



November 9, 2020, 1:00 pm

Zoom and Catholic Education Centre,  
Terrace Bay, ON

## Board Meeting Minutes Attendance

### Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board
- Marline Ilijow
- Shirley Jean
- Kristy Lachance
- Chereyl Marino
- Hugh McCorry
- Lawrence McParland
- Lilliana McPherson

### Administration:

- Maria Vasanelli, Director of Education
- George Scott, Finance Manager
- Barry Biggs, Manager of Plant & Field Services Manager
- Billy Luby, Information Technology Manager
- Rima Mounayer, Superintendent of Education
- Paul Tsekouras, Superintendent of Education
- Kerry Desjardins, Superintendent of Education

- Valerie Nakani, Manager of Human Resources

## Guests

- Aaron Baker, Principal

## Recorder:

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

The meeting began at 1:05 pm with Trustee Wawia in the Chair.

## Opening Prayer and Acknowledgment

Prayer was read by Trustee Wawia

Father God

Come be with us today. Fill our hearts with joy.

Fill our minds with learning. Fill our classrooms with peace. Fill our lessons with fun.

Fill our friendships with kindness. Fill our schools with love.

Amen

Acknowledgement was read by Trustee Monks.

We would like to begin by acknowledging that the land on which we gather today is the ancestral territory of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations and Métis Peoples in Ontario, as well as, the Inuit People of Canada.

## Approval of Agenda

### Resolution #79/20

Moved by Trustee Jean

Seconded by Trustee McPherson

THAT the agenda for the Board meeting #11/20 being held on November 9, 2020, be accepted as **amended**.

Carried.

**Amendment includes the addition of Discussional Item:** Amendments to O. Reg. 463/97 (Electronic Meetings and Meeting Attendance) to Address Board Member Physical Attendance Requirements and Public Electronic Access

## Approval of Minutes

## Resolution #80/20

Moved by Trustee Jean

Seconded by Trustee McParland

THAT the [minutes for the Board Meeting #10/20 held on October 14, 2020](#), be accepted as amended.

Amendment will be made to note that the recommendation for the Good Shepherd Award was done via email.

Carried.

## Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

## Reports

### a. [Principal Presentation, Aaron Baker](#)

Mr. Baker's presentation highlighted the goals for Our Lady of Lourdes for the 2020-2021 school year as well as the impacts COVID-19 has had on the school for both staff and students. Ms. Vasanelli thanked Mr. Baker for his presentation and the work he is doing within school. Trustee Wawia congratulated Mr. Baker on the great work he is doing with his staff and the school during these uncertain times.

### b. Director's Report

#### i. [Maria Vasanelli, Director of Education](#)

COVID-19 safety protocols and plans are continually modified by the Senior Team and Executive council to ensure safety of our students and staff. Communication continues to be shared with schools to ensure COVID-19 guidelines are being followed. Despite COVID, the team has seen positive outcomes in our schools.

### c. Student Achievement

Student achievement highlighted the Board Improvement Plan for the 2020-2021 School Year in the areas of Mental Health and Well-Being, Student Pathways, Literacy and Mathematics.

i. [Kerry Desjardins, Superintendent of Education Monthly Report](#)

Dr. Sinclair will complete the psychoeducational assessments required through the 2020-2021 school year, both within the schools and within her private practice in Thunder Bay. If parents are able to travel for assessment then these will be completed sooner, but she will be able to travel to communities throughout the year. Learning for All teachers participated in their first Professional Learning Session of the 2020-2021 school year that was facilitated via Zoom by Shiri Bartman, a Board Certified Behaviour Analyst who focused on "The Willing Learner". Shiri will be supporting our board and Learning for All teachers over the course of the 2020-2021 school year by providing us with more individualized team consultations for some of our most vulnerable students, as well as continued professional learning.

ii. [Paul Tsekouras, Superintendent of Education Monthly Report](#)

Faith Day for our system was held October 23, 2020 and provided an opportunity to: unite together to participate in liturgical celebration and professional reflection, identify supports we need to continue to support our Catholic Education program and system, and recognize significant contributions of Educators to our Catholic school community. This professional learning opportunity allowed for conversation at every level to inform next steps.

Student Pathways: All students will be supported to learn, progress and achieve their own individualized pathway goals. Students and families will: explore pathway opportunities and options together to better inform their planning and next steps and create, reflect on and maintain their own living, digital Pathway Portfolio.

iii. [Rima Mounayer, Superintendent of Education Monthly Report](#)

SNCDSB is currently implementing a free trial of the digital platform, Edwin, to our grade 6, 7, and 8 teachers. This platform allows all resources to be available to our staff and students digitally. Teacher lesson plans are also included on this platform.

Currently in the process of opening all school gymnasiums. Gymnasiums will be ready to be used by the middle of the month of November at the latest. Guidelines for the use of gyms have been updated in the SNCDSB Reopening guidelines.

**d. Finance**

i. [George Scott, Manager of Finance Monthly Report](#)

1. [Class size reporting](#)
2. [Enrolment projections](#)

Class size reporting for compliance was submitted to the Ministry. Our classes are compliant in all areas with respect to their size. Enrolment projections were submitted to the Ministry as required. Current year enrolment is 671 with grade 5 currently being our grade with the highest enrolment. The Ministry requires that we project 10-years. Projections are done by moving students forward one grade at a time and estimating JK enrolment by taking an average of the other nine grades. This info used to help determine our GSN funding next year.

### **Resolution #81/20**

Moved by                    Trustee Jean

Seconded by                Trustee Ilijow

THAT the Board approves the Annual Report of the Audit Committee to the Board of Trustees, for the year ended August 31, 2020.

- i. [Annual Report to the Board of Trustees for the year ended August 31, 2020](#)
- ii. [Annual Report to the Board of Trustees and Forwarded To the Ministry of Education](#)

Carried.

### **e. Information Technology**

- i. [Billy Luby, IT Manager Monthly Report](#)

A zoom training session for Trustees was held prior to the Board meeting. Classroom cameras have arrived and are being installed currently. This will help student learning from a distance. Our Technology Enabled Learning Teacher, Sarah Clowes has already taken advantage and was able to virtually join classrooms in our Northern Schools.

The School Messenger program is up and running and ready to be used by school staff. School Messenger is a school notification system that will allow schools to send attendance, emergency and non-emergency messages to parents through email, text,

voice email and social media. The system will also call parents automatically when students' absence was not reported to the school. The training was offered on November 2nd to Principals and Administrative Assistants of schools and the Catholic Education Center. A second training focusing on the Safe Arrival System Admin Program will be held on November 16, 2020.

**f. Plant & Field Services**

i. [Barry Biggs, Plant & Field Services Manager Monthly Report](#)

Update on all schools and the Catholic Education Centre was shared with the Trustees.

**Decision and Action Items**

- a. OCSTA Travel Accident Insurance will not be renewed for this school year. Trustees agreed it was not necessary at this time due to COVID-19 and not travelling to OCSTA conferences during this time.
- b. Inaugural Meeting

**Resolution #82/20**

Moved by Trustee Monks

Seconded by Trustee Marino

THAT the Board holds its Inaugural Board Meeting on December 7, 2020 in Terrace Bay at 11:00 am and that the nominating committee of Trustees McPherson and Trustee Jean bring forth suggestions for the officers and committees for the Board of Trustees, for the year 2021.

Carried.

The Trustee Advisory committee will be removed from the list and the Director Appraisal Committee will now include all Trustees. A final report will be brought to the December 2020 Board meeting.

A plan for the Inaugural meeting (in person or via zoom) will be made closer to the date based on current COVID-19 situations at that time.

## Information and Discussion Items

- c. [2021 Virtual Catholic Trustees Seminar](#) will be held on January 16, 2021.

The registration fee set for this year's seminar is based on actual costs associated with hosting this event on a virtual platform and includes speakers' and vendors' fees. \$75.00 + HST (\$75.00 + \$9.75 HST = \$84.75) (applicable to Trustees, Student Trustees and Directors of Education)

Trustees are asked to contact Deana Figliomeni if planning to attend and registration for each delegate will be completed.

- d. Amendments to O. Reg. 463/97 (Electronic Meetings and Meeting Attendance) to Address Board Member Physical Attendance Requirements and Public Electronic Access

Amendments have been made to O.Reg 463/97. Specifically, these amendments: Waive the requirement for in-person attendance by specified individuals e.g. the chair and director (until Nov. 30, 2021); Waive the requirement for trustees to physically attend a minimum of three meetings during the next 12-month period (Dec. 1, 2020 – Nov. 30, 2021); Waive the requirement for the meeting room of a board or of a committee to be open to permit physical attendance by the public (until Nov. 30, 2021); and, Include a new requirement for boards to provide members of the public with participatory electronic access to open board/committee meetings i.e. two-way means of participation (effective Feb. 1, 2021). When in-person meetings resume, boards will be required to provide both in-person and electronic means for public participation, as set out in O. Reg. 463/97. Public may request access and a link to the meeting will be made available upon request.

## Committee of the Whole

### Resolution #83/20

Moved by Trustee McCorry

Seconded by Trustee Jean

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

**Resolution #84/20**

Moved by Trustee McParland

Seconded by Trustee McCorry

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT the minutes for the Board Meeting Committee of the Whole #10/20 held October 14, 2020, be accepted as received.

Carried.

**Closing Prayer and Adjournment**

As we close this meeting, Lord, we want to give honor to You. Thank You, God, for the time we had today to discuss issues and make decisions. May You bless each person who took the time to gather here today and let Your hand of protection be on them throughout the rest of the week. Let the work done here tonight come to fruition, and let it all be for Your glory. Help us each to do our parts to bring the plans discussed to life. Amen

**Resolution #85/20**

Moved by Trustee Jean

Seconded by Trustee McPherson

THAT the Superior North Catholic District School Board meeting on November 9, 2020 adjourn at 3:52 pm.

Carried.

*Originally signed by*

*Originally signed by*

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Judy Wawia,  
Chair of the Board

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Maria Vasanelli,  
Director of Education