

Meeting #11/10
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Resolution #77/10

Moved By: Trustee McCorry
Seconded By: Trustee Wawia

THAT the minutes for Special Board Meeting #9/10 held June 29, 2010, be accepted as presented.

CARRIED

Resolution #78/10

Moved By: Trustee Gordon
Seconded By: Trustee Figliomeni

THAT the minutes for Special Board Meeting #10/10 held July 5, 2010, be accepted as presented.

CARRIED

DECLARATION OF PECUNIARY INTEREST

Trustee Wawia declared a conflict of interest on the in-camera item regarding the appointment of a Native Trustee to the Board.

PRESENTATIONS

1) Superintendent of Education

- Monthly Update - Mrs. Baker's report included information and activities involving the NTIP program, Full Day Learning Kindergarten Program and the Ontario Leadership Strategy.
- Early Childhood Educator Job Description - A draft job description was shared with the Trustees, for their input and consideration.

2) Superintendent of Education

- Monthly Update - Mrs. Brenzavich's report noted the strengths and trends observed as a result of the EQAO Preliminary Detailed Board Results and where student achievement requires improvement. At the time of the EQAO results, provincial scores were not available. Several Trustees requested a copy of the entire document.
- Details were shared on what is being accomplished in the areas of Special Education, Growing Success, MISA and Keeping Our Kids Safe At School.

3) Manager of Operations

- Monthly Update - Mr. Bourgeault's report noted a number of school projects completed during the summer months. Snow removal tenders will be going out again, on a three year term. Water test samples were taken this summer and with the change of some classroom taps, lead results dramatically lowered.

4) Manager of Finance

- Financial Report - Mr. Adams provided a financial summary as of August 31, 2010. The report does not incorporate all year-end adjustments. Total revenue is at 0% and expenditures are at 6% remaining in the budget. The Good Places To Learn, Stage 4 capital projects funding has been received.
- School Board Administration/Governance Grant (Stakeholders Advisory Group) - In order to implement better administration practices, a working group will be formed by the Ministry. The goal is to decrease administrative costs by 2% next year, and the group will be looking at boards with best practices as models for ideas. This could mean as much as a \$25,000 decrease in Ministry funding for our board administration costs.

COMMITTEE OF THE WHOLE

Resolution #79/10

Moved By: Trustee Wawia
Seconded By: Trustee Barnes

THAT we resolve into Committee of the Whole with Trustee Arsenault in the chair and that the meeting shall not be open to the public pursuant to Section 207(2) of the Education Act (R.S.O., 1980).

CARRIED

Resolution #80/10

Moved By: Trustee McCorry
Seconded By: Trustee Barnes

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT the Board accepts Lindsay Wowchuk's resignation as a full-time teacher at St. Edward School, effective August 31, 2010, with regret.

THAT the Board accepts Katie Maenpaa's resignation as a full-time teacher at Holy Angels School, effective August 31, 2010, with regret.

THAT the Board approves Cindy Alfarano's request to extend her maternity leave from her teaching position at St. Martin School, until January 2, 2011.

THAT the Board approves Karly Baker's request to extend her maternity leave from her teaching position at Our Lady of Lourdes School, until June 29, 2011.

THAT the Board approves hiring David Mauro as a full-time occasional teacher at Holy Angels School, effective September 1, 2010 to June 29, 2011.

THAT the Board approves hiring Katie Hara as a full-time occasional teacher at St. Martin School, effective September 1, 2010 to December 18, 2010.

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Resolution #80/10 (cont'd)

- THAT the Board approves hiring Sharon Giles as a full-time permanent teacher at Our Lady of Lourdes School, effective September 1, 2010.
- THAT the Board approves hiring Aaron Baker as a full-time occasional teacher at Our Lady of Lourdes School, effective September 1, 2010 to December 17, 2010.
- THAT the Board approves hiring Kim Figliomeni as a half-time occasional teacher at Holy Angels School, effective September 1, 2010 to June 29, 2011.
- THAT the Board approves hiring Mary Swainson as a full-time occasional teacher at St. Martin School, effective September 1, 2010 to June 29, 2011.
- THAT the Board approves hiring Coral Cloutier as a full-time permanent teacher at Our Lady of Fatima School, effective September 1, 2010.
- THAT the Board approves hiring Heidi-Lynn Friedrich as a full-time occasional teacher at Holy Saviour School, effective September 7, 2010 to December 18, 2010.
- THAT the Board approves hiring Katheryne Lloyd as a full-time (6 hrs/day) Early Childhood Educator at Holy Saviour School, effective September 1, 2010.
- THAT the Board approves the appointment of Joy Brenzavich as Superintendent of Education, effective August 17, 2010.
- THAT the Board approves the appointment of Mary Claire Richard, as Principal of St. Hilary School, effective September 1, 2010.
- THAT due to budget constraints, the Principal at St. Hilary School will be reassigned from full-time Principal, to a Principal with a half-time teaching position, effective January 1, 2011.
- THAT the Board approves the following teachers to be added to the occasional teaching list:
- | | | |
|-------------------|---|-----------------------|
| Danielle Luby | - | Longlac |
| Katie Maenpaa | - | Schreiber/Terrace Bay |
| Rosemary Alfarano | - | Schreiber/Terrace Bay |
| Kathy Pietch | - | Longlac |
| Mario Cloutier | - | Longlac |
- THAT as a result of personnel changes in the system, the following staff formerly declared surplus, are now approved for permanent teaching positions effective September 1, 2010:
- | | | |
|---------------------|---------|--------------------|
| • Jillian Bolan | 1.0 FTE | Holy Angels School |
| • Jennifer Kruse | 1.0 FTE | Holy Angels School |
| • Susan Pankuch | 1.0 FTE | St. Hilary |
| • Sarah Traintinger | 0.5 FTE | St. Edward |
- THAT the Board approves hiring Brie-Ann Button as a full-time occasional teacher at St. Edward School, effective September 1, 2010 to June 29, 2011.

Resolution #C80/10 (cont'd)

THAT the Board approves hiring Dorothy Shawayahamish as a permanent part-time (.25 FTE/2 Hrs/Day) Cleaner at St. Joseph School, effective September 9, 2010.

THAT the Board approves Judy Wawia's appointment as Trustee representing the native students attending Superior North Catholic DSB schools, effective December 1, 2010 to November 30, 2014.

CARRIED

MATTERS REQUIRING DECISION OR ACTION

1) Board Policies

Resolution #81/10

Moved By: Trustee Barnes
Seconded By: Trustee Figliomeni

WHEREAS the new Board of Trustees term of office begins in December 1, 2010; and

WHEREAS the current Board of Trustees is to establish a policy on or before October 15th of the calendar year in which the term of office begins, with respect to,

- (a) Which components of the base amount, enrolment amount, attendance amount, and distance amount it will pay during the term of office;
- (b) For the base amount, the attendance amount and the distance amount, if the component will be paid, the amount of the component to be paid to a member for each year of the term of office; and
- (c) For the enrolment amount, if it will be paid, the percentage to be applied in calculating the enrolment amount limit for a member for each year for the term of office.

WHEREAS the board may, at any time, change its policy such that a component is not paid for a year, the amount of the component to be paid is lowered for a year, or the percentage to be applied in calculating the enrolment amount limit is lowered for a year.

THAT the Board approves the following REVISED policy and administrative regulation for distribution: **GP205/AR205 Board Member (Trustee) Honoraria & Expenses**

CARRIED

Mr. Adams confirmed that revisions to the policy and administrative regulation, were due to calculations used to determine the Trustee honorarium rate (enrolment/base) and to set amounts at the maximum allowed. Trustees will receive a very small honoraria increase.

Resolution #82/10

Moved By: Trustee Barnes
Seconded By: Trustee Wawia

THAT the Board approves the following DRAFT policies and administrative regulations for distribution:

V146/AR146	<i>Environmental Education</i>
V147/AR147	<i>Religious Accommodation</i>
V148/AR148	<i>Equity & Inclusive Education</i>
BSR304/AR304	<i>Performance Appraisal of Experienced Teachers</i>
BSR308/AR308	<i>Performance Appraisal of New Teachers</i>

CARRIED

Suggestions for the Religious Accommodation Policy have come from the Bishop's office. We will continue to expect all non-Catholic students to participate in religious celebrations and activities, at the schools. We will attempt to accommodate the students who request it, as long as it does not place an undue hardship on the school or board.

The Equity and Inclusive Education draft policy and admin regulation are completed. A full implementation plan is outlined in the Equity and Inclusive document, and will be followed.

Mrs. Baker noted that the Performance Appraisal of Experienced Teachers has changed so much, that we will be sending out the new draft, to stakeholders for their input. Forms directly linked to the experienced and new teacher policies, can be viewed on the Ministry's web site.

2) Compliance Audit Committee

Resolution #83/10

Moved By: Trustee Gordon
Seconded By: Trustee Dunville

WHEREAS in accordance with the Municipal Elections Guide, every school board must appoint a compliance audit committee to hear and decide on applications for compliance audits by a voter who believes, on reasonable grounds, that a candidate has contravened a provision of the Municipal Elections Act relating to election campaign finances; and

WHEREAS the compliance audit committee must be established before October 1st and the committee shall be composed of not fewer than three and not more than seven members, none of whom are Trustees or Employees of the Board.

THAT the Board appoints the following as members of its compliance audit committee:

- Ms. Cathy Tsubouchi (SBO, Superior-Greenstone DSB)
- Mr. Yvon Bolduc (SBO, Aurores boreales CDSB)
- Mr. Carmelo Notarbartolo (CAO, Township of Terrace Bay)

CARRIED

3) Borrowing Resolution

Resolution #84/10

Moved By: Trustee McCorry
Seconded By: Trustee Barnes

A resolution authorizing the borrowing of money to meet current expenditures of the Superior North Catholic District School Board (The "Board").

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990)(the "Act"), the Board considers it necessary to borrow the amount of up to One Million, Five Hundred & Two Thousand, Five Hundred Dollars (\$1,502,500) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2010 and ending on August 31, 2011 (the "Period").
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$ NIL .
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

- 1. THE Chair or Vice-Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") OR the Bankers of the Board or from any other approved lender [Note: Either scenario would be acceptable but in the second scenario, we need to see evidence that CIBC is a Banker of the Board authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate One Million, Five Hundred and Two Thousand, Five Hundred Dollars (\$1,502,500) to meet, until current revenue is collected, the current expenditures of the Board for the period (including the amounts required for the purposes mentioned in subsections 243(1) and 243(2) of the Act) and to give to [CIBC OR the Bankers of the Board or to any other approved lender] promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice-Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with [CIBC OR the Bankers of the Board or any other approved lender];
- 2. THE interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule I of the Bank Act (Canada) on the date of borrowing;

3. THE Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;
4. THE Treasurer is authorized and directed to deliver to [CIBC OR the Bankers of the Board or any other approved lender] from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

CARRIED

DISCUSSION ITEMS

1) Priorities 2010-2011

The Director has prepared a pyramid that reflects the priorities our system will be working towards this year. Mrs. Pichette has taken our motto (educating heart, mind and soul) and broken the details down for the teachers and students.

2) OESC Director of Education Performance Review Process

This is a working draft and will require changes/additions to ensure that it is suitable for a Catholic school system. Trustees were requested to bring suggested revisions to the next board meeting.

3) Next Board Meeting

The next board meeting will be held in Marathon on Monday, October 18th. Lunch will be served at 12:00 noon and the meeting will begin at 12:30 p.m. The November board meeting is scheduled for the 8th, at 12:00 noon at the board office. The Inaugural Meeting will be held on Monday, December 6th at the board office. Details will be confirmed at the October 18th meeting, regarding committees, mass, etc.

INFORMATION ITEMS

1) Faith Day September 24th

The Director will pre-record a message with CFNO, regarding the Faith Day. Bishop Colli will be the keynote speaker and four workshops are being offered in the afternoon.

2) OCSTA

- Diocesan Conference In Kenora - Arrangements were made for participants of the conference, to travel together. A discussion was held among the Trustees, with the consensus that spousal packages will not be funded by the Board, for any future conferences.
- Travel Insurance Coverage - It has been confirmed that Trustees do not have insurance coverage for their vehicles through OCSTA, when they are on board business. Only the person himself/herself is covered for death or disability.

- Equity & Inclusive Education Strategy - OCSTA has provided Trustees with the appropriate response, when confronted with questions and/or statements about equity and inclusive strategy in our systems.
- Update Re Copyright Issues - The annual photocopying tariff for elementary schools for the years 2005-2009 has been established at \$5.16 per FTE student. Amendments to the Copyright Act are going through legislation and OCSTA will provide updates.
- Brant Haldimand Norfolk CDSB Trusteeship - Mr. Jones withdrew his name as a candidate for a Catholic Trustee position, as he is non-Catholic and not eligible to run for this position.
- OESC Newsletter ConnectEd - The Director noted that this is a wonderful web site that Trustees might like to visit.

3) Ministry of Education

- Parents In Partnership: A Parent Engagement Policy for Ontario Schools - The Ministry is formalizing its policies on parent engagement. Existing Parent Involvement Committees (PIC's) must be in compliance with these policies by November of 2011.
- Review of Bill 177 - The Director attended the summer meeting of CODE, where the Education Act and who does what, was reviewed by legal experts. The power point presentation notes were shared with the Trustees. This will involve the Board establishing a policy later on.

4) FACE Meeting November 25th

The Chair, Bishop, Director and OECTA Unit President, have been invited to the next FACE Meeting scheduled in Thunder Bay on November 25th. We believe that the next steps and progress to date in this area, will be discussed at the meeting.

5) Preliminary Enrolment Numbers

The total number of students in the system, has decreased, however some of the schools have increased their numbers.

ADJOURNMENT

Resolution #85/10

Moved By: Trustee Ilijow
Seconded By: Trustee Barnes

THAT we do now adjourn at 5:30 p.m.

CARRIED


Chair of the Board


Secretary of the Board