

**MINUTES OF SPECIAL BOARD MEETING  
#10/11 HELD AUGUST 25, 2011  
3:00 P.M. BOARD OFFICE**

PRESENT: Trustee: Sharon Arsenault, Chair  
Carol Barnes  
Shirley Dunville  
Marline Ilijow  
Bill McKay  
Lawrence McParland  
Artur Szczepaniak  
Judy Wawia

Administration: Val Pichette

ABSENT: Trustee: Hugh McCorry (Excused Absence)

Recorder: Colleen Winters

**OPENING PRAYER**

The meeting commenced at 3:05 p.m. with an opening prayer and a reading of the Board's Values.

**APPROVAL OF AGENDA**

Resolution #66/11

Moved By: Trustee McKay  
Seconded By: Trustee Wawia

THAT the agenda for Special Board Meeting #10/11 being held on Thursday, August 25, 2011 be accepted as amended.

CARRIED

Resolution #67/11

Moved By: Trustee Dunville  
Seconded By: Trustee Barnes

THAT the Board acknowledges and accepts the excused absence of Trustee McCorry from attending Special Board Meeting #10/11 held August 25, 2011.

CARRIED

**APPROVAL OF MINUTES**

Resolution #68/11

Moved By: Trustee Ilijow  
Seconded By: Trustee McParland

THAT the minutes for Board Meeting #8/11 held June 22, 2011, be accepted as presented.

CARRIED

Resolution #69/11

Moved By: Trustee Wawia  
Seconded By: Trustee Ilijow

THAT the minutes for Special Board Meeting #9/11 held July 5, 2011, be accepted as presented.

CARRIED

**DECLARATION OF PECUNIARY INTEREST**

There were no declarations of any pecuniary interest from the Board members.

**COMMITTEE OF THE WHOLE**

Resolution #70/11

Moved By: Trustee Dunville  
Seconded By: Trustee Ilijow

THAT we resolve into Committee of the Whole with Trustee Arsenault in the chair and that the meeting shall not be open to the public pursuant to Section 207(2) of the Education Act (R.S.O., 1980).

CARRIED

Resolution #71/11

Moved By: Trustee Barnes  
Seconded By: Trustee Szczepaniak

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT the Board approves hiring Katie Maenpaa as a full-time permanent E-Learning Contact Teacher, effective September 1, 2011.

CARRIED

**MATTERS REQUIRING DECISION OR ACTION**

1) **Board Policies**

Resolution #72/11

Moved By: Trustee Barnes  
Seconded By: Trustee McParland

THAT the Board approves the following **revised** policies and administrative regulations for distribution:

V116/AR116 Administration of Prescribed Medication During School Hours  
V130/AR130 Healthy Eating In Schools  
V131/AR131 Self-Identification  
GP201/AR201 Travel Expenses  
GP205/AR205 Board Member (Trustee) Honoraria & Expenses

CARRIED

Revisions and/or updates to each policy were explained by the Director. Trustee Dunville inquired as to why the meal allowances for travel outside the Board's boundaries, was being reduced. It was noted by the Director that the Board must be in line with BPS directives and lowering the maximum amounts was a result of this process. However, should an employee or Trustee find themselves in a position where there is no choice but to pay a higher cost, then the Director has the flexibility to approve the actual higher cost.

Trustees also discussed the practice to follow should there be any unspent professional development funds remaining at the end of the year. It was decided that the Trustees would determine, on an annual basis, where these funds would be allocated.

Resolution #73/11

Moved By: Trustee Barnes  
Seconded By: Trustee Szczepaniak

THAT the Board approves the following **draft** policies and administrative regulations for distribution and input from stakeholders:

V149/AR149 Fees For Learning Materials & Activities  
EL413 Perquisites  
EL414/AR414 Video Surveillance

CARRIED

Minor revisions were suggested to these draft policies, before being sent out for input from stakeholders. In addition to a final video surveillance policy approved later, notices must be sent to the parents and staff that video equipment has been installed and signs posted at the schools, to this effect.

**2) Borrowing Resolution**

Resolution #74/11

Moved By: Trustee Wawia  
Seconded By: Trustee Dunville

THAT in accordance with s.243(1) of the Education Act, the Board approves the borrowing resolution for 2011-2012, a resolution authorizing the borrowing of up to \$1,502,500 to meet current expenditures of the Board.

CARRIED


**INFORMATION ITEMS**

- 1) OCSTA
  - Labour Relations Seminar - The annual seminar will be held on November 17<sup>th</sup> and 18<sup>th</sup> in Toronto. Trustees Dunville, Ilijow, McKay and the Director confirmed they are interested in attending this seminar. It was also suggested that Mr. Adams attend as he participates in the negotiation process.
  - Trustee Training Modules Schedule - The next series of training sessions will be held in January 2012 at the OCSTA conference.
  - Costs Associated With OCSTA Conferences - The Catholic DSB of Eastern Ontario has cautioned the people organizing these conferences, to be more conscience of costs associated with attending these events.
  - School Board Liaison With MPP's - The Board will send a letter to each local MPP, noting the positive contributions our Catholic schools give to the province.
  - Chair's Phone Call With The OCSTA President - The Chair is scheduled to speak to OCSTA's President, to discuss any pressing concerns our board may have.
- 2) Parent Letter of Support - The Board was pleased to receive and share with the Trustees, a letter received from a parent in Marathon, noting the high quality of education her child is receiving at Holy Saviour School.
- 3) Director's PD Schedule - Mrs. Pichette provided a list of conferences/meetings she plans to attend during the 2011-2012 school year. As the Director is responsible for the Aboriginal portfolio, there are Ministry sessions she must attend. Mrs. Pichette noted that she has completed the executive course as part of her personal contract and will be leaving the Early Childhood Committee this year. Next year she will be required to take her turn as the NOEL Chair, for a two year term.
- 4) Future Board Meeting Dates - The next series of board meetings will begin at 12:30 p.m., with lunch provided for 12:00 noon. Trustees will continue to meet beforehand at 11:00 a.m. The dates set are as follows:
  - Monday, September 12, 2011
  - Wednesday, October 19, 2011
  - Tuesday, November 8, 2011
  - Monday, December 5, 2011
  - Monday, January 23, 2012

**ADJOURNMENT**

THAT we do now adjourn at 7:01 p.m.

  
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Chair of the Board

  
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Secretary of the Board