

**BOARD MEETING #14/11 TO BE  
HELD MONDAY, DECEMBER 5, 2011  
2:00 P.M., BOARD OFFICE**

**A G E N D A**

**OPENING LITURGY**

- Commissioning of Trustees - St. Martin Church (1:00 p.m.)
- Divine Infancy/Listening In The Light Of Christ Opening Prayer/Mission Statement

**INAUGURAL SESSION**

- 1) Meeting called to order by Director of Education.
- 2) Report of the Nominating Committee (J. Wawia/S. Arsenault)
- 3) Election of Chairperson
  - Nominations From The Floor/Voting Process
- 4) Election of Vice-Chairperson
  - Nominations From The Floor/Voting Process
- 5) New Chairperson assumes the position.
- 6) New Chairperson reviews composition of committees.

Recommendation

THAT the Board approves the Trustee Committee memberships for 2012, as presented.

**APPROVAL OF AGENDA**

Recommendation

THAT the agenda for Board Meeting #14/11 being held on Monday, December 5, 2011 be accepted as presented.

Recommendation

THAT the Board acknowledges and accepts the excused absence of Trustee Ilijow from attending Board Meeting #14/11 held December 5, 2011.

**APPROVAL OF MINUTES**

Recommendation

THAT the minutes for Board Meeting #13/11 held November 8, 2011, be accepted as presented.

**DECLARATION OF PECUNIARY INTEREST**

**PRESENTATIONS**

- 1) **Director's Update (V. Pichette)**
  - Monthly Report (P-1 & P-2)
  - Strategic Plan Goals Update (P-3 To P-9)
- 2) **Superintendent of Education Update (M. Baker)**
  - Monthly Report (P-10 & P-11)
- 3) **Acting Assistant to the Director Update (T. Visintin)**
  - Monthly Update (P-12)
- 4) **Manager of Operations Update (D. Bourgeault)**
  - Monthly Update (P-13)
  - Five Year Capital Plan (Available At Meeting)
- 5) **Manager of Finance Update (S. Adams)**
  - Certain Receivable Balances (P-14)
  - Accumulated Surplus 2010-2011 (P-15 & P-16)
  - Internally Appropriated Surplus (Reserves)

Recommendation

THAT the Board approves the reduction of \$39,614 from the **Retirement Gratuity Internally Appropriated Surplus amount** in 2010-11. (payment of retirement gratuity of retired teacher)

THAT the Board approves the reduction of \$27,946 from the **Classroom Expenditure (Secondary Credits & Classroom Expenditure) Internally Appropriated Surplus amount** in 2010-11. (fund the Special Assignment Teacher – Technology for Sept-Dec)

THAT the Board approves the increase of \$38,442 to the **Faith Formation (Secondary Credits & Classroom Expenditure) Internally Appropriated Surplus amount** in 2010-11. (unspent budget funds for Faith Formation)

THAT the Board approves the increase of \$5,540 to the **Student Success (Secondary Credits & Classroom Expenditure) Internally Appropriated Surplus amount** in 2010-11. (unspent Student Success funds)

THAT the Board approves the increase of \$38,582 to the **School Budget Carried Over (School Activities) Internally Appropriated Surplus amount** in 2010-11. (unspent School Classroom budgets)

THAT the Board approves the increase of \$19,013 to the **School Budget Carried Over (School Activities) Internally Appropriated Surplus amount** in 2010-11. (unspent School Plant & Maintenance budgets)

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THAT the Board approves the reduction of \$3,340 from the **School Budget Carried Over (School Activities) Internally Appropriated Surplus amount** in 2010-11. (unspent School Classroom budgets from prior year spent this year)

THAT the Board approves the reduction of \$19,938 from the **School Budget Carried Over (School Activities) Internally Appropriated Surplus amount** in 2010-11. (unspent School Plant & Maintenance budgets from prior year spent this year)

THAT the Board approves the increase of \$1,950 to the **Principal PD Carry-over (School Activities) Internally Appropriated Surplus amount** in 2010-11. (unspent portion of Principal's discretionary PD fund)

THAT the Board approves the reduction of \$74,679 from the **Labour Adjustment Cost (Labour Cost) Internally Appropriated Surplus amount** in 2010-11. (fund the payment of claim to former Principal)

**COMMITTEE OF THE WHOLE**

Recommendation

THAT we resolve into Committee of the Whole with Trustee \_\_\_\_\_ in the chair and that the meeting shall not be open to the public pursuant to Section 207(2) of the Education Act (R.S.O., 1980).

Recommendation

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

**MATTERS REQUIRING DECISION OR ACTION**

**1) Legal Representation**

Recommendation

THAT the Superior North Catholic District School Board appoints the following law firms to represent the Board when required:

<u>Law Firm</u>	<u>Function</u>
Weiler, Maloney, Nelson	Board Policies, Real Estate Transactions, Financial & Business Transactions, Shared Capital Projects
Mathews, Dinsdale & Clark	Collective Agreements, Labour Law, Litigation
Cheadle, Johnson, Shanks	Labour & Litigation

**2) Board Policies**

Recommendation

THAT the Board approves the following **new** policy and administrative regulation for distribution:

**BSR310/AR310 Performance Appraisal of Non-Union Board Staff (A-1 To A-19)**

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Recommendation

THAT the Board approves the following **revised** policies and administrative regulations for distribution:

- |                     |   |
|---------------------|---|
| <b>BSR115/AR115</b> | <b>Shepherd Leadership Award (Formerly Recognition of Service In Catholic Education) (A-20 To A-22)</b> |
| <b>V120/AR120</b>   | <b>Home Instruction For Students Who Are Homebound Or Hospitalized (A-23 To A-32)</b>                   |

**DISCUSSION ITEMS**

- 1) Labour Relations Seminar (D-1 To D-6)
- 2) Executive Limitations Discussion With OCSTA

**INFORMATION ITEMS**

- 1) OCSTA
  - Catholic Education Advance Kit (I-1 To I-14)
  - New Director Political Affairs (I-15)
- 2) Good News Packages

**ADJOURNMENT**

Recommendation

THAT we do now adjourn at                      p.m.