



# MEETING MINUTES

BOARD MEETING #1/17 HELD ON  
JANUARY 9, 2017 AT 12:30 PM  
CATHOLIC EDUCATION CENTRE, TERRACE BAY, ON

PRESENT: Trustee: Hugh McCorry, Chair  
Carol Barnes  
Marline Ilijow  
Shirley Jean  
Bill McKay  
Lawrence McParland  
Lilliana McPherson  
Amanda Monks  
Judy Wawia, Vice-Chair

Administration: Alexa McKinnon  
Jody Weller  
Kerry Desjardins  
Scott Adams

ABSENT: Trustee: Lawrence McParland (Excused Absence)  
Rod McKinnon

Recorder: Deana Figliomeni

HR Advisor: Maria Vasanelli

Guest: Father Terry Sawchuk

## **OPENING LITURGY**

The meeting commenced at 12:35 pm with an opening prayer by Father Terry Sawchuk and a reading Superior North Catholic DSB Mission statement and Identification of Traditional Territories.

## **APPROVAL OF AGENDA**

Resolution #1/17

Moved By: Trustee Ilijow  
Seconded By: Trustee McPherson

## **BOARD MEETING MINUTES**

*January 9, 2017*

THAT the agenda for Board Meeting #1/17 being held on January 9, 2017 be accepted as presented.

CARRIED

### Resolution #2/17

Moved By: Trustee Jean  
Seconded By: Trustee McKay

THAT the Board acknowledges and accepts the excused absence of Trustee McParland from attending Board Meeting #1/17 held January 9, 2017.

CARRIED

## **APPROVAL OF MINUTES**

### Resolution #3/17

Moved By: Trustee MacPherson  
Seconded By: Trustee Ilijow

THAT the minutes for Board Meeting #12/16 held December 5, 2016 be accepted as amended.

CARRIED

## **DECLARATION OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

## **PRESENTATIONS**

1. **Director of Education (A. McKinnon), Student Achievement (K. Desjardins, J. Weller)**
  - **Director's Report Final Review**  
Director's Report was presented to Trustees for the final review. The Directors report will now be posted to the website, printed in hardcopy and sent to our families and other Directors and Boards.
  - **Student Achievement December Review**  
  
Student Achievement Report was reviewed with Trustees by Mrs. Desjardins and Ms. Weller. A survey will be sent out for parents interested in before or after programs. This will be done in collaboration with other boards including Early Years, Superior Greenstone and Aurores Boreales. Next steps will be to establish how we are collecting the data. DSAB will also be part of this project and guide us in this process. Adult Education was also a highlight of the report. Superior Greenstone and Lakehead

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Public School are partners in this project. The goal will be that the message of this opportunity will be shared with the public and parents.

IEAC (Indigenous Education Advisory Committee) meetings are ongoing and planned to meet the requirement for the year. Committee goals for the year, what we want to do as a committee and next steps were focuses of these meetings.

SEAC (Special Education Advisory) meetings take place each month and discuss goals for our schools and students. Committee is formed and working well together.

- System Math Facilitator Monthly Report  
Trustees were satisfied with the System Math Facilitator monthly report.

### **2. Supervising Manager of Finance (S. Adams)**

- Financial Report

Mr. Adams reviewed the Financial report with Trustees.

- Revised Estimates

Mr. Adams presented Trustees with an explanation page of the Budget vs Revised Estimates summary. The revised estimates deficit was lowered to stay within the one percent as per Ministry requirement.

Summary of Enrolment was reviewed with Trustees.

### **3. Supervising Manager of Plant & Information Technology (R. McKinnon)**

- Monthly Report

Mr. McKinnon was absent at today's meeting and his report was presented by Alexa McKinnon.

## **COMMITTEE OF THE WHOLE**

### Resolution #4/17

Moved By: Trustee Ilijow  
Seconded By: Trustee Monks

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207(2) of the Education Act (R.S.O., 1980).

CARRIED.

[Father Sawchuk and Senior Administrators left the meeting room.]

**BOARD MEETING MINUTES**

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Resolution #5/17

Moved By: Trustee Jean  
Seconded By: Trustee Ilijow

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

CARRIED.

**MATTERS REQUIRING DECISION OR ACTION**

**1. Proposed School Year Calendar for 2017/**

Cooperation between Superior North CDSB and our three coterminous boards, has resulted in a proposed calendar that ensures our calendars are very similar. The proposed calendar dates were given to Trustees for review and input. In addition, a parent/staff survey gave stakeholders the opportunity for input before a final calendar was established for approval. Information will be collected until the sixteenth of January.

**2. Board Policies**

**P-HR 510 Employee Attendance During Inclement Weather**

The Employee Attendance During Inclement Weather will be discussed at the next Board meeting. The Administrative Procedure template will be sent to all Trustees for review.

Policy Review of accessibility will be the next policy for review.

CARRIED

**INFORMATION ITEMS**

**1. Updated 2017 Catholic Trustees Seminar Program**

An updated 2017 Catholic Trustees Seminar Program for the Trustee seminar to be held January 13 & 14, 2017 in Mississauga.

**ADJOURNMENT**

THAT we do now adjourn at 3:00 p.m.

**CLOSING PRAYER**