



November 16, 2022

Catholic Education Centre,
10:00 am Mass - St. Martin of Tours
11:00 am - Board meeting

Commissioning Mass will be held at 10:00 am at St. Martin of Tours Church in Terrace Bay.

- [The Commissioning Service Program](#)

The meeting was called to order at 11:12 am. by the Director of Education, M.Vasanelli.

Land Acknowledgement

We would like to begin by acknowledging that the land on which we gather today is the ancestral lands and waterways of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations, Métis and Inuit Peoples of Canada.

Inaugural Meeting Agenda

- 1) Declaration and Oath of Allegiance - All Trustees
 - a) Declaration and Oath of Allegiance were read by all Trustees.
- 2) Official Welcome of the New Board - M.Vasanelli
 - a) Ms.Vasanelli welcomed our new Trustee Lafrance to the Board. "We are happy to have you join our Board and look forward to getting to know you."
 - b) Ms.Vasanelli welcomed Father Terry, and thanked him for the beautiful commissioning mass.
- 3) Appointment of Scrutineers - M.Vasanelli
 - a) G.Scott and D.Figliomeni were appointed scrutineers if required.
- 4) Election of Chairperson for 2023 - M.Vasanelli
 - a) Nominations called from the floor. Trustee Judy Wawia was nominated by Trustee Jean and seconded by Trustee McPherson. All in favour. No other nominations were brought forward. Judy Wawia accepted the nomination and was acclaimed.

- 5) Comments by 2023 Chair, Trustee Wawia
 - a) "Thank you for your confidence in me. We will continue to work together as a Board. The last four years have been a struggle for our students, and seeing them back in our schools is nice."
- 6) Election of Vice-Chairperson Election of Chairperson for 2023
 - a) Nominations called from the floor. Trustee McPherson nominated Trustee Monks and was seconded by Trustee McParland. Trustee monks accepted the nomination and was acclaimed.
- 7) Comments by the 2023 Vice-Chair.
 - a) "Thank you for having confidence in me. I look forward to this new term and getting back to normal for both our teachers and students. Our teachers are amazing, and our Senior Administration assists our staff in their day-to-day efforts."

The Chair and Vice-Chair will hold their positions for two years as indicated in the Board bylaws.

- 8) Process for Appointment to Legislated and Standing Committees. Report by Trustee Jean and Trustee McPherson.
 - a) Accessibility Committee - Lilliana McPherson and Lawrence McParland
 - b) Audit Committee - Amanda Monks and Judy Wawia
 - c) Catholic Parent Involvement Committee - Lawrence McParland/Bill Harmon
 - d) Director's Appraisal - All Trustees
 - e) Faith Ambassadors Catholicity Team (FACT) - Amanda Monks
 - f) Indigenous Education Advisory Committee - Judy Wawia, Shirley Jean and Suzanne Lafrance
 - g) Policy Review Committee - Lilliana McPherson
 - h) Special Education Advisory Committee - Shirley Jean and Judy Wawia
 - i) Staff Recognition - Amanda Monks and Suzanne Lafrance

- j) Student Discipline Committee - [see page 2](#)
- k) Annual Committee Selection Committee - Shirley Jean and Lilliana McPherson

Resolution #77/22

Moved by Trustee Jean
Seconded by Trustee McPherson

THAT the Board approves the Trustee Committee Memberships for 2023, as presented.
Carried.

Regular Board Meeting Agenda

1. Approval of Agenda

Resolution #78/22

Moved Trustee Harmon
Seconded Trustee Jean

THAT the agenda for Board meeting #9/22 being held on November 16, 2022, be accepted as presented.

Carried.

Resolution #79/22

Moved by Trustee McParland
Seconded by Trustee Jean

THAT the Board acknowledges and accepts the excused absence of Trustee Patterson from attending Board Meeting #9/22 held November 16, 2022.

Carried.

2. Role Call

Trustees:

- Judy Wawia
- Amanda Monks
- William Harmon
- Shirley Jean
- Lawrence McParland
- Lilliana McPherson
- Tara Patterson (Excused Absence)
- Suzanne Lafrance

Administration:

- Maria Vasaneli, Director of Education
- Kerry Desjardins, Superintendent of Education
- Paul Tsekouras, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Barry Biggs, Plant & Field Services Manager
- Valerie Nakani, Human Resources Manager
- George Scott, Finance Manager
- Billy Luby, Information Technology Manager

Guests:

- Father Terry Sawchuk

Recorder:

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

3. Approval of Minutes

Resolution #80/22

Moved by Trustee McPherson

Seconded by Trustee Jean

THAT the [minutes for the Board Meeting #8/22 held November 9, 2022](#), be accepted as received.

Carried.

4. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

5. Reports

a. Student Achievement

i. [Kerry Desjardins - Superintendent of Education](#)

1. Moving forward with the Confederation College professional development for Educational Assistants. The first sessions are to be held on November 24, 2022. We are hopeful that the registrations will continue to come in in the next couple of days. We look forward to this new partnership with Confederation college. This voluntary training is for both our unqualified and qualified EAs.
2. St. Edward Catholic School in Nipigon is now offering an afterschool program starting December 1, 2022. The programs in both Terrace Bay and Manitouwadge are successful and at max capacity. St. Hilary is also actively trying to recruit staff to run an afterschool program.
3. Children's Centre in Thunder Bay - New counsellor for two days per week. Uptake in referrals coming in as we emerge out of covid and there is a need in our communities. Sarah will be joining us beginning next week.
4. The SNCDSB has partnered with Superior Strategies and the Royal Commission of Canada to offer our staff training in Mental Health First Aid First Nations. We are in a staffing

crisis, and a lot of schools did not have coverage to join for the three days of training. Kirstine Nicole Baccar from Superior Strategies did an incredible job of ensuring content was understood in a meaningful way. 14 people from Superior North Catholic District School Board took part in learning, including K.Desjardins, T.Bryson and J.Wawia.

5. Process for Jordan Principle EAs was discussed. Jordan Principle funding is from federal funding and the time of application approval depends on the intake worker. Some applications are processed quickly, and some take longer. The Learning for All teacher works with families to create the application.
6. With children lacking socialization skills because of COVID, language programs will come back. K.Desjardins met with Karen Figliomeni from Superior Speech Services regarding services from K-2. We will have to be creative about how we will get this learning happening due to the lack of staff.

ii. [Rima Mounayer - Superintendent of Education](#)

1. Working on developing teacher abilities and skills, answering their specific needs, and moving forward in the new normal to get back into classrooms for students and teachers. Actively collecting data from our teachers to see where our students are at. Report cards and EQAO - getting MATH PRIME Data, a new Literacy program that gives us data to meet the students where they are and move them forward and ensure staff and students feel safe.
2. Release time is a challenge, and finding models that bring Professional Development for educators into the classroom while there is also student learning.
3. Provided New Teacher Induction Program (NTIP) orientation for new teachers and offered to mentor them. Challenge finding mentors as this is voluntary basis.
4. Math Professional Development Day will be held on November 18th through zoom due to feasibility reasons. Offering specific Math PD to our EAs and FSL and NSL teachers. This way, it is relevant to professional

development for all.

5. Peter Kutok is working with students in the north, going into classrooms and offering support in Math and Literacy.

iii. [Paul Tsekouras - Superintendent of Education](#)

1. Faith Day was held on October 24th. Wonderful to have sister school communities have their retreats together. Together staff discussed how to make Catholicity more visible in our schools and look at Catholicity resources. Schools will be sent advent materials, including Halo and consumables for classrooms and prayer tables.
2. Hired a Technology Enabled Learning Teacher, Cara Figliomeni, who started November 1, 2022. C.Figliomeni will work with Technology Lead Sarah Clowes and the Ed Tech team to support the schools with a focus on digital tools and resources and will champion digital portfolios for our students.
3. Second Indigenous Education Advisory Committee (IEAC) meeting was held on November 4, 2022 face to face. It was wonderful to be together to reconnect. Beginning to plan the PD day for Indigenous education on April 21, 2023. We look forward to these opportunities continuing.
4. The IEAC committee invited Trustee Lafrance to join the subcommittee meeting on November 29, 2022.
5. Religion curriculum is taught in all grades as part of the curriculum. Our school Faith teams look at how we standardize the resources and provide support for teachers. The Halo is a plug and play for activities created for teachers to use in their classrooms. Ben Jewiss and Paul Tsekouras will be making a schedule to go in and visit the schools to support them. P.Tsekouras will ask for a religious schedule that happens in each school. Churches have low attendance at masses, and schools are one of the places where students are getting religious programming and attending school masses. Religious programs have a teaching guide that is followed. Superior North Catholic District School Board is an inclusive Board. Schools are reconnecting with

parishes following COVID. Growing in Faith and Growing and Christ is the program being used and has been updated from the Fully Alive Program.

b. Finance - [George Scott, Manager of Finance](#)

- i. Grant reporting for 2021-22 is almost all wrapped up. Extra grant money was received for covid, including additional staff and transportation, which has ended as we move forward.
- ii. Trustees who ran in the 2022 Municipal Elections have to report on campaign costs. This has to be reported even if it is a NIL report. Contact your municipality, and they will assist you in how to report this.
- iii. Audit committee report update received from Regional Audit. Three recommendations were satisfied, and all three recommendations were addressed.
- iv. Safety on buses will be presented at the next audit committee meeting. The Cybersecurity will also be presented in the coming months.
- v. Year-end audit is wrapping up. Ministry financial package will be submitted to the Ministry. Audited Financial statements will be presented through the next audit committee meeting scheduled before our next Board meeting.
- vi. Revised estimates will be presented in January.
- vii. Student enrolment is currently up.

c. Information Technology - [Billy Luby Monthly Report](#)

- i. A new device is being prepared for the new Trustees.
- ii. A cybersecurity audit is being conducted. We submitted an insurance report to our insurance company that found policies and multi-factor authentication that need to be looked at.

d. Plant & Field Services - [Barry Biggs, Plant and Field Monthly Report](#)

- i. Breaking ground at St. Hilary Catholic School at the end of May.

B. Biggs will work with the school on how the logistics will work.

6. Decision and Action Items

a. Board ByLaws

Resolution #81/22

Moved by Trustee Monks

Seconded by Trustee Jean

THAT the Board approves the revised Superior North Catholic District School Board By-Laws, as amended November 16, 2022.

Carried.

7. Information and Discussion Items

a. [Catholic Education Centre Staff Organizational Chart](#)

- i. As discussed at the September 21, 2022, Board meeting, this has been added to the agenda for information.

b. [Portfolio Organizational Chart](#)

- i. The portfolio organizational chart was shared with the Trustees. Printed copies of both organizational charts were provided to Trustees.

c. Schedule of Board Meetings for December 2022 - June 2023. All meetings are held at 10:00 am.

- i. December 14, 2022 - Terrace Bay/Virtual
- ii. January 11, 2023 - Terrace Bay/Virtual
- iii. February 8, 2023 - Terrace Bay/Virtual
- iv. March 8, 2023 - Terrace Bay/Virtual
- v. April 5, 2023 - Terrace Bay/Virtual
- vi. May 10, 2023 - School Location TBD/Virtual

- vii. June 20, 2023 - Terrace Bay/Virtual
- d.** Schedule of Special Education Advisory Committee Meetings (SEAC)-
December 2022 - June 2023. All meetings are held at 9:30 am.
 - i. December 6, 2022
 - ii. January 3, 2023
 - iii. February 7, 2023
 - iv. March 7, 2023
 - v. April 4, 2023
 - vi. May 2, 2023
 - vii. June 6, 2023
- e.** Catholic Parent Involvement Committee (CPIC) Meeting
 - i. First CPIC meeting date TBD
- f.** Schedule of Indigenous Education Advisory Committee (IEAC) Meetings
 - i. January 2023, dates to be determined on monthly
- g.** Accessibility Committee Meeting
 - i. November 24, 2022, 10:00 am
- h.** OCSTA Trustee Seminar - January 20 and 21, 2022
 - i. Trustees attending are Trustees J.Wawia, L.McPherson,
L.McParland, S.Lafrance, T.Patterson, S.Jean and

8. Committee of the Whole

Resolution #82/22

Moved by Trustee Jean

Seconded by Trustee Monks

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #83/22

Moved by Trustee McParland

Seconded by Trustee Jean

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

9. Closing Prayer and Adjournment

Heavenly King, be with us as we close this meeting. May everyone be enlightened and the things discussed during this meeting be observed. We pray in the name of the Father, the Son, and the Holy Spirit. Amen.

Resolution #84/22

Moved by Trustee Monks

Seconded by Trustee Lafrance

THAT the Superior North Catholic District School Board meeting on November 16, 2022, adjourn at 2:54 pm.

Carried.

Originally signed by

Judy Wawia,
Chair of the Board

Maria Vasanelli,
Director of Education