



# APPLICATION FOR EMPLOYMENT

## (Non-teaching and Unqualified Teaching Application)

### SECTION A - PERSONAL *(Please Type or Print)*

SURNAME	GIVEN NAME(S)
HOME ADDRESS (Street, Apt. #, City, Postal Code)	TEMPORARY ADDRESS (If applicable)
HOME TELEPHONE NUMBER	CELL TELEPHONE NUMBER / E-MAIL ADDRESS
HOW LONG HAVE YOU LIVED AT THE ABOVE ADDRESS? _____ ARE YOU LEGALLY ENTITLED TO WORK IN CANADA?    YES    NO HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENCE FOR WHICH YOU HAVE NOT RECEIVED A PARDON?    YES    NO	

### SECTION B - POSITION

POSITION APPLIED FOR: \_\_\_\_\_

HAVE YOU EVER BEEN EMPLOYMENT FOR OUR BOARD BEFORE?    YES    NO - IF YES, WHEN? \_\_\_\_\_

DATE AVAILABLE TO START: \_\_\_\_\_

ARE YOU INTERESTED IN: FULL TIME    PART TIME    CASUAL

If hired, do you have a reliable means of transportation?    YES    NO

### SECTION C - EDUCATIONAL BACKGROUND

NAME OF SCHOOL	FROM	TO	GRADUATED/COMPLETED	COURSE OR MAJOR
SECONDARY			YES    NO	
COLLEGE/UNIVERSITY			YES    NO	
CERTIFICATE <i>(i.e. Business or Trade)</i>			YES    NO	
OTHER			YES    NO	

Are there any other experiences, skills, or qualifications, which you feel, would especially fit you for work with our board?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**SECTION D - EMPLOYMENT HISTORY** *(List in order, last or present employment first)*

DATES	POSITION HELD <i>(Describe in detail the work you did.)</i>	REASON FOR LEAVING
FROM _____ TO _____	_____	_____
FROM _____ TO _____	_____	_____
FROM _____ TO _____	_____	_____

**SECTION E - PROFESSIONAL REFERENCES**

Provide the names and contact information of three (3) individuals who would provide a professional reference (i.e. manager or supervisor)

NAME AND OCCUPATION	ADDRESS	TELEPHONE NUMBER
_____	_____	_____
_____	_____	_____
_____	_____	_____

I hereby certify that the information given in this application is true, correct and complete in every aspect.

I understand that misrepresentation or omission of information supplied in this and other attached forms may be cause for immediate dismissal from the Board's service. I also understand that my statement of employment and personal history may be thoroughly investigated, and I hereby authorize such investigation, and further, authorized any third party to provide Superior North Catholic District School Board with any information requested.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Please attached the following:

1. Updated Cover letter and Resume
2. Criminal Background Check (within six months) and Parish Priest Reference Form

Please submit your completed application along with the following attachment to Email: [careers@sncdsb.on.ca](mailto:careers@sncdsb.on.ca)