



September 14, 2020, 1:00 pm

Catholic Education Centre,  
Terrace Bay, ON

Zoom Meeting

## Board Meeting Minutes

### Attendance

#### Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board
- Marline Ilijow (Excused Absence)
- Shirley Jean
- Kristy Lachance
- Chereyl Marino
- Hugh McCorry
- Lawrence McParland (Excused Absence)
- Lilliana McPherson

#### Administration:

- Maria Vasanelli, Director of Education
- George Scott, Finance Manager
- Barry Biggs, Manager of Plant & Field Services Manager
- Billy Luby, Information Technology Manager
- Rima Mounayer, Superintendent of Education
- Paul Tsekouras, Superintendent of Education

- Kerry Desjardins, Superintendent of Education
- Valerie Nakani, Manager of Human Resources

### Recorder:

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

## Opening Prayer and Acknowledgment

### Prayer

Heavenly Father,  
As we begin this new academic year  
Restore our spirits and our strength  
Renew our passion for sharing Your wisdom  
And nurture our compassion  
for those whom You have put in our charge.

Transform us as we seek to transform  
Guide us as we seek to guide  
Comfort us so that we may comfort  
Open our minds and our hearts  
As we seek to open minds and hearts  
To the Good News of justice and peace.  
Help us listen more deeply  
To your world and to Your Word  
So that we may walk with our students, our staffs, our communities and each other  
Attentive to the Wisdom that  
Calls us all to the Kingdom of God.

Amen.

**Acknowledgement** was read by Trustee Jean.

We would like to begin by acknowledging that the land on which we gather today is the ancestral territory of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations and Métis Peoples in Ontario, as well as, the Inuit People of Canada

## Approval of Agenda

### Resolution #64/20

Moved by Trustee McCorry

Seconded by Trustee Jean

THAT the agenda for the Board meeting #9/20 being held on September 14, 2020, be accepted as **received**.

### **Resolution #65/20**

Moved by Trustee Jean

Seconded by Trustee Marino

THAT the Board acknowledges and accepts the excused absence of Trustee Ilijow and Trustee McParland from attending Board Meeting #9/20 held September 14, 2020.

Carried.

## **Approval of Minutes**

### **Resolution #66/20**

Moved by Trustee Marino

Seconded by Trustee Monks

THAT the [minutes for the Special Board Meeting #8/20 held August 17, 2020](#), be accepted as received.

Carried.

## **Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

## **Reports**

### **a. Summer Learning Presentation, BJ Roman-Mercier**

The Summer Learning program was offered for the first time throughout our Board July 6 to 24, 2020. The Kindergarten to Gr. 5 Class had 12 students and the Grade 6 to 8 class had 4 students. The Summer Learning Program team planned a variety of activities to promote the integration of Literacy, Numeracy and Healthy Living. The

program promoted fun, positivity, critical thinking and self awareness across the curriculum. Teachers conducted literacy/numeracy assessments with students and shared their strengths and areas for growth with parents and guardians. Students received a certificate for completion of the Summer Learning Program and a written report from their teacher.

**b. Student Achievement**

i. [Kerry Desjardins, Superintendent of Education Monthly Report](#)

On Tuesday, September 1st there was a system-wide Mental Health and Well-Being PD Day via Zoom, organized and facilitated by our Mental Health Lead, Tracy Bryson. The morning session began with Pathway presentations from all Service Providers (North of Superior Programs, Mental Health and Addiction Nurses, and DILICO), as well as one by the Positive Behaviour Support Team. Positive relationships and partnerships continue to be built. Our partners are working with our Mental Health and Wellness team to continue Wellness Wednesdays.

ii. [Rima Mounayer, Superintendent of Education Monthly Report](#)

Much work and planning went into the creation and the implementation of our Reopening Plan. SNCDSB Reopening Plan is a living document that requires updating on an ongoing basis due to new information and changes of expectations from several organizations such as but not limited to: Thunder Bay District Health Unit, Ontario Ministry of Education, Ontario Ministry of Labour, Public Service Health & Safety Association etc.

Our 2020-2021 School year began with a staggered start to allow students and teachers to adapt to the new physical environment.

iii. [Paul Tsekouras, Superintendent of Education Monthly Report](#)

Our system has established a remote learning environment in order to provide our remote learners with parallel programming that will, to the greatest possible extent, mirror their experience in their physical classrooms. Currently there are 88 students enrolled in remote learning. Students who would enter Remote Learning will still be attached to their home school and can transition back to their face to face class at three dedicated times in the 2020-2021 school year: after Thanksgiving, Christmas and March Break. Students from face to face classrooms whose parents want to enroll them in Remote Learning or who are on Home Instruction can also transition to Remote

Learning anytime. A principal has been assigned to remote learning to support instructional leadership.

Professional Development for Google Classroom was provided to teachers during the COVID-19 school closures. S.Clowes, Technology Enabled Learning Teacher Contact was instrumental in developing the learning sessions for all of our staff.

The next Indigenous Education Advisory Committee (IEAC) meeting will be scheduled for either September 22nd or September 15th. Members will be notified of the final date.

We are fortunate to welcome back John Pascuzzo and Myron Karpiuk as Principal Mentors and Coaches to again support new leaders in our system. During this time, this support will be done weekly through zoom sessions.

**c. Finance**

i. [George Scott, Manager of Finance Monthly Report](#)

1. [Financial Report as of August 31, 2020](#)
2. [Summary of Additional Funds announced for COVID-19 Expenses](#)

Financial report as of August 31, 2020 was accepted as received. A position for an Accounting Officer has been posted and hiring will take place at a later date.

Our Board currently has an increase in student enrollment numbers. The Board estimated an average daily enrollment of students of 654 for the 2020-2021 school year and as of September 10, 2020 has 670 students enrolled. A 3% increase over last year.

**d. Plant & Field Services**

i. [Barry Biggs, Plant & Field Services Manager Monthly Report](#)

Mr. Biggs thanked all J.Salo, Assistant Plant & Field Manager, Custodians, Cleaners and Principals for for the work that has been done to prepare our schools for the start of this school year.

All PPE has been delivered to the schools and are maintaining close inventory counts to ensure we are not running out of supplies. New cleaning and disinfection procedures are being followed in all schools.

## e. Information Technology

### i. [Billy Luby, IT Manager Monthly Report](#)

The Information Technology department has been assisting staff with getting familiar with their technology now that they have arrived back to school and making sure things are working with our Student Information System and network access to internal and online resources.

Over the summer, the IT department refreshed the classroom computers for the Interactive Panels in all of the classrooms and transferred the existing files over. Staff laptops to ensure software and security patches were up to date and updates and server migrations took place for several servers and network equipment due to end of life and end of support to hardware and software.

## Decision and Action Items

### a. CIBC Borrowing Resolution

#### Resolution #67/20

Moved by Trustee Jean

Seconded by Trustee McPherson

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE SUPERIOR NORTH CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")

A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Twenty One Million One Hundred Fifty Two thousand Six Hundred Seventy Three Dollars (\$21,152,673) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2020 and ending on August 31, 2021 (the "Period").

B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.

C. The total amount previously borrowed by the Board pursuant to Section 243

that has not been repaid is \$2,232,670.

D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

Resolved that:

1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from [Canadian Imperial Bank of Commerce ("CIBC") OR the Bankers of the Board or from any other approved lender [Note: Either scenario would be acceptable but in the second scenario, we need to see evidence that CIBC is a Banker of the Board] authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate Twenty One Million One Hundred Fifty Two thousand Six Hundred Seventy Three Dollars (\$21,152,673) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to [CIBC OR the Bankers of the Board or to any other approved lender] promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with [CIBC OR the Bankers of the Board or any other approved lender];
2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;
4. The Treasurer is authorized and directed to deliver to [CIBC OR the Bankers of the Board or any other approved lender] from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

We hereby certify that the foregoing is a true and complete copy of a Resolution of the Board in the Province of Ontario, duly passed at a meeting of the Board and that this Resolution is in force and effect.

Carried.

b. Special Education Plan

**Resolution #68/20**

Moved by Trustee Jean

Seconded by Trustee McCorry

THAT the Superior North Catholic District School Board accepts the revisions to the Special Education Plan, as recommended by the Special Education Advisory Committee (SEAC).

THAT a report be sent to the Ministry of Education indicating that the Special Education Annual Review process has been conducted.

THAT a comprehensive copy of the Superior North Catholic District School Board's Special Education Plan be kept on file at the board office, in all of the schools, and on the Board website, as a public document.

Carried.

The Special Education Plan 2020 and Parents Guide to Education with SEAC and Learning for All teachers was conducted in Spring 2020 resulting in only minor changes based on the Special Education staffing numbers and overall formatting. These minor changes do in fact require specific motions by SEAC which were passed on September 8th at our first SEAC meeting. Submission to the Ministry of Education will follow immediately this meeting.

**Information and Discussion Items**

b. OCSTA Fall Regional Meetings - Northwest: Friday, October 2 9:30am–12:00pm (EDT)

- [Program and Regions Chart](#) provided to Trustees
- [Questions for Boards to Prepare in Advance for Discussion at meeting](#) Responses are to be received by September 25th and will be forwarded to Connie Demelo at OCSTA by October 1, 2020

- c. [OCSTA Memo: 90th Anniversary Speaker Series](#) will be on September 30, 2020. Dr. McGowan will speak on the topic: ***Isolated but Not Alone: Reflections on Catholic Education and in the Context of the Covid-19 Pandemic.*** Interested attendees are asked to register in advance for this meeting.

## Committee of the Whole

### Resolution #69/20

Moved by Trustee McPherson

Seconded by Trustee Marino

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

### Resolution #70/20

Moved by Trustee Monks

Seconded by Trustee Marino

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT the Superior North Catholic District School Board approves the temporary closing of St. Brigid Catholic School until August 31, 2021, at which time the closing will be reviewed and a decision on whether the school will open for the following year be made.

Carried.

## Closing Prayer and Adjournment

Closing prayer was read by all those in attendance.

### Moved that

THAT the Superior North Catholic District School Special Board meeting on September 14 adjourn at 4:10 pm

*Originally signed by*

*Originally signed by*

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Judy Wawia,  
Chair of the Board

Maria Vasanelli,  
Director of Education