



February 15, 2023, 10:00 am

Catholic Education Centre, Terrace Bay

Board Meeting Agenda

The meeting was called to order at 10:05 am with Trustee Wawia in the Chair.

1. Opening Prayer and Acknowledgment

Prayer read by Trustee Wawia.

We are so blessed, Jesus, because you formed us as a community of faith.
We do not have to walk the path alone.
Help us to reflect on your word, so we are guided on our journey.
We ask this through the Holy Spirit. Amen. +

Acknowledgement read by Trustee Monks.

We would like to begin by acknowledging that the land on which we gather today is the ancestral lands and waterways of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations, Métis and Inuit Peoples of Canada.

2. Approval of Agenda

Resolution #9/23

Moved by Trustee Jean

Seconded by Trustee Harmon

THAT the agenda for the Board meeting #2/23, being held on February 15, 2023, be accepted as amended.

Carried.

The amendment includes adding the DRAFT 2023-2024 School Year Calendar under Decision and Action Items.

3. Confidentiality Reminder

Members are reminded that proceedings of the Committee of the Whole Meetings shall be considered as confidential unless and until dealt with at a public session of the Board.

4. Code of Conduct at Meetings_

Members are reminded of the Board-approved [Code of Conduct](#) in place to promote a positive environment.

5. Roll Call

Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board
- Bill Harmon
- Shirley Jean
- Suzanne Lafrance
- Miranda McFarling
- Lawrence McParland
- Lilliana McPherson
- Tara Patterson

Administration:

- Maria Vasanelli, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Paul Tsekouras, Superintendent of Education
- Barry Biggs, Manager of Plant & Field Services Manager
- Billy Luby, Information Technology Manager
- Valerie Paris, Manager of Human Resources
- George Scott, Finance Manager

Recorder:

- Deana Figliomeni, Executive Administrative Assistant and Communications Officer

Guests:

- Father Terry Sawchuk, Board Chaplain
- Kim Figliomeni, Principal, Holy Angels Catholic School

6. Approval of Minutes

Resolution #10/23

Moved by Trustee McPherphon

Seconded by Trustee Patterson

THAT [the minutes for the Board Meeting #1/22 held on January 11, 2023](#), be accepted as received.

Carried.

7. Declaration of Pecuniary Interest

Members were reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.

There were no declarations of pecuniary interest.

8. Presentations

- a. [Principal Presentation, Kim Figliomeni, Holy Angels Catholic School](#)
- b. **Director Remarks**
 - The Executive team has started working on a project (video/documentary) about how the board works, how we develop our strategic plans and how it permeates into our schools. This will be shared with our associates and Ministry partners. Trustees and Father Terry will be contacted to be part of this documentary.
- c. **Student Achievement**
 - i. [Kerry Desjardins, Superintendent of Education Monthly Report](#)

- The Board has 10 Educational Assistants participating in the Educational Assistant Training with Confederation College.
- Processes for new Educational Assistants were shared with all Educational Assistants, and an Educational Assistant handbook of practices in the Board will be shared.
- Offering courses for Autism Spectrum Disorders (ASD) from the Geneva centre. This is independent learning and voluntary. Currently, 18 staff members are accessing and taking advantage of these opportunities through the Geneva centre.
- Student Mental Health and Well-being Leadership Committee active in our Board. A student representative from four of our eight schools is meeting regularly to create programs to be implemented in their schools. Students are engaged in discussions around anti-bullying initiatives in preparation for Pink Shirt Day. Membership is open to any student in grades 5-8 who want to join.
- Kindergarten Registration numbers will be shared at the March Board meeting. A strong kindergarten registration campaign has proved to be successful in the recruitment of new students.
- Shared space agreement at Our Lady of Fatima for the daycare will be brought to the March meeting. DSSAB determines the locations of these facilities within our communities.
- Highlight in Kindergarten Memos to ensure all advertising goes to Early On centres and Daycares and ensure we are inviting the children and parents attending these programs to our schools.
- Afterschool programs in some of our schools run Monday to Thursday until 4:00 pm or 4:30 pm.

ii. [Rima Mounayer, Superintendent of Education Monthly Report](#)

- 21 participants attend the evening presentation on Anti-Sex Trafficking. 11 staff members are attending the Trauma-informed response to sex-trafficking training for staff. This can be done virtually or in person.

- Mentoring program for French as a Second Language (FSL) is going very well, and we are receiving positive feedback from our Teachers and Principals.
- The Math team has chosen the GIZMO digital tool for the Digital Math Priority and Partnership Funding. This is an extension of the tools our teachers have already been using in their classrooms. The Math and TELT team will work closely to roll out this digital learning tool.
- Working with Principals in the monthly meetings on topics like leadership, observation and qualitative data collection. We are seeing a positive impact in our schools from these sessions that are being offered.
- Students removed from the register after being absent for 15 consecutive days are added to a list on Powerschool so schools may contact them for wellness checks. The Attendance Counsellor will work with families to bring them back to school and encourage them to be re-registered. Re-registering students is an easy process.
- Home school students must register with a Board. Our Board has a policy on this, and the Principal provides the curriculum and monitors the learning happening at home.

iii. [Paul Tsekouras, Superintendent of Education Monthly Report](#)

- Ben Jewiss and Paul Tsekouras have been visiting schools and seeing how our Catholic values are present in schools and how they can offer support. Have noticed how we can showcase how Faith in Action is on display at our schools.
- The technology team has been working on the launch of the Brightspace portfolio app for parents. Schools have been intentional in inputting their student work into the portfolio platform.
- Say It First spoke to the Indigenous Education Advisory Committee (IEAC) committee yesterday and how it transforms language in our system. Our educators have had the opportunity to provide feedback to the App developers. We were involved in the early phases of this App.
- New science curriculum's biggest change is the

implementation of how the curriculum is shared and taught.

d. Finance

i. [George Scott, Manager of Finance Monthly Report](#)

- Accounts payable and purchasing portion of the new Financial software program upgrade went live on February 6, 2023. The system is much more user-friendly, and the transition has been smooth.
- Finance attended the OASBO conference in January and highlighted the updates shared at this meeting. Main priorities for the Ministry are Right to Read, Math Support, Attendance and Skills Trades.
- New curriculum for 2023-2024 includes a new Language Curriculum and Grade 6 Social Studies. The new curriculum comes to the Senior Team, and the section team works on an implementation plan with Principals to share with educators.
- Human Rights Equity Officers are already in place at some Boards. This position would entail that the person would ensure all employees of the organization have their human rights respected, everything is equitable, and that you see the diversity in our Board. Also, to review Board policies through the lens of equity and inclusion. Will there be pressure to opt for diversity over qualifications? Qualifications are number one.
- [Financial report as of January 31, 2023](#)

Father Terry led the group in prayer and grace before meals. Father Terry shared that next week is the beginning of the season of Lent: prayer, fasting, and almsgiving are the pillars of Lent. Amen App is a great resource for the season of lent, including prayers, daily meditation and reflections. Produced by Augustine Institute, Inc.

Break for lunch. The meeting resumed at 1:15 pm.

e. Information Technology

i. [Billy Luby, IT Manager Monthly Report](#)

- SafeArrival Attendance Reporting System has been launched at all eight of our schools. The system was piloted at St.

Edward Catholic School and is now implemented in all schools.

- Report Cards have been completed.
- Old devices are scrubbed, and all information is removed and sold to the public.
- All updates on devices can be done regularly.
- TinyEye device is a computer with software for speech and language and OT therapy done virtually.

f. Plant & Field Services

i. [Barry Biggs, Plant & Field Services Manager Monthly Report](#)

- Electrical panels are being updated in schools
- Accessibility study was done with a consultant, and Plant and team are now looking at the schools to determine what needs to be done to ensure all buildings are accessible. Working with Baylock to ensure this process is completed.
- St. Hilary Addition Project and working with the Ministry for reapproval due to a slight over budget. Advertising will increase at the school following Ministry requirements in the next couple of months.
- Summer project designs are being worked on, and planning for summer work is underway.
- Responsibility for strong safety measures on our property is the Board's responsibility. The municipality would be responsible for anything off the Board property.

9. Decision and Action Items

g. Purchase Order for Approval

Resolution #11/23

Moved by Trustee Jean

Seconded by Trustee Monks

THAT the Board approves the [purchase order number 27455](#) increase for

Architecture49 Inc. for the increase of \$8,000.00 for St. Hilary Catholic School Addition Project: Professional Services to complete the design and tender phase. The total purchase order amount is now 133,000.00 (+hst)

Carried.

h. DRAFT 2023-2024 School Year Calendar

Resolution #12/23

Moved by Trustee Patterson

Seconded Trustee McPherson

THAT the Board approve the 2023-2024 school year calendar with the following professional activity days, to be submitted to the Ministry of Education for approval, as presented:

All students begin school on Tuesday, September 5, 2023, and end on Thursday, June 26, 2024.

Professional Activity Days

1. Thursday, August 31, 2023
2. Friday, September 1, 2023
3. Friday, October 27, 2023
4. Friday, November 17, 2023
5. Friday, February 2, 2024
6. Friday, April 19, 2024
7. Monday, June 10, 2024

Christmas Break: December 25, 2023, to January 5, 2024

March Break: March 11 - 15, 2024

Carried.

10. Information and Discussion Items

i. Bussing Transportation

- The contract with Southland Transportation is a 7-year contract starting in 2019, and ending 2025-26 is the final year. The consortium has the option to renew for one year after that.
- Ensure we are keeping track of all the Transportation issues. The consortium meets to keep track of the issues and discuss them, and the four Boards go together for negotiations.
- Bus cancellations reasons include shortages of drivers and mechanical issues.

j. Trustee Retreat - April 17, 2023

- The trustee retreat will be held on April 17, 2023, in Thunder Bay for the Trustees and Senior Team. The morning session on April 17th will be held at St. Peters Church with Father Terry. Father looks forward to working with Trustees and Senior Leadership through the theme of "Living the Truth in Charity" The morning will be reflection and time to share together. The afternoon session will be with Rachel Paquette to talk with the Trustees and team about Governance issues.
- The Catholic Parent Involvement Committee (CPIC) meeting scheduled for April 17, 2023, will be changed to accommodate those attending the retreat.

k. 2023 OCSTA/OCSBOA Business Seminar – Thursday, April 27, 2023

- i. [MEMO 2023 OCSTA/OCSBOA Business Seminar – Information](#)
- ii. [Preliminary Program](#)

l. OCSTA 2023 Annual General Meeting and Conference - April 27-29, 2023 - Sheraton Centre Toronto Hotel

- i. [Registration Package](#)
- ii. [AGM Preliminary Program](#)

- Currently, Trustee Wawia, Trustee McFarling and Maria Vasanelli, Director of Education, are registered to attend both the Business Seminar and the Annual General Meeting and Conference. All other Trustees interested in attending are asked to let D.Figliomeni know by March 10, 2023.

11. Committee of the Whole

Resolution #13/23

Moved by Trustee McParland

Seconded by Trustee Jean

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #14/23

Moved by Trustee Jean

Seconded by Trustee Harmon

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

12. Closing Prayer and Adjournment

Gracious God,

Inspire us to gather wisdom from holy mentors, saints and children.

We want to serve you and the Gospel with all our hearts, minds and spirits.

Remind us to reflect regularly on Scripture and tradition to build our Catholic learning community of joy, peace and gratitude.

Amen. +

Resolution #15/23

Moved by Trustee McParland

Seconded by Trustee Harmon

THAT the Superior North Catholic District School Board meeting on February 15, 2023, adjourn at 2:51 pm.

Carried.

Originally signed by

Judy Wawia,
Chair of the Board

Maria Vasanelli,
Director of Education