



December 14, 2022, 10:00 am

Catholic Education Centre, Terrace Bay

Board Meeting Agenda

The meeting was called to order at 10:05 am with Trustee Wawia in the Chair.

1. Opening Prayer and Acknowledgment

Prayer was read by Judy Wawia, Chair of the Board

Lord, send down Your Spirit to guide me during Advent this year. May the Holy Spirit help me journey closer to You and lift me up when I feel down, and led me when I feel lost. I may stumble at times, but I know my ultimate journey is to draw closer to You and build Your kingdom here on earth—a kingdom that Jesus’s birth, life and death helped secure. Amen.

Acknowledgement was read by Amanda Monks, Vice-Chair of the Board.

We would like to begin by acknowledging that the land on which we gather today is the ancestral lands and waterways of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations, Métis and Inuit Peoples of Canada.

2. Approval of Agenda

Resolution #85/22

Moved by Trustee Jean

Seconded by Trustee McParland

THAT the agenda for the Board meeting #10/22 being held on December 14, 2022, be accepted as amended.

Carried.

The amendment includes the addition of the Declaration and Oath of Allegiance for Trustee Patterson.

3. Roll Call

Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board
- Shirley Jean
- Tara Patterson
- Lawrence McParland
- Lilliana McPherson
- Suzanne Lafrance
- Bill Harmon

Administration:

- Maria Vasanelli, Director of Education
- George Scott, Finance Manager
- Barry Biggs, Manager of Plant & Field Services Manager
- Billy Luby, Information Technology Manager
- Paul Tsekouras, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Kerry Desjardins, Superintendent of Education
- Valerie Paris, Manager of Human Resources

Recorder:

- Deana Figliomeni, Executive Administrative Assistant and Communications Officer

4. Declaration and Oath of Allegiance - Trustee Patterson

Trustee Patterson announced her Declaration and Oath of Allegiance. She was acclaimed during the 2022 election to represent the community of Marathon and the Superior North Catholic District School Board.

5. Approval of Minutes

Resolution #86/22

Moved by Trustee McPherson

Seconded by Trustee Harmon

THAT the [minutes for the Board Meeting #9/22 held on November 16, 2022](#), be accepted as received.

Carried.

6. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

7. Presentations

a. Principal Presentation, [Aaron Baker, Principal of Our Lady of Lourdes](#)

b. Director's Report

- i. [Maria Vasanelli, Director of Education](#)
 - M.Vasanelli outlined her role as the Director of Education, providing leadership that promotes student achievement and well-being and the growth of success of this organization. Student welfare, education leadership, fiscal responsibility, organizational management, strategic planning and policy and procedures and director Board relations. The Director is responsible for ensuring the Multi-Year Strategic Plan is implemented and reports to the Trustees quarterly and a year-end update at the end of the school year.
 - Christmas concerts are held in all Superior North Catholic School Board schools. M.Vasanelli attended the Holy Angels Catholic School concert and enjoyed the experience and the opportunity to meet the community members.
 - Discussion of concern about the time of the activities, including Christmas concerts and sacramental preparation, to ensure there remains parent engagement. The Board has most concerts happening in the evening.

- Father Terry has been visiting and providing advent reflections every Wednesday for Catholic Education Centre Staff.
- Data collected shows that Religion is scheduled, embedded, and taught in each of our classrooms. Our mission is to ensure Catholic schools remain Catholic schools. It is in these schools where students get their religious content and prayers, and it does happen in our schools.
- Lakehead University (LU) Achievement program started ten years ago. This program provides an opportunity to potential future students who experience socioeconomic barriers to obtaining post-secondary education. Our Board has 20 students enrolled from St. Edward and St. Hilary schools. M.Vasanelli noted she is working on the same program with the college for students who may wish to attend a college program.

c. Student Achievement

i. [Kerry Desjardins, Superintendent of Education Monthly Report](#)

- Children's Centre Thunder Bay (CCTB) continues to play an instrumental role in meeting the mental health needs of our students. Currently seeing an uptake in the number of referrals this school year. We now have two social workers from Children Centre Thunder Bay to provide shorter service wait times.
- St. Edward Catholic School in Nipigon started their afterschool program, which has maxed out with 20 students. As of January, we will have four after-school programs. Afterschool programs are supported funding-wise by paying educators after school hours. Resources and materials required to run the program are also provided.
- EQAO Board-Level Achievement Results were shared with Trustees. Specific school EQAO data cannot be publicly released because of the small data number for each classroom.

ii. [Rima Mounayer, Superintendent of Education Monthly Report](#)

- Positive feedback was received from the Math PD feedback survey. It was found that information provided during the professional development day was relevant that could be used in classrooms. The resources and learning provided were geared toward all levels of learning.

- Math at Home information is being sent home to families monthly from the SNCDSB Math Leads. Math Leads are in all schools four out of five days of the week. A schedule is sent for teachers to sign up, and the Math leads bring resources based on the teacher's needs and requests.
- Anti-sex trafficking presentations were provided to all grade seven and eight students. Every community received this training in person, delivered by representatives and experts in human and sex trafficking from Beendigen, Anishnabe Women's Crisis, and Home and Family Healing Agency. Three posters were provided to be shared in grade seven and eight classrooms in all of our schools. This training is the first step in our training plan. Additional next steps include planning a virtual presentation for parents on January 24, 2023, as well as more in-depth training for grade seven and eight teachers. Trustees are invited to attend this presentation. A link will be provided to register for the link to attend.
- Five-year multi-accessibility was created in January 2018 and will end on January 2023. We are happy to report that the majority of the goals of the plan have been completed due to the diligence of our Plant Department.

iii. [Paul Tsekouras, Superintendent of Education Monthly Report](#)

- In the new year, P.Tsekouas and B.Jewiss will be visiting schools to see what the religion programs look like in our schools.
- St. Edward and St. Hilary schools participated in the Nipigon Parade of Lights. Thank you to the educators of those schools who took the lead for our schools to be presented in the community-wide event.
- Technology champions have been established at each school. Professional learning opportunities took place for these individuals to build capacity across the district. All schools have 3D Printers.
- Coding in our classrooms is a partnership between our Math Team and our Technology Enabled Learning Teacher.
- The Indigenous Education Lead has been working with classroom teachers on the take action for education resources. Virtual sessions have been occurring, and face-to-face sessions will take place in January.

d. Finance**i. [George Scott, Manager of Finance Monthly Report](#)**

- Summary of the Annual Report of the Audit Committee, was reviewed with the Trustees. It was noted to ensure the documentation that Maria Vasanelli and George Scott attended all Audit Committee meetings.
- Outstanding money continues to be received from the First Nations monthly.
- It was noted in the Annual Audit Report that the Board had been registered as a charitable organization controlled by the same directors and officers of the board. The fact that the same name is used will be looked at to ensure there are no issues that may arise. Superior North Catholic District School Board is a not-for-profit organization. G.Scott will be looked into this, and information will be brought back to the next meeting.
- Any financial questions Trustees may have can be answered anytime by emailing G. Scott, Manager of Finance and cc'ing M.Vasanelli, Director of Education.
- Doubtful accounts related to Ginoogaming large receivable balance. Set aside part of our reserves if it is required in the future.
- Student enrolment report as of November 30, 2022, was shared. Schools must ensure that students not attending our schools are removed from our registry for funding and auditing purposes.
- Revised estimates were completed based on the enrolment of October 31, 2022.

e. Information Technology**i. [Billy Luby, IT Manager Monthly Report](#)**

- A campaign on email phishing will take place in the new year. An email was sent out to the system from the Information Technology department reminding staff of the importance of being careful when receiving emails.
- An online registration form for 2022-2023 has been set up. Registration opens on January 16, 2023. The option to register through paper is still an option for those who wish to register that

way.

f. Plant & Field Services

- i. [Barry Biggs, Plant & Field Services Manager Monthly Report](#)
- Work continues on the front entrance doorways at the front of the schools, and some gym access needs to be updated to comply with accessibility standards. Assessments of elevators are taking place in our schools and should be completed shortly.
 - Power outages in Geraldton and Longlac created a fire watch that required inspecting the building every hour led to an issue. As a solution to this situation, six schools will be receiving new technology to have a 24-hour backup. The cost per school is approximately \$4000.00 per school.

8. Decision and Action Items

a. Finance

Resolution # 87/22

Moved by Trustee Monks

Seconded by Trustee Jean

THAT the Superior North Catholic District School Board of Trustees approve the Consolidated Financial Statements for the year ended August 31, 2022, as presented.

(Attachment: [Consolidated Financial Statements](#))

Carried.

Resolution #88/22

Moved by Trustee McPherson

Seconded by Trustee McParland

THAT the Board of Trustees approves the reduction of \$7,049 from the Committed Sinking Fund Interest Earned Reserve.

Carried.

Resolution #89/22

Moved by Trustee Jean

Seconded by Trustee Lafrance

THAT the Board of Trustees approves the reduction of \$26,232 from the Committed Capital Projects Reserve.

Carried.

Resolution #90/22

Moved by Trustee Harmon

Seconded by Trustee Patterson

THAT the Board of Trustees approves the transfer of \$600,821 from the Operating Accumulated Surplus – Available for Compliance Reserve to the Other Purposes – Capital Reserve.

Carried.

Resolution #91/22

Moved by Trustee Jean

Seconded by Trustee McPerphson

THAT the Board of Trustees approves the transfer of \$541,186 from the School Renewal Reserve – to the Other Purposes – Capital Reserve for the purposes of the St. Hilary addition project.

Carried.

b. Policies and Administrative Procedures

Resolution #92/22

Moved by Trustee Jean

Seconded by Trustee Patterson

THAT the Board approve the following revised Policy and Administrative Procedure for distribution:

1. [AP GL 109 Board Member Honoraria and Expenses*](#)

*Amendments include section 2. date change to November 15 for a term of office and section 6. the addition of the Indigenous Education Advisory Committee to list of

committees to receive honorarium claim.

Carried.

9. Information and Discussion Items

a. Access to OCSTA/OESC Trustee Modules

- A reminder to all Trustees that OCSTA, in collaboration with Ontario Education Services Corporation (OESC) has developed some effective professional learning modules specifically for our members. To learn more, visit <https://www.ocsta.on.ca/trustee-modules-2/>

b. Annual Catholic Trustee Seminar - January 20-21, 2023

- This much anticipated professional learning event for Ontario's Catholic school trustees will be held from January 20 to 21 at the Delta by Marriott Hotel – Toronto Airport. The Seminar program includes timely workshops on current matters, engaging plenary sessions, a special evening dinner event, and a Eucharistic Celebration. Trustees registered to attend are Trustee Jean, Trustee Lafrance, Trustee McParland, Trustee McPherson, Trustee Patterson, Trustee Wawia and the Director of Education, Maria Vasanelli. A detailed travel itinerary has been provided to those attending.

c. February Board Meeting Date Change

- The February Board meeting date has changed to February 15, 2023.

10. Committee of the Whole

Resolution #93/22

Moved by Trustee Harmon

Seconded by Trustee Jean

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #94/22

Moved by Trustee Monks

Seconded by Trustee McPhe

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

11. Closing Prayer and Adjournment

Lord, we praise you.
Though our meeting has ended, our work continues.
We thank you for what we have learned in this time
We have spent together.
As we go from here, guide us in our commitment to
Catholic education. Amen +

Resolution #95/22

Moved by Trustee Harmon

Seconded by Trustee McPherson

THAT the Superior North Catholic District School Board meeting on December 14, 2022, adjourn at 2:49 pm.

Carried.

Originally signed by

Judy Wawia,
Chair of the Board

Maria Vasanelli,
Director of Education