



November 12, 2018

Holy Angels Catholic School,  
Schreiber, ON

## BOARD MEETING MINUTES

### Trustees:

- Hugh McCorry, Chair
- Marline Ilijow
- Shirley Jean
- Bill McKay
- Lawrence McParland (via Teleconference)
- Lilliana McPherson
- Amanda Monks
- Judy Wawia, Vice-Chair
- Carol Barnes (Excused Absence)

### Administration:

- Maria Vasanelli, Interim Director of Education
- Kerry Desjardins, Superintendent of Education (Absent)
- Rima Mounayer, Superintendent of Education
- Barry Biggs, Plant & Field Services Manager
- Priscilla Andoh, Human Resources Manager
- George Scott, Finance Manager
- Billy Luby, Information Technology Manager

## Guests

- Sr. Stephanie Romiti, Faith Formation Catholicity Lead

## Recorder

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

Meeting called to order at 1:00 p.m with Trustee McCorry in the chair.

## Opening Liturgy

- Opening Prayer was lead by Sr. Romiti and the School Board Mission Statement was read by all those in attendance. Identification of Ancestral Territories for Speaking was read by Trustee McCorry.

[Sister Romiti left the meeting.]

## Approval of Agenda

### Resolution #77/18

Moved by Trustee Ilijow

Seconded by Trustee Jean

THAT the agenda for Board meeting #12/18 being held on November 12, 2018, be accepted as presented.

Carried.

### Resolution #78/18

Moved by Trustee McKay

Seconded by Trustee McPherson

THAT the Board acknowledges and accepts the excused absence of Trustee Barnes from attending Board Meeting #12/18 held November 12, 2018.

Carried.

## Approval of Minutes

### Resolution # 79/18

Moved by Trustee Monks

Seconded by Trustee Ilijow

THAT the minutes for the Board Meeting #11/18 held October 15, 2018 be accepted as received.

Carried.

### **Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

### **Presentations**

#### **1. *Interim* Director of Education**

- a. Maria Vasanelli, Monthly Report

Grant Thornton Audit was conducted. An audit meeting will be scheduled late November to review the findings of the audit.

Executive Council meetings are being held bi-weekly.

[Lawrence joined the meeting at 1:36 pm.]

#### **2. Student Achievement**

- a. Kerry Desjardins, Superintendent of Education Monthly Report

A copy of the 2018-19 Board Improvement Plan for Student Achievement was shared and reviewed with Trustees.

- b. Rima Mounayer, Superintendents of Education Monthly Report

The Award of Merit and Shepherd Leadership Award was discussed and the policy will be reviewed and reinstated with updated criteria. Criteria will be reviewed and brought to the next Board meeting. Rima requested to join the award committee with Trustee McPherson and Monks to review submissions. A clear process and a memo will be shared to outline the award criteria.

#### **3. Catholic Achievement System Support Team Monthly Reports**

- a. Sr. Stephanie Romiti, Faith Formation & Catholicity Coordinator

- b. Colleen Sheriff, Indigenous Lead

Trustees requested the Living Libraries Program be offered to our Northern Schools.

- c. Sarah Clowes, Technology Enabled Learning Teacher
- d. Tracy Bryson, Positive Behaviour Support Lead
- e. Peter Kutok and Lena Stahl, Math Leads

The Math Leads will be reporting at the January 2019 Board meeting. This presentation will inform Trustees of what is happening at all schools and the details of the SNCDSB Math Plan.

#### **4. Finance**

- a. Finance Monthly Financial Report
- b. Trustee Honorarium

The base amount remains the same and the enrolment amount has gone down slightly. A year of a member's term of office begins on December 1 and ends on the following November 30.

#### **5. Information Technology**

- a. Mr. Billy Luby, Information Technology Manager Monthly Report

Report cards were successfully completed and sent home to families. Computer replacements are being completed. Mr. Luby recently attended a Technology Conference in Toronto and will report on the conference at the December Board meeting.

JK/SK share tablets, older grades get chrome books. Ratio 1:1 Grade 3-8, Younger students sharing ratio is 3:1

#### **6. Plant & Field Services**

- a. Mr. Barry Biggs, Plant and Field Monthly Report

Mr. Biggs attended a risk management / OSBIE seminar in Toronto. Seminar topics included Risk Management and School Board Guidelines and School Construction Projects: Best Practices.

A study on the Catholic Education Centre was completed. Further consultation with the consultant found that a firewall can be built on the outside wall. It was decided that a

class "C" estimate with the design presented be conducted. A final configuration of office space will be reviewed by the Executive Council and brought back to the Board of Trustees for final approval. All Trustees in attendance were in favour.

A class "B" estimate will follow.

Parking at the new Catholic Education Centre was discussed. Off Street parking was proposed off Cartier Road. Mr. Biggs will look into parking options and a successful parking solution will be achieved.

## Committee of the Whole

### Resolution # 80/18

Moved by Trustee McPherson

Seconded by Trustee Ilijow

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

### Resolution # 81/18

Moved by Trustee Monks

Seconded by Trustee Ilijow

THAT the Board moves out of Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT the Board approves the appointment of Chereyl Marino as Trustee representing the communities of Geraldton and Nakina, effective December 1, 2018.

Carried.

## Matters Requiring Decision or Action

1. [Multi-Year Accessibility Plan](#)

### Resolution # 82/18

Moved by Trustee Wawia

Seconded by Trustee Ilijow

THAT the Superior North Catholic District School Board of Trustees approve the Multi-Year Accessibility Plan for the period of January 2018 to January 2023.

Carried.

2. Inaugural Meeting

**Resolution # 83/19**

Moved by Trustee McParland

Seconded by Trustee Monk

THAT the Board holds its Inaugural Board Meeting on December 10, 2018, in Terrace Bay at 11:00 am (Mass at 11:00 am, Lunch is at 12:00 pm and Board meeting at 1:00 pm) and that the nominating committee of Trustee McPherson and Jean bring forth suggestions for the officers and committees for the Board of Trustees for the year of 2019.

Carried.

3. ByLaws

**Resolution # 84/18**

Moved by Trustee McKay

Seconded by Trustee Jean

THAT the Board approves the revised Superior North Catholic District School Board By-Laws, as amended on November 12, 2018.

Amendment: Page 17, Section 3.8 Annual Inaugural Meeting of the Board [Section 208 and Section 209 of the Act] changed to "at the first meeting of December."

Carried.

**Discussion and Informational Items**

1. OCSTA

a. Travel Insurance

OCSTA Travel Insurance will be covered by the Board. D. Figliomeni will submit the required forms to OCSTA by November 21, 2018.

b. Award of Merit Memo & Form

i. Trustee Award of Merit Recipients

2. When Faith Meets Pedagogy - October 25 - 27, 2018

Trustees Jean and McPherson provided a summary of the topics at the “When Faith Meets Pedagogy” Conference they attended in October 2018. Topics included Ministering to Young People: Hope and Challenges for the Next Generation, The Road to Wellness: The Catholic Way, The Educator is the Strategy, Inspiring Catholic Youth Through Mass, Service and Action, and Christian Meditation.

3. Recruitment Video

A sample recruitment video was provided to Trustees for review.

## Closing Prayer

Prayer for Safe Travel was read by all those in attendance.

## Adjournment

Recommendation to adjourn at

- THAT we do now adjourn at 4:35 p.m.