



November 9, 2022, 10:00 am

Zoom

The meeting began at 10:03 am with Trustee Wawia in the Chair. It was noted that today's meeting was rescheduled from October 14, 2022.

## Board Meeting Agenda

### 1. Opening Prayer and Acknowledgment

Prayer was read by Trustee Wawia.

Heavenly Father, We come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community.

Trustee Jean read the acknowledgement.

We would like to begin by acknowledging that the land on which we gather today is the ancestral lands and waterways of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations, Métis and Inuit Peoples of Canada.

### 2. Approval of Agenda

#### Resolution #66/22

Moved by Trustee Jean

Seconded by Trustee Harmon

THAT the agenda for the Board meeting #8/22 being held on November 9, 2022, be accepted as **amended**.

Carried.

The amendment is to recommendation for PO 27653 to reflect new pricing as of October 27, 2022.

#### Resolution #67/22

Moved by Trustee McCorry

Seconded by Trustee McPherson

THAT the Board acknowledges and accepts the excused absence of Trustee

Monks from attending Board Meeting #8/22 held November 9, 2022.

Carried.

### 3. Roll Call

#### Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board (Excused Absence)
- Shirley Jean
- Hugh McCorry
- Lawrence McParland
- Lilliana McPherson
- Bill Harmon

#### Administration:

- Maria Vasanelli, Director of Education
- George Scott, Finance Manager
- Barry Biggs, Manager of Plant & Field Services Manager
- Paul Tsekouras, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Kerry Desjardins, Superintendent of Education
- Valerie Nakani, Manager of Human Resources

#### Recorder:

- Deana Figliomeni, Executive Administrative Assistant and Communications Officer

### 4. Approval of Minutes

#### Resolution #68/22

Moved by Trustee McParland

Seconded by Trustee Jean

THAT the [minutes for the Board Meeting #7/22 held on September 21, 2022](#), be accepted as received.

Carried.

#### 5. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

### 6. Decision and Action Items

#### a. Board By-Laws

##### Resolution #69/22

Moved by Trustee McCorry

Seconded by Trustee Jean

THAT the Board approves the revised Superior North Catholic District School Board By-Laws, as amended November 9, 2022.

a. [DRAFT Bylaws indicating Amendments](#)

b. [Final Draft of Bylaws for approval](#)

Not Carried. The Final Draft bylaws were not approved as presented and will be brought back to the November 16th Board meeting for a final recommendation.

Suggested amendments to review are:

- Section 2.3 of the Education Act regarding the election of a chair and vice chair. Concern around ensuring new candidates have information when electing a chair and vice-chair when new to the position. M.Vasanelli will look into this and see if it may be amended. It was noted that it is good practice for the candidate nominated to make a short statement explaining why they would be a good candidate for the position.
- Section 2.4 recommended changing to a two-year term for the Chair and Vice-Chair instead of annually.
- Section 3.7.2 noted that a Supervised Alternative Learning Committee is for secondary schools.

- Add 3.7.5 for Student Disciplinary Committee.
- Remove section regarding solicitor
- Section 4.2.4 raised a question regarding putting the question in reverse order in which they are proposed. It was noted to refer to Roberts Rules of Order for this answer.
- Closing prayer was added to section 4.2.8 under the order of business at regular meetings.

All trustees (elected and appointed) must swear the declaration before they begin their term. If the individual is participating in meetings before the new board is organized, the individual does need to swear their declaration before their first meeting, pursuant to s.209(1).

It was requested the chair find sample Board evaluations and a Board evaluation

### **b. Policy and Administrative Procedures**

#### **Resolution #70/22**

Moved by Trustee McPherson

Seconded by Trustee McParland

THAT the Board approve the following revised Administrative Procedure for distribution:

#### **i. AP-F 405 Finance - Travel Expenses**

Carried.

*Amendments include changes to the wording to 1.12 and the addition of 1.13 and 1.14.*

### **c. Purchase Orders**

#### **i. Resolution #71/22**

Moved by Trustee Harmon

Seconded by Trustee Jean

That the Board approves the change notice to increase [purchase order number 27383 to R&S Bobcat 2611943 Ontario Ltd.](#) to cover holdback invoices for the amount of \$900.00 for the Our Lady of Lourdes Playground Replacement.

The total of the purchase order is now \$128,900.00 (+hst) for the Our Lady of Lourdes Playground Replacement. Arch49 Project no. 229-12449-13

Carried.

Increase on purchase order itself. The rest of the purchase order has been paid. Wood was required to be added to the playground, and this work was done in the summer.

**ii. Resolution #72/22**

Moved by Trustee McCorry

Seconded by Trustee McPherson

That the Board approves change notice to [purchase order number 27384 to R&S Bobcat 2611943 Ontario Ltd.](#) to cover holdback invoices for the amount of \$12,000.

The total of the purchase order is now the amount of \$ 111,960.00 (+hst) for the St. Hilary Playground Replacement. A49 Project no. 229-12449-12

Carried.

**iii. Resolution #72/22**

Moved by Trustee McCorry

Seconded by Trustee McParland

That the Board approves the [purchase order number 27653 to INTEGRA DATA SYSTEMS CORP.](#) for the amount of \$104,929.47 (+hst) for Technology Services.

Carried.

**d. Borrowing Resolution**

**Resolution #73/22**

Moved by Trustee Harmon

Seconded by Trustee Jean

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE SUPERIOR NORTH CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to One Million Five Hundred thousand dollars (\$1,500,000) and up to Two thousand five hundred US dollars (\$2,500 USD) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1,

2022 and ending on August 31, 2023 (the "Period").

- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from [Canadian Imperial Bank of Commerce ("CIBC") OR the Bankers of the Board or from any other approved lender [Note: Either scenario would be acceptable but in the second scenario, we need to see evidence that CIBC is a Banker of the Board] authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate One Million Five Hundred thousand Dollars (\$1,500,000) and Two thousand five hundred US dollars (\$2,500 USD) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to [CIBC OR the Bankers of the Board or to any other approved lender] promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with [CIBC OR the Bankers of the Board or any other approved lender];
2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;
4. The Treasurer is authorized and directed to deliver to [CIBC OR the Bankers of

the Board or any other approved lender] from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

We hereby certify that the foregoing is a true and complete copy of a Resolution of the Board in the Province of Ontario, duly passed at a meeting of the Board and that this Resolution is in force and effect.

DATED this 9th day of November, 2022.

Carried.

**e. Borrowing By-Law #2022-01**

**Resolution #74/22**

Moved by Trustee Jean

Seconded by Trustee McPherson

A BY-LAW authorizing the Superior North Catholic District School Board (the "Board") to borrow money pursuant to the provisions of section 247 of the Education Act (the "Act") for the raising of funds to finance certain permanent improvements as more particularly described in this By-Law.

WHEREAS:

- A. The Board has authorized the [permanent improvements as detailed in Schedule "A"](#) attached to this By-Law;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce ("CIBC") for a capital loan for the purpose of financing the permanent improvements;
- C. The total cost of the project is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training.

THEREFORE, BE IT RESOLVED as follows:

- 1. The Chair and the Secretary of the Board are authorized on behalf of the Board to borrow \$5,975,166 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.
- 2. The Chair and the Secretary are authorized for and on behalf of the Board to

execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to this By-law.

We hereby certify that the foregoing is a true and complete copy of a By-law of the Superior North Catholic District School Board in the Province of Ontario, duly passed at a meeting of the Board and that this By-law is in full force and effect.

Dated this 9th day of November 2022.

Carried.

#### **f. Inaugural Meeting**

##### **Resolution #75/22**

Moved by Trustee McCorry

Seconded by Trustee McParland

THAT the Board holds its Inaugural Board Meeting on November 16, 2022, in Terrace Bay at 10:00 am (Mass at 10:00 am at St. Martin of Tours Church followed by a meeting at Catholic Education Centre) and that the nominating committee of Trustee McPherson and Jean bring forth suggestions for the officers and committees for the Board of Trustees for the year of 2023.

Carried.

### **7. Information and Discussion Items**

#### **a. [MEMO: Trustees' Honorarium](#)**

The annual process for calculating the Trustees' Honorarium was reviewed by G.Scott, Manager of Finance. There is a \$0.50 increase for this term. The term now begins on November 15th as opposed to December 1 in previous years.

#### **b. 2022 Election Trustees Acclaimed**

The Superior North Catholic District School Board is proud to announce our new Board of Trustees, which will take office on November 16, 2022.

- Tara Patterson, Marathon
- Amanda Monks, Terrace Bay
- Lawrence McParland, Schreiber



- Judy Wawia, Indigenous Trustee
- Bill Harmon, Nipigon
- Shirley Jean, Red Rock
- Lilliana McPherson, Longlac
- Suzanne Lafrance, Geraldton/Nakina
- Vacant, Manitouwadge

There remains one vacant Trustee position. Anyone who is a resident within the jurisdiction of the board and is interested in filling this position is asked to contact the Catholic Education Centre at 807-825-3209 Ext 1005.

- An expression of interest to fill the vacant position for Manitouwage was received. Information has been sent to the candidate to confirm the information and qualifications required are met. Upon receipt of this information, a meeting with the Chair and Vice-Chair will be set up to decide if the candidate is successful. The Executive Administrative Assistant will follow up with the candidate at the end of the week to ensure information is received.

Ms. Vasanelli thanked Trustee McCorry for his 15 years of service to the Superior North Catholic District School Board. Mr. McCorry thanked the Board and stated he was confident in the current Director and team and that the Board is on a continued road to success.

## **8. Closing Prayer and Adjournment**

Heavenly Father,

As we come to the end of our time together, we thank You for what has been accomplished here today.

May the matters discussed serve as a catalyst to move us forward and cause us to advance and see growth in all areas of our lives.

May we leave here recognizing You are the God of all wisdom and You are willing to lead us forward.

This we pray in the name of the Lord Jesus. Amen.

Source: <http://www.thoughts-about-god.com/prayer/opening-prayer.html>

### **Resolution #76/22**

Moved by                      Trustee Jean

Seconded by Trustee McPherson

THAT the Superior North Catholic District School Board meeting on November 9, 2022, adjourn at 10:46 am.

Carried.