



March 9, 2020

Catholic Education Centre,
Terrace Bay, ON

Board Meeting Minutes

Attendance

Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board
- Marline Ilijow
- Shirley Jean
- Kristy Lachance
- Chereyl Marino
- Hugh McCorry
- Lawrence McParland (Excused Absence)
- Lilliana McPherson

Administration:

- Maria Vasanelli, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Leah Vanderwey, Superintendent of Education
- Barry Biggs, Plant & Field Services Manager
- James Salo, Assistant Plant & Field Services Manager

- Valarie Nakani, Manager of Human Resources
- Cheryl Speziale, Assistant Human Resources Manager
- George Scott, Finance Manager
- Daniel Mulligan, Assistant Finance Manager
- Billy Luby, Information Technology Manager

Guests

- Kim Figliomeni, Principal, Holy Angels Catholic School

Recorder:

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

The meeting began with Trustee Wawia in the chair at 11:02 am.

1. Opening Liturgy

- a. [Prayer](#) was read by all those in attendance
- b. [The acknowledgement](#) was read by Trustee Wawia.

2. Approval of Agenda

Resolution #14/20

Moved by Trustee Jean

Seconded by Trustee McCorry

THAT the agenda for Board meeting #3/20 being held on March 9, 2020, be accepted as amended.

Carried.

Resolution #15/20

Moved by Trustee McPherson

Seconded by Trustee McCorry

THAT the Board acknowledges and accepts the excused absence of Trustee

McParland, from attending Board Meeting #3/20 held March 9, 2020.

Carried.

3. Approval of Minutes

Resolution #16/20

Moved by Trustee McPherson

Seconded by Trustee Ilijow

THAT the minutes for the Board Meeting #2/20 held February 10, 2020, be accepted as amended.

Amendments include:

- Trustee Wawia thanked Mr. Jewiss for his presentation.
- Mr. Biggs provided Trustees with an update...

Carried.

4. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

5. Presentations

a. Mrs. Kim Figliomeni, Principal, Holy Angels Catholic School

Mrs. Figliomeni shared the story of Holy Angels School with Trustees. The school is grateful for the recent updates that have occurred in the school with assistance from the Plant Department including the outside construction project, the learning commons, lunchroom, wheelchair accessible washroom, gymnasium floor & paint and painted hallways. School Improvement Plan focuses were shared such as Visible: Balanced Math; Authentic Learning Experiences: Writing; and Meaningful Engagement and Relationships. Ms. Rima Mounayer recognized Ms. Figliomeni's passion for student achievement and well-being and Trustee Wawia thanked Mrs. Figliomeni for her presentation and Ms. Vasanelli thanked Kim for highlighting all the positive things happening at Holy Angels Catholic School.

6. Reports

a. Student Achievement

i. Director's Report - Draft Strategic Planning

M.Vasanelli presented the Draft Strategic Plan to Trustees. Trustees are requested to review the Draft Strategic Plan and provide feedback. The draft plan includes 4 Pillars: Faith & Justice, Learner Agency, Indigenous Education and Focus on the Future.

Ms. Nakani and Ms. Speziale attended the Apply to Education Career Fair in Toronto March 5-6, 2020. Over 4300 registered to attend the career fair. The team came back with 10 resumes. The team will continue to find ways to educate potential applicants on where our communities are and what the communities have to offer. This is also one of the goals of the current recruitment video process.

The meeting adjourned for lunch. The meeting resumed at 1:05 pm.

ii. [Kerry Desjardins - Superintendent of Education](#)

Autism Training and Indigenous Cultural competency training is on hold for teachers due to job actions. Due to the job action restraints, the training has been opened up to System Support staff and Principals. 17 EAs and ECEs who are engaged in learning at this time. The Board cannot provide or offer any learning to teachers at this time.

1. [Tracy Bryson - Mental Health Lead](#)

iii. [Rima Mounayer - Superintendent of Education](#)

1. [Peter Kutok and Lena Stahl - Math Leads](#)

2. [Erin Roxborough - Attendance Counsellor](#)

Due to job action, training for FSL has been cancelled. Teachers are still accessing Math leads if they are asked by teachers. The PRIME data has been completed and will be shared with the staff.

The next accessibility meeting will be held on March 24, 2020.

iv. [Leah Vanderwey - Superintendent of Education](#)

1. [Sarah Clowes - Technology Enabled Learning Teacher](#)
2. [Colleen Sheriff - Indigenous Education Lead](#)

May 8th PD plan. EAs, ECEs and Principals are part of Plan B if the job action still continues. NTIP is affected due to Work for Rule. Teachers have to request resources like Indigenous Lead, Technology lead etc.

National Indigenous Month - Creating a template for each book that will be used as a book club during the month. This is optional for teachers to use and offered to all regular classroom teachers. All books are for Grades 5-8. Students will be asked for some reflection back. This provides an opportunity to learn the background of Indigenous culture while immersing themselves in conversations with the students.

b. **Finance** - [Mr. George Scott, Manager of Finance Monthly Report](#)

i. [Financial Report](#)

Four strike days have occurred to date and all savings must be returned to the Ministry. Transportation consortium plans to install more cameras on busses. This has been approved by all four Boards in the consortium. The starting plan is to install cameras on 10 buses.

c. **Plant & Field Services** - [Mr. Barry Biggs, Plant and Field Monthly Report](#)

Advertise building on the Ministry website for 3 months, then it can be sold to the general public. Equipment World has been arranged to remove the rolling file system out of the building.

Job description change in job functions - Jim will now take on the role of cleaning staff and custodian reporting to him. Barry will take on the capital project work. Each role now has a clear picture and will be shared with schools so they know who to reach out to for assistance.

Asbestos: - 99% of all ceiling tiles will be replaced in our schools this summer. Our Lady of Lourdes still has small areas. St. Hilary has a grey Board on the outside of the building that has asbestos content.

Resolution #17/20

Moved by Trustee Jean

Seconded by Trustee Marino

THAT the Board of Trustees approves the purchase of furniture from Accent Environments for Our Lady of Fatima Catholic School in Longlac for the amount of \$114,835.44.

Carried.

Resolution #18/20

Moved by Trustee Monks

Seconded by Trustee Marino

THAT the Board of Trustees approves the purchase of furniture from Accent Environments for Holy Angels Catholic School in Schreiber for the amount of \$123,131.58.

Carried.

5 Schools will now be complete with new furniture. 4 more schools will now be evaluated to complete and the installs are completed before the end of August.

All old furniture will be disposed of using the Board surplus furniture policy.

d. Information Technology - [Billy Luby Monthly Report](#)

The broadband upgrade has been completed in the final three schools. Final cameras have arrived and all zoom rooms will now be complete. Digital signage has been set up in schools. Zoom room training for Trustees will take place in April 2020. All trustees must bring their iPads for this training.

7. Decision and Action Items

a. [Board By-Laws](#)

Resolution #19/20

Moved by Trustee Ilijow

Seconded by Trustee McCorry

THAT the Board approves the revised Superior North Catholic District School Board By-Laws, as amended on March 9, 2020.

Carried.

b. Policies and Administrative Procedures

Resolution #20/20

Moved by Trustee McCorry

Seconded by Trustee Ilijow

THAT the Board approves the following *revised* policies and administrative procedures for distribution:

1. [P-CP 203](#) Environmental Education
[AP-CP 203](#) Environmental Education
2. [P-ES 313](#) Scent-Free Workplace
[AP-ES 313](#) Scent-Free Workplace
3. [P-F 406](#) Use of Corporate Credit Card
[AP-F406](#) Use of Corporate Credit Card
4. [P-HR 535](#) Conflict of Interest
[AP-HR 535](#) Conflict of Interest
5. [P-GL 101](#) Policy Development
[AP-GL 101](#) Policy Development

Carried.

Numbering in P 3.13 were

8. Information and Discussion Items

- a. [MEMO Statement of Interest Effective March 1, 2020](#)
- b. [Policy P 704 Electronic Meetings](#)

Policy was reviewed. Title changed to Board Electronic Meetings. Comments can be made on this document before the next policy meeting after March Break.

- c. [Administrative Procedure AP 704 Electronic Meetings](#)
- d. CCSTA AGM - June 4-6, 2020 - Blue Mountain
 - Registration will be open Feb 14, 2020 for the 2020 AGM. Early bird registration deadline is March 27, 2020.

The cancellation deadline for OCSTA AGM and conference is March 22, 2020. Trustee McCorry and Ilijow will be cancelling attendance at the OCSTA AGM due to the COVID virus.

9. Committee of the Whole

Resolution #21/20

Moved by Trustee McCorry

Seconded by Trustee Marino

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #22/20

Moved by Trustee McPherson

Seconded by Trustee Ilijow

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

10. Closing Prayer and Adjournment

- a. [Prayer for Safe Travel](#)

Resolution #23/20

Moved by Trustee McCorry

Seconded by Trustee Marino

THAT the Superior North Catholic District School Board meeting on Monday, March 9, 2020, adjourn at 3:47 pm.

Carried.