



September 11, 2017

Terrace Bay, ON Catholic Education Centre

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## BOARD MEETING MINUTES

### Trustees:

- Hugh McCorry, Chair
- Marline Ilijow
- Shirley Jean
- Bill McKay
- Lawrence McParland
- Lilliana McPherson
- Amanda Monks
- Judy Wawia, Vice-Chair
- Carol Barnes

### Administration:

- Alexa McKinnon, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Rod McKinnon, Supervising Manager of Facilities and Information Technology
- Scott Adams, Supervising Manager of Finance
- Mrs. Maria Vasanelli, Human Resources Advisor

### Recorder

- Deana Figliomeni

### Guest

- Tim Robins, Advisor

The meeting was called to order at 12:40 pm with Hugh McCorry in the Chair.

## Opening Prayer

An opening prayer service was lead by Sister Stephanie Romiti. The Board Mission Statement and acknowledgement of traditional territories was read by all Trustees

## Approval of Agenda

Resolution # 46/17

Moved by: Trustee Ilijow

Seconded by: Trustee McKay

THAT the agenda for Board meeting #8/17 being held on September 11, 2017 be accepted as presented.

Carried.

## Approval of Minutes

Resolution # 47/17

Moved by: Trustee McPherson

Seconded by: Trustee Monks

THAT the [minutes for Board Meeting #7/17](#) held June 28, 2017 be accepted as presented.

Carried.

## Declaration of Pecuniary Interest

There were no declaration of pecuniary interest.

## Presentations

1. Director of Education

The 2017/18 Organizational Chart, Portfolio Distribution Organizational Chart and the Communication and Crisis Tree were reviewed and accepted.

2. Student Achievement (Kerry Desjardins and Rima Mounayer)

EQAO Data Results will be shared at a later time when they are available to the public.

3. Finance

- [Mr. Scott Adams, Manager of Finance - Monthly Report](#)

[Finance Report - August 31, 2017](#)

Finance Board report was accepted as presented.

4. Supervising Manager of Plant & Information Technology - [Monthly Report](#)

- Swipe card access will be complete by the end of September. Systems are installed in all schools, however training will be rolled out and complete by the end of September. Full time employees and contractors will have their own card, while part time (supply teachers) and volunteers will be given passes for each day they will be in.

Discussion regarding the demolition of the bricks at Holy Angels occurred. Mr. McKinnon informed Trustees that the demolition will begin in the spring. Dislodging of the duct and investigation has been complete, and in the spring of 2018 the work will continue. Radon Gas Mitigation question was raised. Mr. McKinnon informed trustees a second set of tests will begin in the winter of 2018.

St. Joseph Catholic School discussion on soccer field and nets. Mrs. McKinnon noted St. Joseph has been the priority school for two years. St. Joseph is a shared school and has separate playgrounds, and the goal is to build collaborative professionalism.

Clarification that the priorities shared by Principals reflect the work that was done in the summer, as reported in the Plant and Facilities report.

Principals have been working with Plant on the processes and procedures to request and get required work complete.

Learning Commons update was shared with Trustees. The Learning Commons in St. Martin is almost complete, St. Edward is under construction, Holy Saviour requires furniture and Holy Angels is underway. Furniture for learning commons has also been purchased for St. Hilary.

5. Catholic Education Centre Expansion Project Presentation

Mr. Tim Robins, Advisor for SNCDSB, presented to the Trustees a powerpoint presentation including the Project Overview and Approach, Design Concept, Proposed Schedule, Project Funding, Board Reports and Approvals, Ministry of Education Approval and Next Steps of the Catholic Education Centre Expansion Project.

**Facility Information Report**

Resolution # 48/17

Moved by: Trustee McPherson

Seconded by: Trustee Ilijow

THAT the Superior North Catholic District School Board approve the Facility Report: Catholic Education Centre Consolidation Project.

THAT the Superior North Catholic District School Board approve the use of Capital Reserves and Surplus Accumulated Operating funds, subject to the Ministry of Education Approval To Proceed process, to cover all cost as outlined in the Facility Report: Catholic Education Centre Consolidation Project.

Carried.

**Disposition Information Report**

Resolution # 49/17

Moved by: Trustee Jean

Seconded by: Trustee Monks

THAT the Superior North Catholic District School Board receive, as information, the report on the future disposition of the Catholic Education Centre (CEC) located at 21 Simcoe Plaza, as outlined under clause 194 (3) (a) of the Ontario Education Act,

Ontario Regulation 444/98.

Carried.

## Committee of the Whole

Resolution # 50/17

Moved by: Trustee McPherson

Seconded by: Trustee Barnes

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution # 51/17

Moved by: Trustee McParland

Seconded by: Trustee Ilijow

THAT the Board moves out of Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

## Matters Requiring Decision or Action

### Policies:

Resolution # 52/17

Moved by Trustee Barnes

Seconded by: Trustee McPherson

THAT the Board approves the following revised policies and administrative procedures for distribution:

<b>HR 521</b>	Employee Progressive Discipline
<b>ES 321</b>	Emergency/Bomb Threat
<b>HR 536</b>	Attendance Support
<b>HR 534</b>	Return to Work
<b>P-ES 303</b>	Policy, Equity & Safety - Code of Conduct
<b>AP-ES 303</b>	Administrative Procedure - Code of Conduct

Carried.

## Informational Items

### [Multi-Year Strategic Plan 2018-2021](#)

Information on the Multi-Year Strategic Planning - A guide for School Board Trustees document was shared with all Trustees.

The Multi-Year Strategic Plan will be on the agenda for the October meeting.

### [Diocesan Conference - September 30, 2017](#)

#### [2017 Fall Regional Meeting - North West Agenda](#)

#### [Participant Confirmation List and Room Reservations Confirmations](#)

Agenda was reviewed by all Trustees. As per previous years, answers will be compiled for the conference question to indicate and share major challenges facing the school board. Discussion occurred and the challenges for our board include Attendance, Executive Compensation, Wellness, Catholicity and Mental Health

## Closing Prayer

Closing prayer was read by all present.

## Adjournment

Motion to adjourn

Moved by: Trustee Jean

Seconded by: Trustee McPherson

- THAT we do now adjourn at 2:55 p.m.

Next Board meeting date is Monday, October 16, 2017 in Red Rock at St. Hilary Catholic School.

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Alexa McKinnon, Secretary

Hugh McCorry, Chair of Board