



Internal/External Job Posting

Network Administrator

Competition Number # 2020-21-301

SNCDSB is searching for a collaborative, dynamic leader that supports student engagement, well-being and achievement within a Catholic organization.

Network Administrator

Start Date: As Soon As Possible

Location to be determined

Position Description:

Under the direction of the IT Manager, the successful candidate will provide level 2 support to Information Technologists and manage and maintain the network and Server infrastructure.

Role & Responsibilities:

- Support Level 2 tier support to the Information Technologists and staff users.
- Install, support and maintain Network Switches, Routers and Firewalls including VLANs, WANs, LANS and WLANs
- Install, maintain and configure Servers including both physical and virtual including software applications.
- Install and configure infrastructure technologies including video conferencing and telephone equipment.
- Responsible for backups of Servers and Network infrastructure.
- Assist with supporting IT and Educational technology projects.
- Assist in providing training and documentation, for end users with board technologies.
- Assist with recommendations around network and cyber security.
- Manage and configure user accounts for Active Directory and G-Suite.
- All other tasks to ensure Network and Infrastructure is operational.

Qualifications and/or requirements:

- Undergraduate degree in IT or equivalent college degree in Computer Studies
- Minimum 3-5 Years experience working with Microsoft Windows Server and VMware environments.
- Windows Server fundamentals - Essential areas including Active Directory ,IIS, Windows Server 2012, 2016 SQL Server, DHCP and DNS.
- Experience with VMware and HyperV.
- Good understanding of Cisco, Juniper, Meraki and Fortigate environments.
- Familiarity with G-Suite and Chromebooks.
- Good written, verbal, presentation and listening communication skills.
- Good understanding of Student Information Systems in a school environment.
- Ability to work independently with minimal supervision.
- Good understanding of hardware and software for Microsoft, Apple and Chrome.
- Class G Drivers Licence and access to a personal vehicle.

Conditions of Employment:

- Current Pastoral Reference (if applicable)
- Successful Completion of all Safety training courses
- Must undergo a successful vulnerable police record check

Applicants must submit a cover letter and resume to careers@snedsb.on.ca by **September 18, 2020 at 4:00pm**

Superior North Catholic District School Board is committed to employment equity and encourages applications from women, visible minorities, Aboriginal peoples and persons with disabilities. Accommodations are available upon request for candidates taking part in all aspects of the hiring process in accordance with the Accessibility for Ontarians with Disabilities Act (AODA).

Ms. Judy Wawia
Board Chair

Ms. Maria Vasanelli
Director of Education