



June 10, 2019

Catholic Education Centre, Terrace Bay

BOARD MEETING MINUTES

The meeting was called to order at 12:40 with Trustee McCorry in the Chair.

Attendance

Trustees:

- Hugh McCorry, Chair
- Judy Wawia, Vice-Chair
- Marline Ilijow
- Shirley Jean
- Kristy Lachance
- Chereyl Marino
- Lawrence McParland (Excused Absence)
- Lilliana McPherson
- Amanda Monks

Administration:

- Maria Vasanelli, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Barry Biggs, Plant & Field Services Manager
- James Salo, Assistant Plant & Fields Manager
- Priscilla Andoh, Human Resources Manager
- George Scott, Finance Manager
- Daniel Mulligan, Assistant Finance Manager (Absent)
- Billy Luby, Information Technology Manager

Guests:

- Sister Stephanie Romiti
- Father Terry Sawchuk

Recorder:

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

Opening Liturgy

Opening Prayer was lead by Father Sawchuk and Sister Romiti. The School Board Mission Statement was read by all and the Identification of Ancestral Territories for Speaking was read by Trustee Wawia.

[Sister Romiti left the meeting room.]

Approval of Agenda

Resolution # 31/19

Moved by Trustee McPherson

Seconded by Trustee Jean

THAT the agenda for Board meeting #6/19 being held on June 10, 2019, be accepted as amended.

Amendment - Approval of purchase orders for the construction work that is being carried out this year.

Carried.

Resolution #32/19

Moved by Trustee Ilijow

Seconded by Trustee Marino

THAT the Board acknowledges and accepts the excused absence of Lawrence McParland from attending Board Meeting #6/19 held June 10, 2019.

Carried.

Approval of Minutes

Resolution # 33/19

Moved by Trustee Jean

Seconded by Trustee Monks

THAT the [minutes for the Board Meeting #5/19 held May 13, 2019](#) be accepted as received.

Carried.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Presentations

1. Student Achievement

Ms. Desjardins presented the Professional Learning Opportunities that the Principals and schools teams have engaged in during this past school year. School Improvement Plans reflect the learning that has occurred.

School Mental Health Program at St. Joseph has started and all modules will be completed by the end of the school year.

Ms. Mounayer's monthly report included updates in Mathematics, French as a Second Language and Student Success.

2. Catholic Achievement System Support Team

- a. [Sister Stephanie Romiti, Faith Formation & Catholicity Coordinator](#)
- b. [Colleen Sheriff, Indigenous Education Lead](#)
- c. [Sarah Clowes, Technology Enabled Learning Teacher Contact](#)

Ms. Clowes assisted with assistive technology for EQAO testing. Plans for the fall on individual schools scores and data are underway, a coach will be working with all schools to delve into the data to find the strengths and areas of need for improvement.

- d. [Tracy Bryson, Positive Behaviour Support Lead](#)
- e. [Michelle Legacy, Attendance Counsellor](#)

Violet Bell from UoIT (Ontario Tech University) will be conducting a research project on attendance in our Board. The project will run from September 2019 - June 2020.

- f. [Peter Kutok and Lena Stahl, Math Leads](#)

All reports were accepted as received.

3. Finance

- a. **Finance - Mr. George Scott**

Operating Grant Projections and Capital Funds available for 2019-2020 were reviewed with Trustees.

Trustees requested a breakdown of how the per-pupil amount for the Indigenous Education Tuition Fees will be provided.

Mr. Scott will inquire about Transportation costs in regards to professional development days that are not shared with our coterminous boards.

4. Plant & Field Services

An update was given to Trustees on the Catholic Education Office expansion at St. Martin Catholic School. Construction work has begun and is the work expected to be completed by December 2019.

[Father left the meeting room.]

Learning Commons - Our Lady of Lourdes, Our Lady of Fatima, St. Joseph, St. Hilary and St. Brigid Learning Commons are still required to be updated. Holy Angels, St. Martin and St. Edward Learning Commons are complete.

Playground equipment inspections at all schools were completed early May.

Purchase Orders requiring Board Approval

1. STM office addition heating upgrades school upgrades 125, 644.70

Resolution # 34/19

Moved by Trustee Wawia

Seconded by Trustee McPherson

That the Board approve the purchase order issued to RML Contracting Ltd for the amount of 125, 644.70 for the St. Martin CEC Office Addition/School Upgrades (Bid Price B) Architecture 49/ESP project 139-12449-60.

Carried.

2. Holy Saviour Catholic School Miscellaneous Renovations

Resolution #35/19

Moved by Shirley Jean

Seconded by Trustee Ilijow

THAT the Board approve the purchase order issued to Rossdale Renovations Ltd for the amount of \$449,146.75 for the Holy Saviour Catholic School Ecole Val-des Bois: Doors, flooring, signage and miscellaneous Renovations. Architecture 49/WSP project 139-12449-61.

Carried.

3. Universal Washroom Renovations at St. Edward Catholic School

Resolution #36/19

Moved by Trustee Ilijow

Seconded by Trustee Monks

THAT the Board approve the purchase order for Whitehall Contractors Inc. for the amount of \$168,129.31 for the St. Edward Catholic School Change Room to Offices and Universal Washroom Renovation. Project Architecture 49/WSP 139-12449-62

Carried.

4. St. Martin CEC Office Expansion

Resolution #37/19

Moved by Trustee Marino

Seconded by Trustee Lachance

THAT the Board approve the Purchase Order to RML Contracting Ltd for the St. Martin CEC Office Addition/price Bid A with cost savings Architecture 49/WSP project for \$1,837,789.34. Architecture-49/WSP Project 139-12449-60

Carried.

5. Letter of Intent re Holy Angels/Our Lady of Lourdes School Heating Fuel Conversions

Resolution #38/19

Moved by Trustee McPherson

Seconded by Trustee Ilijow

THAT the Board approve the Holy Angels/Our Lady of Lourdes School Heating Fuel Conversions Letter of Intent to be signed with a combined total amount of \$511,000.00 (taxes excluded)

Carried.

5. Information Technology

Mr. Billy Luby, Information Technology monthly report was accepted as received.

Committee of the Whole

Resolution # 39/19

Moved by Trustee LaChance

Seconded by Trustee Monks

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #40/19

Moved by Wawia

Seconded by Shirley

THAT the Board moves out of Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

That the Superior North Catholic District School Board approve the use of leased vehicles provided by the Board for Senior Team, Manager of Information Technology and Assistant Manager of Plant & Field Services.

THAT a policy regarding leasing of vehicles is written by July 9, 2019, and implemented following Board approval of the policy.

Matters Requiring Decision or Action

1. Special Education Plan

Resolution # 41/19

Moved by Trustee McPherson

Seconded by Trustee Marino

THAT the Superior North Catholic District School Board accepts the revisions to the Special Education Plan, as recommended by the Special Education Advisory Committee (SEAC).

THAT a report be sent to the Ministry of Education indicating that the Special Education Annual Review process has been conducted.

THAT a comprehensive copy of the Superior North Catholic District School Board's Special Education Plan be kept on file at the board office, in all of the schools, and on the Board website, as a public document.

Carried.

2. Policies and Procedures

Resolution # 42/19

Moved by Trustee Wawia

Seconded by Trustee Monks

THAT the Board approves the following policies and administrative procedures for distribution:

1. [P - CP 201 Indigenous Education Advisory Committee](#)
2. [AP - CP 201 Indigenous Education Advisory Committee](#)
3. [P - CP 206 Movies During In-Class Instruction](#)
4. [AP - CP 206 Movies During In-Class Instruction](#)
5. [P ES 307 Head Lice \(Pediculus\)](#)
6. [AP - ES 307 Head Lice \(Pediculus\)](#)
7. [P F 412 School Fundraising](#)
8. [AP - F 412 School Fundraising](#)
9. [P HR 534 Return to Work](#)
10. [AP - HR 534 Return to Work](#)
11. [P T 705 Copyright](#)
12. [AP - T 705 Copyright](#)

Carried.

Discussion and Informational Items

1. [Ministry Approved 2019-2020 School Year Calendar](#)
2. 2019-2020 Board Meeting Dates
 - Monday, September 9, 2019 - Catholic Education Centre, Terrace Bay
 - Monday, October 7, 2019 - Catholic Education Centre, Terrace Bay
 - Tuesday, November 12, 2019 - Catholic Education Centre, Terrace Bay
 - Monday, December 9, 2019 - Catholic Education Centre, Terrace Bay
 - Monday, January 13, 2020 - Catholic Education Centre, Terrace Bay
 - Monday, February 10, 2020 - Catholic Education Centre - Terrace Bay
 - Monday, March 9, 2020 - Catholic Education Centre - Terrace Bay
 - Monday, April 6, 2020 - Catholic Education Centre, Terrace Bay
 - Monday, May 11, 2020 - Catholic Education Centre - Terrace Bay
 - Monday, June 8, 2020 - Catholic Education Centre - Terrace Bay

All meetings will be held at the Catholic Education Centre in Terrace Bay for the 2019-2020 school year with teleconference available.

3. OCSTA Memo was received regarding the Fall Regional Meeting. The tentative date will be Friday, October 4, 2019, at the Thunder Bay CDSB. The yearly Diocesan Conference has been cancelled. After discussion, it was decided that Trustee McCorry will contact the OCSTA representative to confirm if the regional meeting is still scheduled. Trustees will review the 2019 Regional Meeting Questions for Discussion at the September Board meeting.
4. A Special Board Meeting will be held Tuesday, July 9, 2019. The Audit Committee meeting is scheduled for 10:00 am and the Special Board Meeting will follow at 11:00 am. Teleconference option will be available for the Special Board meeting.

Closing Prayer

[Prayer for Safe Travel](#) was read by all those in attendance.

Adjournment

The meeting adjourned at 4:25 p.m.

Originally signed by

Originally signed by

Hugh McCorry,
Chair of the Board

Maria Vasanelli,
Interim Director of Education