



Administrative Procedure: Guardian Angel Award

Table of Contents

[Administrative Procedure: Guardian Angel Award](#)

[1.0 Rationale](#)

[2.0 Award Criteria](#)

[Appendix A - Nomination Form](#)

1.0 Rationale

- 1.0 The Superior North Catholic District School Board has eight (8) schools in eight (8) different communities. The Board recognizes the uniqueness of each school. We are committed to honouring one member of each school community annually to demonstrate our appreciation of their contributions to their school community.
- 1.1 The following criteria are to be used as guidelines when nominating a person from **your school** for the Superior North Catholic District School Board's Guardian Angel Award. This award is to be presented annually at the Celebration of Excellence.

2.0 Award Criteria

- 2.1 The Guardian Angel Award honours a person who has made an outstanding contribution to Catholic Education through their dedication and/or devotion to the Superior North Catholic District School Board community.
- 2.2 A nomination is required for this award. The Nomination Form must be completed by the Principal in conjunction with staff members and emailed to the

Board Office through the awards email awards@sncdsb.on.ca by the established deadline.

- 2.3 The nomination will show evidence of the nominee's contribution **above and beyond** their regular role. Such attributes may include but are not limited to:

2.3.1 demonstrates a commitment to co-workers well being

2.3.2 establishes a positive culture and tone in the school

2.3.3 supportive of school activities and initiatives

2.3.4 makes good things happen

2.3.5 exemplifies the Catholic virtues (respect, empathy, justice, patience, responsibility, compassion, forgiveness, stewardship, tolerance, honesty)

Appendix A - Nomination Form

Please fill out the nomination form below, using the link provided, and submit it to awards@sncdsb.on.ca

Nominee Information
Nominee's Full Name:
Role in the school Community (ie. school staff, volunteer, parent):
Location:
Nominee Details
Tell us about the nominee and their attributes:

Nominee Contributions

Describe the nominee's contributions to the school climate as it relates to going **above and beyond** their regular role:

Supporting Anecdotes

Please provide any supporting comments and/or anecdotes (as it relates to the criteria outlined in 2.3):

Signatures

Nominator's Full Name:

Supporting Nominator Full Name:

Date Completed: