

**MINUTES OF BOARD MEETING #12/10  
HELD MONDAY, OCTOBER 18, 2010  
12:30 P.M. AT THE BOARD OFFICE**

PRESENT: Trustee: Sharon Arsenault, Chair  
Carole Barnes  
Kim Figliomeni  
Heather Gordon  
Marline Ilijow  
Hugh McCorry  
Bill McKay  
Judy Wawia

Administration: Val Pichette  
Scott Adams  
Mary Anne Baker  
Dan Bourgeault

ABSENT: Trustee: Shirley Dunville (Excused Absence)  
Recorder: Colleen Winters

**OPENING PRAYER**

The meeting commenced at 12:30 p.m. with an opening prayer and was followed with a reflection provided by Trustee Ilijow and reading of the Board's Mission Statement.

**APPROVAL OF AGENDA**

Resolution #86/10

Moved By: Trustee Ilijow  
Seconded By: Trustee Wawia

THAT the agenda for Board Meeting #12/10 being held on Monday, October 18, 2010 be accepted as amended.

CARRIED

Resolution #87/10

Moved By: Trustee Gordon  
Seconded By: Trustee McCorry

THAT the Board acknowledges and accepts the excused absence of Trustee Dunville from attending Board Meeting #12/10 held October 18, 2010.

CARRIED

**APPROVAL OF MINUTES**

Resolution #88/10

Moved By: Trustee McKay  
Seconded By: Trustee Barnes

THAT the minutes for Board Meeting #11/10 held September 20, 2010, be accepted as presented.

CARRIED

**DECLARATION OF PECUNIARY INTEREST**

There were no declarations of any pecuniary interest from the Board members.

**PRESENTATIONS**

**1) Trustee Orientation Program**

Trustees viewed a webinar prepared by OESC called a 'Professional Development Program For School Board Trustees'. The rollout of the training modules, will begin at the January 14<sup>th</sup>, 2011 OCSTA Trustees' Professional Development Seminar. OESC has developed a series of modules that offers school Trustees and their boards, learning opportunities and certification programs.

**2) Superintendent of Education**

- Early Learning Kindergarten Program - Mrs. Baker clarified that in year 3 of the program, we will have a total of two classes, not three as originally thought. Approval for the second site will be brought to the next board meeting. We are having difficulty coordinating with Superior-Greenstone DSB, on which community the second program will be set up in. We have asked the Ministry to allow us to have different communities, to meet our particular circumstances. There has been a two year exemption from the requirement of offering the Extended Day Program. Superior North would like to be exempt from implementing this program in the future, as we do not anticipate having the number of students needed to ensure the program is viable.
- Schools In The Middle - St. Joseph School has been identified as our School In The Middle. A team of 15 teachers and administrators will be put together to proceed with this project.
- Mentoring - The Aspiring Leaders group will be using a Self Assessment Tool developed by the Institute for Educational Leadership, to assist in developing individual growth plans, as well as results from the Emotional Intelligence Instrument.
- EQAO - St. Edward School is being recognized by EQAO and is the recipient of the Bette Stevenson Award.
- Scheduling - The Ministry requirements for scheduling blocks of time for literacy, numeracy, etc., are being implemented in our schools.

**3) Superintendent of Education**

- Monthly Report - Mrs. Brenzavich's report noted information with regards to EQAO, Special Education, Growing Success, MISA and Keeping Our Kids Safe At School. Mrs. Pichette pointed out that an Applied Behavioural Analysis consultant has been hired and ABA training will begin on October 26<sup>th</sup>. Today, Mrs. Brenzavich was leading a Teacher in Charge training session at St. Edward School.

**4) Manager of Operations**

- Snow Removal Contracts - Mr. Bourgeault noted that all communities except Schreiber, received only one tender for snow removal. It was his recommendation that this tender be awarded to the same contractor used in previous years. Trustee Ilijow inquired what the cost was per year, for these services. Mr. Bourgeault will provide this information, at the next board meeting.
- Capital Renewal/Energy Efficiency - Final details are being worked on and a plan will be available at the next board meeting.

**5) Manager of Finance**

- Elections - Mr. Adams explained that as one candidate for the Trustee position in Schreiber was declared ineligible and the other could not be acclaimed, that a bi-election will be held. When the nomination date is set by the Town Clerk, the bi-election will be scheduled 45 days thereafter. The position will remain vacant until after the bi-election has been held. There will be no Trustee representing the community of Schreiber for the December Inaugural Meeting, and possibly, the January Board Meeting. Costs associated with the setting up and running of the bi-election, will be the responsibility of the Board.

**COMMITTEE OF THE WHOLE**

Resolution #89/10

Moved By: Trustee Gordon  
Seconded By: Trustee Ilijow

THAT we resolve into Committee of the Whole with Trustee Arsenault in the chair and that the meeting shall not be open to the public pursuant to Section 207(2) of the Education Act (R.S.O., 1980).

CARRIED

Resolution #90/10

Moved By: Trustee Barnes  
Seconded By: Trustee Ilijow

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT the Board approves terminating Miriam Ziolkowska's full-time teaching contract at St. Martin School, effective October 20, 2010.

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Resolution #90/10 (cont'd)

THAT the Board approves Denise Hogue's appointment to the Special Assignment Teacher (Information Technology Lead) position, effective September 29, 2010.

THAT the Board approves hiring Cassandra Foulds as a half-time permanent teacher at St. Edward School, effective September 27, 2010.

THAT the Board approves increasing Sarah Traintinger's teaching assignment, to a full-time permanent position, effective September 27, 2010.

THAT the Board approves hiring Donna Borg as a half-time occasional teacher at St. Hilary School, effective September 27, 2010 to June 29, 2011.

THAT the Board approves hiring Derek Wrzecionek as a full-time occasional teacher at Holy Saviour School, effective September 28, 2010.

THAT the Board approves hiring Kevin Figliomeni as a full-time occasional teacher at St. Martin School, effective October 4, 2010.

THAT the Board approves hiring Aaron Baker as a full-time occasional teacher at Our Lady of Lourdes School, effective January 3, 2011 to June 29, 2011.

THAT the Board approves the following teachers to be added to the occasional teaching list:

Derek Wrzecionek	-	Marathon
Harry Meech	-	Marathon
Ceci Vasoff	-	Marathon/Terrace Bay/Schreiber
Grant Lilley	-	Nipigon
Lindsay Costa	-	Schreiber

THAT the Board approves increasing Katheryne Lloyd's assignment as an Early Childhood Educator at Holy Saviour School, to 6.5 hours/day, effective September 20, 2010.

THAT the Board approves hiring Mary Swainson as a full-time permanent teacher at St. Martin School, effective October 12, 2010.

THAT the Board approves hiring Molly McInnis as a full-time occasional teacher at Holy Angels School, effective October 14, 2010.

THAT due to budget constraints, the following permanent positions are declared redundant effective December 31, 2010 and affected personnel shall be notified of this decision by October 31, 2010:

• Denise Hogue	1.0	Special Assignment Teacher (IT Lead)
• Susan Pankuch	0.5	St. Hilary School
• Special Education	0.5	St. Martin School

CARRIED

**MATTERS REQUIRING DECISION OR ACTION**

1) **Board Policies**

Resolution #91/10

Moved By: Trustee McCorry  
Seconded By: Trustee Gordon

THAT the Board approves the following revised policy and administrative regulation for distribution: **V119/AR119 Expectation of Teachers**

CARRIED

Resolution #92/10

Moved By: Trustee Barnes  
Seconded By: Trustee Ilijow

THAT the Board approves the following new policy and administrative regulation for distribution: **GP206/AR206 Trustees Code of Conduct**

CARRIED

The Director noted that the Code of Conduct policy will be updated and expanded on, as we continue to receive more information from other sources. In addition, Board By-Laws will be reviewed to ensure they accurately reflect and coincide with the applicable policies. This particular policy will be scheduled for review in April of 2011.

2) **Inaugural Meeting**

Resolution #93/10

Moved By: Trustee Wawia  
Seconded By: Trustee Barnes

THAT the Board holds its Inaugural Board Meeting on December 6, 2010 in Terrace Bay at 11:00 a.m. and that the nominating committee of Trustees Ilijow and Dunville bring forth suggestions for the officers and committees for the Board of Trustees, for the year 2011.

CARRIED

**DISCUSSION ITEMS**

1) **Aboriginal Education Projects**

The Director reported that we have received funding for three projects under the First Nations, Métis and Inuit Framework. The project 'Using Data To Support Student Achievement' has been allocated \$25,000. However, these funds will be pooled with the other NOEL boards, for a literacy data group project lead by Diane Findlay.

The Board will receive \$10,015 for the 'Supporting Educators' project. Students and teachers in the junior and intermediate divisions, will participate in activities and experiences with Métis Roots. The 'Engagement and Awareness' project will provide a budget of \$21,600. These funds will be used to develop handbooks for parents, publish class books and establish an Elders and Senators Program.

The Aboriginal Education Advisory Committee will hold its first meeting in Red Rock on October 26<sup>th</sup>. Chiefs representing the native population in our area, have been invited to attend the meeting. In addition, Trustee Wawia, a principal, and a teacher, will participate as committee members.

**2) Proposal For Religious Education In-Service For 2010-2011**

The Director has prepared a Faith Ambassador Program, which will be supported by the funding set aside for faith development in the system. Plans are to schedule the services of Father Donnelly and to appoint a volunteer Faith Ambassador for each school. These teachers will participate in faith professional development sessions and then take this knowledge back, for sharing with their home school staff. Trustees supported the Director's plan and requested that she proceed with its implementation.

**3) OCSTA**

- Trustees' Professional Development Seminar - This conference will be held in Toronto from January 13<sup>th</sup> to the 15<sup>th</sup>, 2011. As they are offering a program for both new and veteran Trustees, and a certification course on the 'Essentials of Good Governance for School Boards' is planned, several Trustees indicated they would like to attend. Registration details will be confirmed at the next board meeting.
- Labour Relations Seminar - Mrs. Baker will be attending this seminar on November 19<sup>th</sup>, on behalf of the Board.

**4) Trustee Orientation Session - November 9<sup>th</sup>, 2010**

This session will be hosted by the Ministry of Education, and is being organized for new Trustees. When we have received details about the times, expenses, etc., we will forward the information to the Trustees.

**5) Board-Wide Christmas Card Selection**

The final drawings selected for the board Christmas card contest, were viewed by the Trustees. The winner of this year's contest is Hanna Dahl from St. Edward School.

**6) Public Consultation Re Marathon Waste Disposal Site**

Trustee McCorry attended the public consultation meeting hosted by the Town of Marathon, on October 6<sup>th</sup>. True Grit Consulting Limited gave a presentation on the proposed plans to build up the current landfill site, rather than expanding it. Stakeholders have concerns that the leachate generated, may not be handled by the existing sewage treatment plant and could become an issue on school property. Before finalizing any plans, the consultant will look at leachate concerns, other environmental concerns and associated financial costs.

**INFORMATION ITEMS**

**1) Updated Self-Identification Letter to Parents**

A more detailed letter concerning the importance of self-identification, was sent out to parents in September. The letter contained information on how the data is collected and who it is shared with.

**2) OCSTA - Municipal Storm Water Management**

OCSTA has petitioned the Ministry and government, to ensure school boards remain exempt from any taxes and related fees that municipalities impose, with regards to storm water management.

**3) CCSTA Dignity For All Campaign**

CCSTA members are encouraged to support this initiative any way they can, in their local jurisdictions.

**4) Strategic Planning**

The Director has been speaking with Lucy Miller, who has used the 'Shepherd Leadership' model in her strategic planning sessions with her Board. Ms. Miller is not able to take on the leadership role for our sessions, but has suggested that Mrs. Pichette could. Or perhaps the Board may consider hiring someone else for this task. Planning details for these sessions will not begin until the spring.

**ADJOURNMENT**

Resolution #94/10

Moved By: Trustee Ilijow  
Seconded By: Trustee McCorry

THAT we do now adjourn at 4:05 p.m.

CARRIED



Chair of the Board



Secretary of the Board