



Policy: Student Attendance

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1.0 Policy Statement

- 1.1 This policy reflects the vision and values of Superior North Catholic District School Board.
- 1.2 At Superior North Catholic District School Board, all staff work collaboratively to encourage every student to strive for excellence. Every Student will be supported, challenged and valued. One way in which we strive to do this is by encouraging staff, parents and students to maximize the learning experience so that all students reach their maximum potential. We are determined in encouraging the development of high self-esteem and for our Students to take pride and ownership of their learning. In conjunction with this, we will continuously provide a clear framework for parents and staff as well as clear procedures for involving parents and/or external agencies where appropriate.
- 1.3 Superior North Catholic District School Board encourages all parents/caregivers/students to work in partnership with the school in order to improve attendance and punctuality and recognizes that parents and students have the primary responsibility to ensure that students attend school regularly and on time.

2.0 Objectives

- 2.1 This attendance policy ensures that all staff in our school are fully aware of and

clear about the actions necessary to promote good attendance.

Through this policy we aim to:

- 2.1.1 Create an environment in which good attendance and punctuality are recognized as the norm and seen to be valued by the school, by;
 - a. Promoting a positive and welcoming atmosphere in which students feel safe, secure and valued.
 - b. Raising awareness of the importance of regular attendance and punctuality at every stage of a child's education.
 - c. Establishing a pattern of monitoring attendance and ensuring consistency in recognizing achievement and dealing with challenges.
 - d. Recognizing the key role of all staff in promoting good attendance.
- 2.1.2 Work in partnership with students, parents/caregivers, staff, and community services so that all students realize their potential, unhindered by unnecessary absences, by;
 - a. Encouraging students to be responsible and create good habits at an early age.
 - b. Improving student achievement by increasing attendance and punctuality.

References

- Education Act, R.S.O. 1990, c. E.2
- R.R.O. 1990, Reg. 298: Operation of Schools - General
- Policy/Program Memorandum 123
- Superior North Catholic District School Board policy [P-ES 311 Safe Arrival and Safe Dismissal of Students](#) / [AP-ES 311 Safe Arrival and Safe Dismissal of Students](#)
- Current Enrolment Register Instructions

Approval and Review Dates

Prior Date Approved: N/A

Policy Review Date: March 8, 2023

Next Review Date: March, 2028

Reviewed by: Policy Committee, Administrative Council