



April 6, 2022, 10:00 am

Zoom/Catholic Education Centre

Meeting began at 10:00 am with Trustee Wawia in the Chair.

## Board Meeting Minutes

### 1. Opening Prayer and Acknowledgment

#### Prayer

**Lenten Prayer read by Judy Wawia.**

Almighty and Everlasting God,  
You have given the human race  
Jesus Christ our Savior as a model of humility.  
He fulfilled Your Will by becoming human  
And giving His life on the Cross.  
Help us to bear witness to You  
By following His example of suffering  
And make us worthy to share in His Resurrection.  
We ask this through our Lord Jesus Christ, Your Son.  
Amen.

**Acknowledgement was read by Trustee McPherson**

We would like to begin by acknowledging that the land on which we gather today is the ancestral lands and waterways of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations, Métis and Inuit Peoples of Canada.

An Easter message from Father Terry was read by Trustee Wawia.

### 2. Approval of Agenda

#### Resolution #27/22

Moved by Trustee Jean

Seconded by Trustee Harmon

THAT the agenda for the Board meeting #4/22 being held on April 6, 2022, be accepted

as amended.

Carried.

(Amendment includes the addition of Purchase Order 27281 for approval and additional items added to Discussion Items.)

**Resolution #28/22**

Moved by               Trustee McParland

Seconded by           Trustee McPherson

      THAT the Board acknowledges and accepts the excused absence of Trustee Monks from attending Board Meeting #4/22 held April 6, 2022. (Public session only)

      Carried.

**3. Roll Call**

**Trustees:**

- Judy Wawia, Chair of the Board (CEC)
- Amanda Monks, Vice-Chair of the Board (Excused Absence\*) Will attend for Committee of the Whole Meeting
- Shirley Jean (Zoom)
- Chereyl Marino (Zoom)
- Hugh McCorry (Zoom)
- Lawrence McParland (Zoom)
- Lilliana McPherson (Zoom)
- Bill Harmon (Zoom)

**Administration:**

- Maria Vasanelli, Director of Education (CEC)

- George Scott, Finance Manager (CEC)
- Barry Biggs, Manager of Plant & Field Services Manager (Regrets)
- Billy Luby, Information Technology Manager (CEC)
- Paul Tsekouras, Superintendent of Education (CEC)
- Kerry Desjardins, Superintendent of Education (CEC)
- Valerie Nakani, Manager of Human Resources (Regrets)

**Guests:**

- Tim Griffin, Principal, Our Lady of Fatima Catholic School (Zoom)
- Carlo Porretta, Vice-Principal, Our Lady of Fatima Catholic School (Zoom)

**Recorder:**

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

**4. Approval of Minutes**

**Resolution #29/22**

Moved by                Trustee Jean

Seconded by            Trustee McCorry

THAT the [minutes for the Board Meeting #3/22 held on March 9, 2022](#), be accepted as received.

Carried.

**5. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

**6. Reports**

- a. **Principal Presentation**, Tim Griffin, Principal of Our Lady of Fatima Catholic School and Carlo Porretta, Vice-Principal of Our Lady of Fatima Catholic School

T.Griffin and C.Porretta shared a Celebration of Learning at Our Lady of Fatima Catholic School presentation with those in attendance. Trustee Wawia thanked them for their presentation, and P.Tsekouras thanked them for their leadership and efforts to provide the best learning environment possible for their students.

**b. Student Achievement**

i. [Kerry Desjardins, Superintendent of Education Monthly Report](#)

The Lexia program will be in place right across the system by September of 2022. There has been a lot of work happening in Special Education this year. Special Education teachers have been attending Right to Read symposiums and attending various Professional Development. Our Special Education teachers have been an asset in all of our schools and have been going above and beyond to help out in our schools. Lexia has a yearly licensing fee that is determined per student each year.

Funding was received to support the gap closing within our schools. The focus will be on oral language and how to support this moving out of the pandemic.

Welcome to Kindergarten Nights for new families are being planned at all of our schools in April and early May. New families are invited to contact the school in their community and arrange a visit to tour the school.

Continue to move forward with EQAO planning. Have ensured we increased professional development and learning opportunities for teachers and Principals to ensure they are all prepared for the tests. The format will be electronic. For grade 3, the open response questions will be scanned by the teacher and submitted to EQAO.

17 staff members received ASIST training to be able to provide suicide intervention to someone who may be at risk.

ii. [Paul Tsekouras, Superintendent of Education Monthly Report](#)

Looking at Math resources and determining what we can use for consistency across our system. How to connect the work of the Math Team and TELT back to the Strategic Plan.

All schools have now had a Lü Interactive System installed. The Math and TELT team is supporting educators in our building to connect these systems back to the Math curriculum. E.g. Lego Robotics and Minecraft. Funding will be received from our shared schools to recoup some of the costs associated with these systems.

Second Annual Gichigiwedin Winter Games. Thank you to B.Jewiss and C.Sheriff who championed this program and contributed to its great success.

Easter resources and messages are being shared with schools this week. Preparation for Catholic Education Week is underway.

Faith Ambassadors at each school have been meeting with local clergy to plan sacraments. T.Tsekouras will follow up at the next Faith Ambassador meeting to ensure we are on target for students who require to receive these sacraments.

The Pope's apology to the Indigenous people is so monumental. A quote from the Pope's apology was read aloud by M.Vasanelli. The apology will lead the way for our upcoming Faith Day to put action to these words.

We try to engage elders and knowledge keepers as Guest speakers for Indigenous education. As we move out of the pandemic, this will remain a priority to reconnect our students with community members.

34 students are enrolled in our remote learning program for the duration of the year. Activities to re-engage these students in their home school are planned for the remainder of the year. Teachers have been identified to supply for our remote learning teachers who may be required to be absent.

**c. Finance**

i. [George Scott, Manager of Finance Monthly Report](#)

The Ministry has provided funding to all school Boards to explore ways to increase administrative efficiencies. Our Board has decided to use these funds on a feasibility study to offer further online learning, particularly secondary virtual learning infusing the Catholic values and curriculum into high school subjects. A kickoff meeting with the consultant (KPMG) was held on April 5, 2022. The report will be available in the summer.

Currently looking for an additional external member of our Audit Committee.

Update from Audit Committee meeting - Succession planning audit findings were presented at the Audit meeting held today. Four management positions (Plant, IT, Finance and HR) were looked at and where we would be if we had to replace those positions in the event of a planned or unexpected departure. Flexible work arrangements would assist in the management of these leaves. It proved we are doing many things to minimize risk. The audit report will be included in the next Board meeting package, and updates will be included regularly at each Board meeting.

Transportation funding and cost savings updates will be provided at the next board meeting in May. Snow removal costs are costly this year but necessary due to the amount of snow.

1. [Financial Report as of March 29, 2022](#)

**d. Information Technology**

i. [Billy Luby, IT Manager Monthly Report](#)

Testing on wifi 6 access points was completed over the March break and will continue testing with other devices later on.

The Information Technology department will share education and information with staff and students on the care of the Chromebooks.

**e. Plant & Field Services**

i. [Barry Biggs, Plant & Field Services Manager Monthly Report](#)

M.Vasanelli presented B.Biggs report on his behalf.

Trustee McPherson noted how nice the school looks and how well the improvement work that has been done at St. Joseph Catholic School looks.

Outdoor playgrounds will be updated. The St. Edward Catholic School playground has already been completed. The playgrounds will ensure accessibility requirements are met. M.Vasanelli will follow up with B.Biggs to see if Municipalities are part of the funding for these playgrounds.

Our Board has ensured we used our Capital funds for upgrades to our schools in the last four years.

The frozen water issue at Holy Angels school was resolved with the assistance of contractors and the Township of Schreiber.

**7. Decision and Action Items**

a. Purchase Order Approval

**Resolution #30/22**

Moved by Trustee Harmon

Seconded by Trustee Jean

THAT the Board approves the purchase order for the amount of \$41,350.00 (+hst) to Thermal Building Automation for the St. Joseph Catholic School hallway, washroom, office, crawlspace and vestibule Building Automation Controls (BAS) controls projects

as per quotation dated March 23, 2022.

Carried.

**Resolution #31/22**

Moved by Trustee McCorry

Seconded by Trustee McPherson

THAT the Board approves the purchase order for the amount of \$545,920.00 (+hst) to Cardinal Roofing for the Holy Saviour Catholic School Roof Replacement. A49 project 229-12449-07.

Carried.

**8. Information and Discussion Items**

b. Trustee Code of Conduct

- i. [P-GL 104 Trustee Code Of Conduct](#)
- ii. [AP-GL 104 Trustee Code of Conduct](#)

Trustee Code of Conduct was provided for review by Trustees.

c. Trustee Retreat

- A retreat for all Trustees will be planned with Father Terry Sawchuk for the Fall of 2022. A plan can be discussed with Father at the CEC Open House in June.

d. Board Meetings at Schools during the 2022-2023 School Year (2 per school year)

- We will resume having Board meetings at our schools two times per school year. Trustees discussed starting with Manitouwadge in the Fall with hopes of recruiting and obtaining interest for new Trustee candidates before the election. The second meeting would be scheduled for the spring months.

**9. Committee of the Whole**

**Resolution #32/22**

Moved by Trustee Jean

Seconded by Trustee Harmon

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

**Resolution # 33/22**

Moved by Trustee McParland

Seconded by Trustee McCorry

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

That the Board rescinds HR Policy and Administrative Procedure 540 effective April 6, 2022, returns staff members placed on unpaid leave under the policy and holds the right to re-enact the policy if required.

Carried.

**10. Closing Prayer and Adjournment**

Almighty and Everlasting God,  
You have given the human race  
Jesus Christ our Savior as a model of humility.  
He fulfilled Your Will by becoming Man  
And giving His life on the Cross.  
Help us to bear witness to You  
By following His example of suffering  
And make us worthy to share in His Resurrection.  
We ask this through our Lord Jesus Christ, Your Son. Heavenly Father.

Amen.

**Resolution #34/22**

Moved by Trustee McCorry

Seconded by Trustee Jean



THAT the Superior North Catholic District School Board meeting on April 6, 2022, adjourn at 2:50 pm.

Carried.

*Originally signed by*

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Judy Wawia,  
Chair of the Board

Maria Vasanelli,  
Director of Education