were three videos submitted from three schools. Holy Angels School, St. Edward School and St. Hilary School. As there were only three submissions all three videos will be submitted to OCSTA by the March 6 deadline.

- Leadership for All

Leadership for All is a new initiative being developed by our Board. Trustees are welcome to join the Leadership for All. The first meeting will be held April 11 at the Catholic Education Centre in Terrace Bay.

April 24th DISC Training will be offered for all Catholic Education Centre staff and Trustees in Terrace Bay. A memo was shared with Trustees and those Trustees interested in taking the training are to send their interest to D. Figliomeni. To date, Maria Vasanelli, HR Advisor and Trustees Jean, Monks, Ilijow and Wawia will be attending.

## Closing Prayer

Closing Prayer was read by all Trustees.

## Adjournment

### Resolution #20/17

Moved By: Trustee Jean  
Seconded by: Trustee McParland

THAT we do now adjourn at 3:05 p.m.

Carried.

Hugh McCorry, Chair of Board

Alexa McKinnon, Secretary to the Board