

**Policy: WORKING ALONE POLICY**

**Effective: June 22, 2011**

Policy Statement

The Superior North Catholic District School Board will ensure appropriate supervisory due diligence and will promote safe work procedures for the health and safety of employees working alone. Superior North Catholic will assess the hazards of our workplace to build an effective safety program that takes corrective actions or measures to prevent or minimize hazards or incidents.

Training and educating will take place so that the staff can perform their jobs effectively and safely. All incidents, situations and hazards reported by employees, will be investigated to prevent any future incidents from occurring.

Safety measures will be evaluated on a regular basis through the Health and Safety Committee, to ensure that current measures remain in practice or are changed as necessary.

<p><u>Cross Reference</u></p> <ul style="list-style-type: none"> <li>• V112/AR112 Occupational Health and Safety</li> <li>• V117/AR117 Violence In The Workplace</li> <li>• V118/AR118 Workplace Harassment</li> </ul>	<p><u>Prior Date Approved</u> April 10, 2006</p> <p><u>Revised Date Approved</u> June 22, 2011</p> <p><u>Board Motion</u> #58/11</p> <p><u>Review Prior To</u> 2015</p>	<p><u>Legal/Ministry Reference</u></p> <ul style="list-style-type: none"> <li>• Ontario Health and Safety Act and Regulations</li> </ul>
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