

**MINUTES OF BOARD MEETING #2/11
HELD MONDAY, FEBRUARY 14, 2011
12:30 P.M., BOARD OFFICE**

PRESENT: Trustee: Sharon Arsenault, Chair
Carol Barnes
Shirley Dunville
Marline Ilijow
Hugh McCorry
Bill McKay
Lawrence McParland
Artur Szczepaniak
Judy Wawia

Administration: Val Pichette
Scott Adams
Mary Anne Baker
Dan Bourgeault
Joy Brenzavich

Recorder: Colleen Winters

COMMISSIONING SERVICE

The meeting commenced at 12:53 p.m. Mrs. Carol Barnes was sworn in as the Trustee representing the community of Manitowadge. Mrs. Barnes read and signed a Declaration and Oath of Allegiance.

OPENING PRAYER

Today's theme 'The Spirit of Wisdom' was lead by Trustee McParland, which included an opening prayer. This was followed with a reading of our Values.

APPROVAL OF AGENDA

Resolution #11/11

Moved By: Trustee McCorry
Seconded By: Trustee Ilijow

THAT the agenda for Board Meeting #2/11 being held on Monday, February 14, 2011 be accepted as amended.

CARRIED

APPROVAL OF MINUTES

Resolution #12/11

Moved By: Trustee McKay
Seconded By: Trustee Szczepaniak

THAT the minutes for Board Meeting #1/11 held January 17, 2011, be accepted as presented.

CARRIED

DECLARATION OF PECUNIARY INTEREST

There were no declarations of any pecuniary interest from the Board members.

COMMITTEE OF THE WHOLE

Resolution #13/11

Moved By: Trustee McCorry
Seconded By: Trustee McParland

THAT we resolve into Committee of the Whole with Trustee Arsenault in the chair and that the meeting shall not be open to the public pursuant to Section 207(2) of the Education Act (R.S.O., 1980).

CARRIED

Resolution #14/11

Moved By: Trustee Wawia
Seconded By: Trustee Barnes

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT in addition to appointing Valerie Pichette as Director of Education and Secretary to the Board, the Board approves her appointment as Treasurer of the Board, effective August 15, 2009.

THAT the Board approves the following teachers to be added to the occasional teaching list:
Alexandra Demars - Nipigon/Red Rock
Dyanna Carpenter - Schreiber/Terrace Bay
Corrie Sliva - Nipigon/Red Rock

THAT the Board accepts Cassie McCarthy's resignation as a half-time Educational Assistant at Holy Saviour School, effective February 4, 2011, with regret.

THAT the Board approves the recall of Allison Hester to the half-time permanent Educational Assistant position at Holy Saviour School, effective February 7, 2011.

THAT the Board approves the recall of Lisa Copp to the half-time permanent Educational Assistance position at St. Hilary School, effective February 1, 2011.

THAT the Board approves extending Derek Wrzecioncks' full-time occasional teaching position at Holy Saviour School, effective February 14, 2011.

THAT the Board approves hiring Tanya Hawthorne as a full-time occasional teacher at Holy Saviour School, effective February 22, 2011 to March 11, 2011. This appointment is approved with the understanding that the Ministry of Education will authorize a Letter of Permission for Ms. Hawthorne.

THAT the Board approves the appointment of Tina Visintin to the Acting Assistant to the Director position, effective April 21, 2011 to October 20, 2011.

CARRIED

PRESENTATIONS

1) Strategic Plans

2008-2011 Strategic Plan

The Director has updated the existing plan, which will be in effect for the remainder of this school year. A total of five goals with noted performance targets and indicators have been included in the interim plan. Trustees requested that Goal #1 include 'the insistence that all teachers take the Religious Education course'. The Board will continue to encourage all teachers and principals to complete this course. Goal #4 will also include 'celebrating academic achievement'. This is in reference to the schools continuing to send newspaper articles and pictures to their local papers. It was noted that the principals are to be encouraged to establish a parent council for their schools, as the Trustees consider this to be a relevant element to communicating with our stakeholders.

Resolution #15/11

Moved By: Trustee McCorry
Seconded By: Trustee Szczepaniak

THAT the Board approves the updated 2008-2011 Board Strategic Plan, as amended.

CARRIED

Trustee Group Submission

All system groups are being surveyed for input in establishing the priorities for our new strategic plan. In addition, Mrs. Pichette has directly contacted our three Bishops. Letters and surveys seeking input, have been sent to the parish priests, senior administration and principals. The Director will go through the Strategic Planning process with the principals late this week, and then the principals will do the same with their school staff and parent councils. In addition, the survey will be completed by members of the Aboriginal Education Advisory Committee and the Special Education Advisory Committee.

The cost for Mr. Debnam's services to lead the Strategic Planning session in the spring, has been established. The Director plans to put together a power point presentation afterwards, and to present the final Strategic Plan to all staff attending the system-wide Faith Day in September. Mrs. Pichette then proceeded to lead the Board of Trustees through the process of establishing their priorities for the Strategic Plan, as a group.

2) Superintendent of Education

- Collaborative Inquiry Learning - Mrs. Baker confirmed that staff are not cross-board teaching with teachers from the public system. Co-teaching is planned between our own teachers, and they observe student learning in both systems. Trustee Ilijow expressed her concerns with parents misunderstanding the purpose of this project. Therefore, our principals will explain the process in the next newsletter they send out to parents.
- FSL Project - Several teachers attended the Modern Language Association conference in the fall. Plans are underway to bring all the FSL teachers together, so that they can receive the same information given out at the conference.

3) Assistant To The Director

- Special Education - The next SEAC meeting will be held on February 22nd. During the meeting, Mrs. Brenzavich will lead the group in completing the Strategic Plan survey.
- Safe Schools - Restorative justice training is being planned for our principals. This will support the Progressive Discipline component of the Student Discipline Policy.
- Faith Development - Seven schools have teachers who have indicated that they would like to be the Faith Ambassador for their school. Mrs. Brenzavich also noted that the Board has purchased Lenten calendars and resources for the schools.

4) Manager of Operations

- Maintenance Projects - Mr. Bourgeault has met with our consultants to plan summer energy and renewal projects. A new sign has been ordered for the front of the board office, in keeping with the new downtown revitalization project.
- Energy Management System - Our data base is now set up, but we are not able to make comparisons until more data is available later in the year. At that time, an energy consumption summary will be provided to the Trustees.
- Accessibility Plan - Trustees Arsenault and Barnes are members of the committee and will review the plan and submit their comments to Mr. Bourgeault.
- School Budget - Mr. Bourgeault will bring a summary of the snow removal costs to the next meeting.

5) Manager of Finance

- Financial Report - A summary of finances as of February 7, 2011 was provided to the Trustees. The Board currently has 53% of its budget remaining. Mr. Adams responded to several questions concerning budget overages in various areas.

- Tuition Agreements Update - Mr. Adams presented a summary of the tuition fees owed to the Board by Aroland Education Authority, Pays Plat First Nation and the Red Rock Band. Aroland continues to owe amounts to the Board from the 2006-2007 school year. Mr. Adams will contact the Band to determine the status of repayment.
- Day Care Account Update - The day care facility is up-to-date on their rental payments. Trustees were very pleased that they are now financially stable.
- Annual Report On Investments - In keeping with annual reporting requirements, Mr. Adams provided the details of the Board's sinking fund. He explained that in order to meet the Board's obligation to pay the principal sum of a debenture due in April of 2011, the Board has been investing in coupon strip bonds since 1991.
- Approval of GPL Debenture - The lawyers have not received the information from the Ministry and therefore, the Board is unable to proceed with this approval. If an extension date is not given by the Ministry, a teleconference may be necessary.

MATTERS REQUIRING DECISION OR ACTION

1) **Board Policies**

Resolution #16/11

Moved By: Trustee Barnes

Seconded By: Trustee Ilijow

THAT the Board approves the following **revised** policies and administrative regulations for distribution:

V100	Mission Statement/Vision/Values And Development of The Strategic Plan
V105/AR105	Enrolment of Non-Catholic Children
V108/AR108	Drug And Alcohol Use - Staff
EL401/AR401	Communications

CARRIED

2) **School Year Calendar**

Resolution #17/11

Moved By: Trustee Ilijow

Seconded By: Trustee McCorry

THAT the Board approves the 2011-2012 modified school year calendar to be submitted to the Ministry of Education for approval, as presented:

September 1, 2011	-	Safe Schools
September 2, 2011	-	Developing and implementing strategies to close the gaps in literacy.
September 23, 2011	-	System-Wide Faith Day
November 7, 2011	-	Developing and implementing strategies to close the gaps in mathematical literacy.
February 3, 2012	-	Assessment and Completion of Report Cards
June 15, 2012	-	Assessment and Completion of Report Cards

CARRIED

Stakeholders were provided the opportunity to complete an on-line survey, to determine which school year calendar option was the most popular. In addition, the Director participated in two teleconference meetings with our coterminous boards, to ensure that we are scheduling professional activity days on the same dates. The Christmas Break has been adjusted and therefore, the Board will be submitting a modified calendar to the Ministry for approval.

3) OCSTA

- AGM Conference - The annual conference will be held in Toronto from April 28th to the 30th. Trustees Arsenault, Szczepaniak, McCorry, Barnes, McKay and McParland confirmed that they will be attending, along with the Director.
- Finance Seminar - The finance portion of the conference is scheduled for April 28th. Trustees Arsenault, McCorry and Barnes will be attending this session.
- Board of Directors Nomination - Proxy votes will be given to those attending the conference, to support our choice for the Regional Director position for this area.
- Trustee Consultation Survey Results - A combined survey was shared with the Trustees, with suggestions for minor revisions. The survey was then sent to OCSTA.

4) CCSTA Conference

Trustees Ilijow and Wawia confirmed that they will be attending the CCSTA conference held in Regina from June 2-4th, 2011. Trustee McCorry also indicated an interest in attending, should the budget allow for this additional expense.

5) ICE Symposium

The Institute for Catholic Education is hosting a symposium in Toronto on May 15th and 16th, 2011. Our Board team will consist of approximately seven people, including Trustees. Registration for this event is due by late March and a block of rooms has been reserved at the Doubletree Hotel for May 15th.

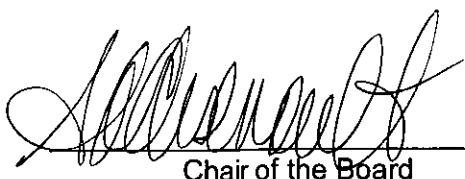
INFORMATION ITEMS

1) Teacher-In-Charge (Lunch Time)

The Board and Association (OECTA) do not support the practise of a Teacher-In-Charge banking time, in lieu of coverage during lunch.

ADJOURNMENT

THAT we do now adjourn at 4:46 p.m.


Chair of the Board


Secretary of the Board