

**MINUTES OF BOARD MEETING #7/11  
HELD SATURDAY, MAY 7, 2011  
12:30 P.M., HOLY SAVIOUR SCHOOL**

PRESENT: Trustee: Sharon Arsenault, Chair  
Shirley Dunville  
Marline Ilijow  
Hugh McCorry  
Bill McKay  
Lawrence McParland  
Artur Szczepaniak  
Judy Wawia

Administration: Val Pichette  
Mary Anne Baker  
Dan Bourgeault  
Tina Visintin

ABSENT: Trustee: Carol Barnes (Excused Absence)  
Recorder: Colleen Winters

**OPENING PRAYER**

The meeting commenced at 12:30 p.m. with an opening prayer. Trustee Arsenault provided today's reflection, 'A Conversation With Jesus'. This was followed with a reading of Our Values.

**APPROVAL OF AGENDA**

Resolution #44/11

Moved By: Trustee McKay  
Seconded By: Trustee Dunville

THAT the agenda for Board Meeting #7/11 being held on Saturday, May 7, 2011 be accepted as amended.

CARRIED

Resolution #45/11

Moved By: Trustee McCorry  
Seconded By: Trustee Szczepaniak

THAT the Board acknowledges and accepts the excused absence of Trustee Barnes from attending Board Meeting #7/11 held May 7, 2011.

CARRIED

**APPROVAL OF MINUTES**

Resolution #46/11

Moved By: Trustee McKay  
Seconded By: Trustee McParland

THAT the minutes for Board Meeting #6/11 held April 11, 2011, be accepted as presented.

CARRIED

**DECLARATION OF PECUNIARY INTEREST**

There were no declarations of any pecuniary interest from the Board members.

**PRESENTATIONS**

**1) Superintendent of Education**

- Religious Education - Mrs. Baker noted the themes showcased during Catholic Education Week, in our schools. We are gathering information on which schools have the latest version of the Fully Alive program.
- SEF District Review - Five schools have had their reviews completed this year. Certain areas for improvement have been identified by the review team. Next year the priority for all schools will be 'descriptive feedback'. In addition, the principals have chosen seven indicators they will incorporate into their school improvement plans. Trustees were given a copy of the entire list of what to look for in a school.
- Kindergarten PD Session - A two-day training session is planned for the kindergarten teachers, on May 18<sup>th</sup> and 19<sup>th</sup>. The first day will be dedicated to Play-Based Learning and the second day, to the Early Learning Program. At this time, administration is not considering implementing the Early Learning Program in another school next year, without the designation of an Early Childhood Educator. There may be an influx of families and students in our northern communities as a result of the economic situation and we do not wish to make a decision too early. Our smaller schools should not be disadvantaged because they may not have enough students to be eligible for an ECE in the Early Learning Program.

**2) Acting Assistant To The Director**

- Student Success - Mrs. Visintin reported that the Hello Leadership Forum was well received by the senior students. Both the students and the principals, would like to see a followup session planned for the fall, with the same facilitator.
- Confederation College - The college will fund the cost to bus students from several schools, to tour its facilities and to explore their options to study.

- Special Education - All teachers will attend an ABA training session in May and our Educational Assistants, in September. In order to make the transition to high school as stress free as possible for our special needs students, they will become familiar with the Premier Program used at the secondary schools.
- Religion & Character Education - A perpetual calendar of virtues is being developed for all our schools. The Director is investigating the possibility of offering the High School Religion Course, via e-learning through a Catholic Consortium. A designated coordinator would have to be appointed by the board, to oversee this program. Mrs. Pichette is also looking into the possibility of offering the religion course in the evenings, to our Grade 8 students. The Ministry is currently investigating this possibility.
- Parents Reaching Out - Schools and parents have been reminded to apply for this grant as it will help with parental involvement in the school communities.
- Safe Schools - Administration is preparing a Code of Conduct poster for all schools in our system. Schools will be able to add their own ideas to the poster.

**3) Manager of Operations**

- Capital Renewal/Energy Efficient Funding - Mr. Bourgeault stated that the water drainage problem at St. Martin School has been put on hold until next year. The playground conditions at the school have become this year's priority. The estimated cost for the ventilation system at Our Lady of Lourdes is too high to fund this year. Mr. Bourgeault is planning to set some of this year's capital funds aside and to move it to the following year's budget.
- Solar Panel - Trustee McCorry expressed his concerns that possibly Ontario Hydro cannot work with the solar panel in their grids. Mr. Bourgeault will investigate this situation in Manitouwadge.
- Aurores boréales - The French board will be renovating their office space at Val des Bois School in Marathon, at their own expense. There will be a minor expense to our board as a result of these renovations.
- Energy Efficient Funding 2010-2011 - Mr. Bourgeault will have control over the heating system at Holy Saviour School next year. This will result in energy efficiency savings to the board. Trustees will be presented with the overall energy consumption results at the June board meeting.

**Resolution #47/11**

Moved By: Trustee Wawia  
Seconded By: Trustee McCorry

**THAT** the Board approves the Capital Renewal Budget for the 2010-2011 school year, as presented.

**CARRIED**

Resolution #48/11

Moved By: Trustee McKay  
Seconded By: Trustee McParland

THAT the Board approves the Energy Efficient Funding Budget for the 2010-2011 school year, as presented.

CARRIED

**4) Manager of Finance**

- Financial Report - Mr. Adams was not available for today's meeting, however, Trustees were presented with a financial summary that reflected 46% remaining in the budget. Mr. Bourgeault noted that small items cannot be budgeted for in the capital designation, which may result in a budget overage of maintenance projects. He will share the snow removal results at the June board meeting.
- Day Care - Mr. Adams will bring a financial status report on the Kids Korral Day Care group, to the June board meeting.

**COMMITTEE OF THE WHOLE**

Resolution #49/11

Moved By: Trustee McCorry  
Seconded By: Trustee Dunville

THAT we resolve into Committee of the Whole with Trustee Arsenault in the chair and that the meeting shall not be open to the public pursuant to Section 207(2) of the Education Act (R.S.O., 1980).

CARRIED

Resolution #50/11

Moved By: Trustee McCorry  
Seconded By: Trustee Ilijow

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT the Board accepts Gayle Donohue's notice of retirement and resignation as a full-time Teacher at Holy Saviour School, effective June 30, 2011, with regret.

THAT the Board approves hiring Ceci Vasoff as a full-time occasional teacher at Holy Angels School, effective April 20, 2011 to June 1, 2011.

THAT the Board approves hiring Kayla Greco as a full-time occasional teacher at Holy Saviour School, effective May 9, 2011 to June 29, 2011.

THAT the Board approves the following teachers to be added to the occasional teaching list:

Miko Oyakawa	-	Nipigon/Red Rock
Adam Caccamo	-	Nipigon/Red Rock (Pending OCT Certification)
Natalie Dubois	-	Nipigon/Red Rock (Pending OCT Certification)
Joe Lombardo	-	Nipigon/Red Rock (Pending OCT Certification)
Sandra Drapeau	-	Manitouwadge
Stacy Turner	-	Schreiber/Terrace Bay (Pending OCT Certification)
Maggie Ten Hoeve	-	Schreiber/Terrace Bay (Pending OCT Certification)

THAT the Board approves the 2011-2012 Proposed Teacher Staffing model which includes:

- ① Decrease of 5.47 (FTE) Classroom Teaching Positions
- ② Addition of 1.0 Special Assignment Teacher (IT)
- ③ Addition of 0.5 Math Coach (Ministry Funded)
- ④ Addition of 0.5 Student Work Study Teacher (Ministry Funded)

CARRIED

**MATTERS REQUIRING DECISION OR ACTION**

**1) Coalition For Children & Youth Mental Health**

Resolution #51/11

Moved By: Trustee Dunville  
Seconded By: Trustee Szczepaniak

THAT the Board supports in principle the Coalition's Statement of Intent and to formally join the Coalition for Children and Youth Mental Health.

CARRIED

**DISCUSSION ITEMS**

**1) OCSTA**

- AGM Conference Update - Six Trustees and the Director attended the annual OCSTA conference held in Toronto. As usual, the quality of this conference was excellent with an impressive keynote speaker, workshops and mass.
- Trustee Professional Development Step 2 - Trustees were presented with modules 1 to 4 back in January. Trustees attending the AGM were given module 7, The Board as Policy Maker. Copies were provided to the Trustees who did not attend the conference.
- The Strength & Future of Catholic Education - The Inaugural provincial Catholic Student Leadership conference was a success with approximately 400 students attending this event, from across the province.
- Enhancement of Caring For All Students - Catholic school boards support any group that has values against bullying. As a result, a committee will establish a framework for a group, including a common name and the collection and sharing of best resources and practices to combat sexual orientation bullying.

- Supporting Students With Complex Needs - The Minister of Education has responded to OCSTA's petition to review educational program requirements for students with complex needs. The Minister noted mental health services, funding for special need students, early learning funding, etc. as support of Ministry initiatives in place.
- Bill 173, An Act Respecting 2011 Budget Measures - OCSTA commented to the Standing Committee on Finance and Economic Affairs, about Schedule 10 of Bill 173. Although we support the government's position that boards can work with third party providers within the full day kindergarten initiative, timelines to provide this service should the original provider discontinue the service, are unreasonable. They are recommending that boards be allowed a four-week window, to find another provider.
- School Energy Coalition - This successful initiative has resulted in substantial energy cost savings for all boards across the province.

**2) Date/Place Of June Board Meeting**

The next board meeting will be held on Wednesday, June 22<sup>nd</sup> at 12:00 noon at the board office. Trustees will meet at 11:00 a.m. to review the board by-laws.

**3) Trustee Survey (6 Volunteers)**

Memorial University has requested Trustees to complete a survey on board governance. Trustees Ilijow, Dunville, Wawia, McCorry, Szczepaniak and McParland volunteered to complete the survey and to send it to the board office by May 20<sup>th</sup>.

**4) Strategic Planning**

Mrs. Pichette handed out copies of the Strategic Planning agenda for the session scheduled at St. Martin School on May 27<sup>th</sup> and 28<sup>th</sup>. Trustees are to bring their Shepherd Leadership book and their professional development modules to the workshop.

**INFORMATION ITEMS**

**1) CPIC Session In Geraldton**

Trustee McParland and the Director participated in this session via teleconference, due to storm weather conditions. The Catholic School Council policy and administrative regulation will be revised and brought to the Board of Trustees for approval.

**2) Faith Ambassador Session**

The first Faith Ambassador session was held on April 18<sup>th</sup>, however, due to a winter storm, the northern teachers participated via teleconference. Father Donnelley will facilitate a second session sometime in June. Mrs. Pichette noted that we hope to budget for a total of four sessions next year, two in the fall and two in the spring. Administration will also consider sending two Faith Ambassadors to the CCSTA conference in September and another two to the When Faith Meets Pedagogy conference.

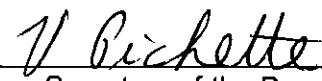
**3) Diocesan Committee Minutes**

Trustees were given a copy of the minutes of the meeting held on April 15<sup>th</sup>. Trustee Ilijow is a member of this committee and represents our Board. The next meeting is scheduled for May 27<sup>th</sup>, but she will try to change the date so that she can attend the Strategic Planning session.

**ADJOURNMENT**

THAT we do now adjourn at 4:26 p.m.

  
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Chair of the Board

  
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Secretary of the Board