



April 10, 2017

St. Edward Catholic School, Nipigon

## BOARD MEETING MINUTES

### Trustees:

- Hugh McCorry, Chair
- Marline Ilijow
- Shirley Jean
- Bill McKay
- Lawrence McParland
- Lilliana McPherson
- Judy Wawia, Vice-Chair
- Carol Barnes

### Administration:

- Alexa McKinnon
- Rod McKinnon
- Kerry Desjardins
- Jody Weller
- Rima Mounayer
- Scott Adams

### Guests:

- Maria Vasanelli, Human Resources Advisor

- Father Terry Sawchuk, Guest
- Laureen Kay, Human Resources Supervisor
- Priscilla Andoh, Human Resources Manager of System Development
- Sarah Clowes, Technology Enabled Learning Teacher
- Aaron Long, Technology Enabled Learning Teacher

### Recorder

- Deana Figliomeni

### Absent

- Amanda Monks, Trustee

### Opening Prayer

- The meeting opened with Mass by Father Terry Sawchuk. The St. Edward Native Language culture class performed O'Canada for Trustees and guests followed by a Native Language song. The students shared the Seven Grandfather Teachings and their favorite part of Native Language class.

### Approval of Agenda

Resolution # 21/17

Motioned by: Trustee Ilijow  
Seconded by: Trustee MacPherson

THAT the agenda for Board meeting #4/17 being held on April 10, 2017 be accepted as presented.

Carried.

Resolution # 22 /17

Motioned by: Trustee McParland  
Seconded by: Trustee Jean

THAT the Board acknowledges and accepts the excused absence of Amanda Monks from attending Board Meeting #3/17 held April 10, 2017.

## Approval of Minutes

Resolution # 23/17

Motioned by: Trustee McKay  
Seconded by: Trustee Barnes

THAT the minutes for Board Meeting #3/17 held March 6, 2017 be accepted as presented.

Carried.

## Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

## Presentations

### 1. Director of Education

Mrs. McKinnon introduced new Board staff to the Trustees. Introductions - R. Mounayer, Superintendent of Education, S. Clowes - Technology Enabled Learning Teacher, A. Long, Technology Enabled Learning Teacher and P. Andoh - Manager of Human Resources

Trustee McCorry welcomed the new members to the Board and wished them all the best as they begin their new roles with our Board.

Sarah Clowes, Technology Enabled Learning teacher presented to the Board the learning from the Ottawa Catholic Learning commons tour members of our team attended in March 2017. Greenscreens, Tech, Maker Spaces, Art using Technology and Robotics are all ways in engaging the students to learn. Exploring and inquiry are key focuses of the learning commons. Creative and flexible seating are also key factors in creating these spaces. A steering committee for this project has been formed will meet regularly to implement the learning commons space in our schools.

### 2. Student Achievement

- [Mrs. Kerry Desjardins Monthly Report](#)

- [Mental Health Lead Monthly Report](#)
- [Math Lead Monthly Report](#)

Ms. Desjardins Monthly report as well as the Mental Health Lead and Math lead was accepted as received. Ms. Desjardins noted that the Math Lead will now fall under Ms. Mounayers portfolio.

Mrs. Desjardins noted the Board is moving forward with Kindergarten and the new curriculum. Surveys have gone out to families regarding before and after school programs to see what the needs in our Board and school communities will be. Discussions will occur with Municipalities in the next weeks to partner to work together to offer after school programming for those who may be in need.

Grand opening for the Longlac daycare will be April 19, 2017.

- Ms. Jody Weller [Monthly Report](#)

Indigenous Education was attended by Mrs. Weller in Thunder Bay. There is an IEAC meeting on April 19, 2017 from 12:00-2:00 pm planned in Longlac at St. Joseph School.

[Experience Superior North Invite Letter](#)

[Experience Superior North - Agenda](#)

Student and Community Engagement Leads [Monthly Report](#)

Ms. Weller summarized the events happening in the preparation for Experience Superior North for Grade 5-8 students. The first Adobe Connect session was held for the students with assistance from the TELTS and SCELs, the adobe session ran smoothly. These sessions focus on the Learning Pathways Document including planning, growth, goal setting, examining mindset and cultural sensitivity training using Walk a Mile.

Invitations have been sent out. Trustees have been invited to attend. Those attending can let Maria Lapenskie know so numbers can be included for meals. Dr. Sean Lessard will be there for Day one and Father Terry Sawchuk will be saying mass on Day Two.

- Student and Community Engagement Leads [Monthly Report](#)

### 3. Supervising Manager of Plant & Information Technology

- [Monthly Report](#)

- Catholic Education Centre 2 - Update
- [Aptitude Magazine](#)

Mr. McKinnon's report was accepted as received. The question in regards to time frame for Learning Commons was raised by Trustees. St. Martins School Learning Commons will be ready for September, followed by St. Edwards School, Holy Angels School and Holy Saviour School. The Principals will be the lead in the success of these projects. Broadband is a factor in determining location and set-up scheduling.

The St. Edward project for the mudroom entrance and fencing is underway. Concern regarding the water in the St. Edward school parking lot in the spring was brought forward and Trustee Ilijow will contact the municipality to see what can be done about the culverts.

The CEC 2 moves have started and the Student Achievement Division and Finance have moved in and will be completed by the end of the week. A communication memo regarding these changes and new phone extensions will be sent out.

#### 4. Human Resources

- [Monthly Report](#)

Ms. Vasanelli spoke on behalf of P. Andoh and L. Kay. Key highlights of the HR report included the completion of the Employee Health Benefit Trust Transfer. Policies are ongoing and on track. Thanks was given to the Policy review committee for their help with the process of these policies.

#### 5. Finance Report

Mr. Scott presented his report. Recap of Per Pupil Funding was reviewed with Trustees. It was noted a drop in enrollment impacts the finances the Board will receive per pupil by the Ministry.

Mrs. McKinnon noted joint proposals with shared schools will be worked on to receive funding from the Ministry. There is funding available, the time will be taken to submit the proposals funding can be received. A consultant to assist with developing a package for Capital projects and Admin buildings. An update on this consultant and identifying our needs will be given at the next Board Meeting.

## Committee of the Whole

Resolution #24/17

Motioned by: Trustee McPherson  
Seconded by: Trustee Jean

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #25/17

Motioned by: Trustee McParland  
Seconded by: Trustee Ilijow

THAT the Board moves out of Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

### Items Requiring Decision or Action

Resolution # 26/17

Motioned by: Trustee McPherson  
Seconded by: Trustee Carnes

THAT the Board approves being given the Donna Borg Shepherd Leadership Award, 2017 and Angela Gainer being given the Award of Merit, 2017.

Carried.

Resolution # 27/17

Moved by: Trustee Barnes  
Seconded: Trustee Jean

THAT the Board approves the revised policies and Administrative Procedures for distribution:

P- ES 302    Bullying Prevention & Intervention  
AP- ES 302    Bullying Prevention & Intervention

P-F 406    Use of Corporate Credit Card

[AP-F 406 Use of Corporate Credit Card](#)

[P- HR 535 Conflict of Interest](#)

Carried.

## Discussion Items

[2017 AGM Resolutions](#)

Trustees reviewed AGM resolutions received from OCSTA.

[2016 Status Chart Final](#)

[ICE Symposium November 14-15, 2017](#)

***Catholic Education Symposium 2017*** which will be held in partnership with the French Catholic education community in Toronto on November 14-15, 2017. The theme of the symposium is ***Renewing the Promise: Exploring the Critical Role of Catholic Education in Contemporary Society.***

Mrs. McKinnon noted this is the first ICE Symposium to be held. Funding for participants to attend will come from Catholicity. Registration: Interested: Alexa McKinnon is the Contact person and Face to Face meeting will be scheduled in our Board. Trustee McCorry, McParland, McPherson, Wawia, Jean, MacKay, Father Sawchuk, A. McKinnon, Principals and Superintendents.

Rooms will be reserved at the host hotel. for attendance to this event.

NET wellness. Trustee MacPherson recommended the Module Number 1,1 Conflict of Interest module on Discipline Committee. ½ Day plan for Module training and ICE meeting with Trustees. A doodle will be created to choose a date that works best for all.

An updated organization chart was requested by Trustees, as well as a new Senior team portfolio chart.

## Closing Prayer

## Adjournment

Moved By: Trustee McKay

Seconded By: Trustee Jean

THAT we do now adjourn at 2:54 p.m.

Carried.

Chair of the Board

Secretary to the Board