



June 15, 2020

Catholic Education Centre,
Terrace Bay, ON

ZOOM Meeting

Board Meeting Minutes

Attendance

Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board
- Marline Ilijow
- Shirley Jean
- Kristy Lachance
- Chereyl Marino
- Hugh McCorry
- Lawrence McParland
- Lilliana McPherson

Administration:

- Maria Vasanelli, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Leah Vanderwey, Superintendent of Education
- Barry Biggs, Plant & Field Services Manager
- James Salo, Assistant Plant & Field Manager

- Valarie Nakani, Manager of Human Resources
- Cheryl Speziale, Assistant Manager of Human Resources
- George Scott, Finance Manager
- Billy Luby, Information Technology Manager

Recorder:

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

The meeting began at 1:04 pm with Trustee Wawia in the Chair.

1. Opening Prayer and Acknowledgment

Prayer was read by Trustee Wawia.

Loving God,

You sent your Son, Jesus, to be our hope. We feel his promised Spirit at work within us; We recognize his risen presence among us as we gather in his name in prayer, and celebrate the Eucharist. He is the hope which inspires us to share as members of the Catholic educational community, in your church’s mission to announce the Good News to the whole world. We thank you for the gift of Catholic education. May it continue to be a place where Christ ignites within us, an abiding confidence, in a future filled with hope.

We make this prayer through the same Christ, our Lord.

Amen.

Acknowledgement was read by Trustee Marino.

We would like to begin by acknowledging that the land on which we gather today is the ancestral territory of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations and Métis Peoples in Ontario, as well as, the Inuit People of Canada

2. Approval of Agenda

Resolution #41/20

Moved by Trustee McCorry

Seconded by Trustee Jean

THAT the agenda for Board meeting #7/20 being held on June 15, 2020, be accepted as **amended**.

Amendments to the agenda include the purchase order approvals for the Our Lady of Lourdes Catholic School Floor Replacement, the St. Martin/Ecole Franco Terrace Heating Conversion Project and the St Joseph School Main Entry Renovation and OCSTA Legal Insurance Information Item.

Carried.

3. Approval of Minutes

Resolution #42/20

Moved by **Trustee McPherson**

Seconded by **Trustee Ilijow**

THAT the [minutes for the Board Meeting #6/20 held May 11, 2020](#), be accepted as received.

Carried.

4. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

5. Reports

a. Student Achievement

i. [Maria Vasanelli - Director of Education](#)

Mrs. Vasanelli shared the second update on distance learning that was submitted to the Ministry. An Internal research team focusing on teachers and their experiences during the pandemic has been developed. SNCDSB has developed a team for re-entry planning for September and are in the process of creating models and guidelines.

Our Board was provided guidance by the Institute of Catholic Education (ICE) regarding PRIDE month. The “We are all wonderfully made” slogan provided by ICE was shared on our social media sites.

Curriculum spiraling indicates a focus where a teacher will look at expectations of the year before and look at what was missed during the pandemic and bring into the new year of learning before the teacher moves forward – social and emotional. A plan is in place for the August 31st PD Day for a blended learning model to teach them how to access where students are and tools to move the students forward based on differentiation instruction.

Overall attendance for Google Classrooms started strong. Three families have worked with the attendance and have worked together to problem solve. We will continue to use a blended learning model to help teaching and learning as we move forward.

ii. [Kerry Desjardins - Superintendent of Education](#)

Special Education Plan motions will be deferred until September.

Summer Learning Program - Two Summer Learning programs will be run this summer – K-5 and Grades 6 -8. Expression of interest has been put out to EAs to support Summer learning for students with Special Education and Mental Health Needs to be part of that program as well as Summer Learning Principal. This program will be a first for our Board. A posting for two summer learning teachers has been posted.

Opportunity to offer a transition program with Spec Ed and Mental Health. The transition program will be a two week program prior to fall return and will be offered in all communities. Opportunities to reintroduce the students to the school environment.

All staff and community partners were engaged in a session with Dr. Jody Carrington. Positive feedback was received in regards to opportunities, and all staff will now have the opportunity to attend her RELIT Virtual event in August.

Ages and Stages Questionnaires will be administered virtually with students entering Kindergarten in the Fall. This will begin on June 16th.

Early On Centre in Manitouwadge plans are moving forward for a playground restructure for both the Board and the Early On Centre.

iii. [Rima Mounayer - Superintendent of Education](#)

Blended Model for PD planning is currently being created to assist teachers to provide them with the necessary tools to face this new reality in order to best help our students.

The Ministry has provided guidelines for attendance that all students will be marked

with a 'G' during online learning.

Draft reopening guideline is being developed and a guideline from the Ministry is expected in August. A hub has been created with resources and information will be sent to Trustees on this in mid-July.

iv. [Leah Vanderwey - Superintendent of Education](#)

IEAC (Indigenous Education Advisory Committee) has gone to a two meeting format one in evening and one during daytime.

Data was collected for Grade 8 student transition into Grade 9. 63 Students will be transitioning from our system into Grade 9. A Reach Ahead Credit program will be offered for our Grade 8 students this summer. SNCDSB will have a tutor available for our students who enrol in the reach ahead credit. Reach Ahead Credit Program and Summer Learning Program will have the same Principal overseeing both programs.

Student Pathway to Success goal is to know students to ensure they are making the best decision when choosing their pathway they will follow to ensure it is about them and to help students see their strengths and interests.

Ms. Vanderwey noted the importance of creating and developing leadership roles within our students early. Eg: Development of Student Councils

M. Vasanelli thanked Ms. Vanderwey for the depth and expertise she brought to our Board in her role. Trustee Wawia thanked Mrs. Vanderwey for her strength and audacity that she has with our team and our students. Ms. Vanderwey will be retiring from the Superior North Catholic District School Board as of August 2020.

A sample Video of Teacher's Google Classroom was viewed by all Trustees.

b. **Finance** - [George Scott, Manager of Finance Monthly Report](#)

Have not received the GSN report for the 2020-2021 School Year. Our revenue is based on this report. This is now expected the 3rd week of June and the report will be due at the end of August. In the interim, expense estimates have been drafted as we await the GSN information.

In speaking with the Transportation consortium they are expecting there to be savings for bussing costs. During the COVID-19 Pandemic the contract is being paid at a 90% rate.

Costs related to COVID could include extra PPE as well as Information Technology (IT) costs such as helping families with wi-fi, additional IT equipment upgrades to ensure all staff had working technology. Training costs will be tracked and attributed to COVID-19.

A summer meeting will be held for estimates.

- i. Finance [Financial Report as of May 31, 2020](#)

Resolution #43/20

Moved by Trustee Jean

Seconded by Trustee McPherson

THAT the Board approves the East of Thunder Bay Transportation Consortium [invoice](#) for the amount of \$318,921.39 for the period from Sept 1, 2019 to Jan 31, 2020.

Carried.

- c. **Plant & Field Services** - [Barry Biggs, Plant and Field Manager Monthly Report](#)

Conversion to propane at St. Martin Catholic School is being done for cost savings. Propane tanks will have to be added to school sites so plans are being generated for the playground area. Holy Angels Lighting project starting today, June 15, 2020. St. Hilary - Lighting was replaced last week and flooring is being worked on to ensure safe removal of current flooring. Our Lady of Fatima rooms have been prepared for room swap renovation to begin. SCI funds are being used for this project. A procedure and a plan is being developed in consultation with the contractor regarding a COVID situation in our schools. The cost for this consultation should be covered by the Ministry.

Resolution #44/20

Moved by Trustee Ilijow

Seconded by Trustee Marino

THAT the Board approve the purchase order PDR CONTRACTING THUNDER BAY LTD. for the amount of \$669,868.52 for the Our Lady of Fatima Catholic School Room Swap Renovations.

Attachment: [Purchase Order](#)

Carried.

This project will allow two classrooms that are in the basement of Our Lady of Fatima Catholic School to be moved to the main floor.

Resolution #45/20

Moved by Trustee McCorry

Seconded by Trustee McParland

THAT the Board approve the purchase order for DRD Construction Services for the amount of \$362,730.00 for the Our Lady of Lourdes Catholic School Floor Replacement.

Attachment: [Purchase Order](#)

Carried.

Resolution # 46/20

Moved by Trustee Jean

Seconded by Trustee McPherson

THAT the Board approve the purchase order for Clow Darling Ltd. for the amount of \$380,557.72 for the St. Martin/Ecole Franco Terrace Heating Conversion Project.

Attachment: [Purchase Order](#)

Carried

Resolution # 47/20

Moved by Trustee Marino

Seconded by Trustee McCorry

THAT the Board approve the purchase order for IsoCon Construction Inc. for the amount of \$ 244,527.98 for the St Joseph School Main Entry Renovation.

Attachment: [Purchase Order](#)

Carried.

d. **Information Technology** - [Billy Luby, IT Manager Monthly Report](#)

B. Luby provided the Trustees with a background and update on the Northern Ontario Educational Lead (NOEL) Ran Information Network. Northern Ontario Educational Leads with our Directors.

6. Decision and Action Items

a. Policies and Administrative Procedures

Resolution #48/20

Moved by Trustee McParland

Seconded by Trustee McPherson

THAT the Board approves the following *revised* policies and administrative procedures for distribution:

1. [P-ES 314 Student Discipline](#)
2. [AP-ES 314 Student Discipline](#)
3. [P-ES 302 Bullying Prevention and Intervention](#)
4. [AP-ES 302 Bullying Prevention and Intervention](#)
5. [P-ES 326 Student Exclusion](#)
6. [AP-ES 326 Student Exclusion](#)

Carried.

7. Information and Discussion Items

a. OCSTA Legal Insurance for Trustees

- i. [Legal Insurance for Trustees](#) MEMO from OCSTA and [GFLS Policy Wording](#) was provided to Trustees.

b. OCSTA Virtual Annual General Meeting on Saturday, June 27

- OCSTA AGM Proxy - Complete email received by GetQuorum with a link to register for the AGM, in the link, there is an option to assign a proxy. In addition to their own vote, proxy holders will automatically have one additional vote counted for every proxy they are carrying. The deadline for the assignment of proxies is June 25, 2020 - 9:00am (EST).
- **2020 AGM Resolutions** A copy of the [2020 AGM Resolutions Package](#) was reviewed prior to the OCSTA Virtual AGM.
- [2019 Resolutions Final Status Chart](#) - The chart reflects the disposition and status of the 2019 Resolutions was reviewed.
- OCSTA: Final Nominations Report - June 8, 2020 - Elections will be held for the positions of Vice President and OCSTA Representative to the CCSTA Board of Directors at the Annual General Meeting on June 27 was reviewed.
- Toonies for Tuition - If anyone would like to donate go to Canadian Trustees site to make a donation.

8. Committee of the Whole

Resolution #49/20

Moved by Trustee Jean
Seconded by Trustee McCorry

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #50/20

Moved by Trustee Ilijow
Seconded by Trustee Monks

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

9. Closing Prayer and Adjournment

Closing prayer was read by Trustee Wawia.

Loving God,

You sent your son, Jesus, to be our hope.

We feel his promised spirit at work within us.

We recognize his risen presence among us as we gather in his name in prayer, and celebrate the Eucharist.

He is the hope which inspires us to share as members of the Catholic educational community, in your Church's mission to announce the Good News to the whole world.

We thank you for the gift of Catholic education.

May it continue to be a place where Christ ignites within us, an abiding confidence, in a future filled with hope.

We make this prayer through the same Christ, our Lord.

Resolution #51/20

Moved Trustee Jean

Seconded by Trustee Ilijow

THAT the Superior North Catholic District School Board meeting on June 15 adjourn at 3:54 pm.

Carried.

Originally signed by

Originally signed by

Judy Wawia,
Chair of the Board

Maria Vasanelli,
Director of Education