



April 5, 2023, 10:00 am

Catholic Education Centre, Terrace Bay

Board Meeting Minutes

The meeting began at 10:00 am with Trustee Wawia in the Chair.

1. Opening Prayer and Acknowledgment

Prayer

God who acts in and through us,
as we contemplate our world and its many needs,
we ask your wisdom, courage and vision.
Help us to translate our prayers into actions,
our hope into practice,
our faith into witness.
May the gift of our differences lead us to a deeper unity,
and may our efforts together on behalf of justice help to build up your kingdom of love.
We ask all of this through Jesus Christ our Lord.
Amen. +

Acknowledgement

We would like to begin by acknowledging that the land on which we gather today is the ancestral lands and waterways of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations, Métis and Inuit Peoples of Canada.

2. Approval of Agenda

Resolution #24/23

Moved by Trustee Patterson

Seconded by Trustee Harmon

THAT the agenda for the Board meeting #4/23, being held on April 5, 2023, be accepted as received.

Carried.

3. Confidentiality Reminder

Members are reminded that proceedings of the Committee of the Whole Meetings shall be considered as confidential unless and until dealt with at a public session of the Board.

4. Code of Conduct at Meetings

Members are reminded of the Board-approved [Code of Conduct](#) in place to promote a positive environment.

5. Roll Call

Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board (Excused Absence)
- Bill Harmon
- Shirley Jean
- Suzanne Lafrance (Excused absence)
- Miranda McFarling
- Lawrence McParland
- Lilliana McPherson
- Tara Patterson

Administration:

- Maria Vasanelli, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Paul Tsekouras, Superintendent of Education
- Karin Patock, Assistant Manager of Plant & Field Services Manager
- Billy Luby, Information Technology Manager (Absent)
- Valerie Paris, Manager of Human Resources
- George Scott, Finance Manager

Recorder:

- Deana Figliomeni, Executive Administrative Assistant and Communications Officer

Guests:

- Father Terry Sawchuk, Board Chaplain
- Angela Gainer, Principal, St. Hilary Catholic School
- Ben Jewiss, Vice-Principal, St. Hilary Catholic School

Resolution #25/23

Moved by Trustee McPherson

Seconded by Trustee McParland

THAT the Board acknowledges and accepts the excused absence of Trustee Monks and Trustee Lafrance from attending Board Meeting #4/23 held April 5, 2023.

Carried.

6. Approval of Minutes

Resolution #26/23

Moved by Trustee McFarling

Seconded by Trustee McPherson

THAT [the minutes for the Board Meeting #3/23 held on March 8, 2023](#), be accepted as received.

Carried.

7. Declaration of Pecuniary Interest

Members are reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.

There were no declarations of pecuniary interest.

8. Presentations

a. **Principal Presentation, [Angela Gainer, Principal, St. Hilary Catholic School](#) and [Ben Jewiss, Vice-Principal, St. Hilary Catholic School](#)**

- Trustee Wawia thanked Angela Gainer and Ben Jewiss and encouraged her to use the elders in the community to dig deeper into Indigenous Education.
- Paul Tsekouras thanked both A. Gainer and B. Jewiss for the work they do at the school and the system work that they participate in. Angela is in Literacy, and Ben in Catholicity.
- Look forward to changes, School building additions and the new Kindergarten registrants that are entering.

b. **Director Report, [Maria Vasanelli, Director of Education](#)**

- i. M.Vasanelli had reached out to all schools and requested information on how technology is used as a tool for teaching in individual classrooms for each school. Promethean boards, chrome books, 3D printers, Virtual Headsets and the software these tools are being used with. Online learning and improved communication between home and school with these new technology programs. Using hardware to access vast information resources. Teaching students how to access information in a safe way and what information is actually true or false. Looking at information gathering critically and ensuring students have the skills to find the correct information. We need to ensure we use technology to our advantage.
- ii. Technology has been used for special needs students for the last 30 years, this is where technology began to be used. Now, we have a universal design that technology is used to the advantage of all our students. Self-paced learning and fun while learning things based on curriculum expectations. Online collaboration works well with staff and improved education access where classrooms have a presenter coming in from various areas to do presentations for our students. Students from classrooms around the world are also included in these sessions.
- iii. Technology Literacy, Math and other subjects cover aspects of students learning to benefit all types of student learning.

c. **Student Achievement**

- i. [Kerry Desjardins, Superintendent of Education Monthly Report](#)

- Right to Read Report - some priorities that have been put in place as a result of this report. Assessments have been collected, and resources that we are currently using in all schools to create consistent language and programming that is research-based and Ministry-approved in our schools.
- Using Haggerty K-2 and some grade 3 students if there are gaps in awareness due to COVID. Learning for All teachers have also begun using A Bridge the Gap for students in grade 4 over, as well as decodable books. Building our resource library.
- Lexia is impacting students positively and used K-8. We are seeing growth using the programs. 3 sessions are planned for April to continue the learning and further support the teachers in implementing the resource effectively.
- Early Learning and Kindergarten - Parent afterschool programs have gone live and are shared with all families. Ministry-mandated survey but we have never had enough interest to run the program. We have received 40 responses which is double. Demonstrates a need across our region in regard to childcare across our region. We will meet with School Board and DSAB to see what we can do to meet the needs of our families.
- Ministry announced identified that they will go forward with EDI (Early Development Instrument) for all Senior Kindergarten students in the province of Ontario. K.Desjardins is being trained to be a trainer and will train our Kindergarten teachers. This may be a perfect opportunity for this program to be implemented to meet the needs of students who have been impacted by Covid.
- Ontario College of Teachers and the Right to Read. Discussion at SEAC that one community partner mentioned we need to look at conversations with Universities and Colleges and how they are looking at the Right to Read Report and the Science of Reading. The Faculty of Education receives information from a special committee looking at updating the faculty of education programming.
- How is information different from what we had before the Right to Read Report? Right to Read emerged as a result of

SPEC Ed students who were not learning as they did not have the same opportunities as other students in the classroom. Looking at how structured learning programs could be used to help students and put appropriate resources in place and look at a universal approach to help all kids. Look at the science of reading and look at how students learn how to read. Found resources that help meet the needs of the recommendations so teachers use the right approaches to help students reach their full potential.

ii. [Rima Mounayer, Superintendent of Education Monthly Report](#)

- A Reflex Math challenge has been launched throughout the board. We are doing everything we can to ensure we are providing opportunities for learning in every way we can. We are still collecting the data and will bring more information to the next meeting.
- R. Mounayer highlighted winners of the SNCDSB Attendance contest.
- French as a Second Language (FSL) - Education Perfect training has been done with our FSL teachers, and we use it in the classrooms. Another resource for grade 7/8, Mon Reseau ma Vie has been implemented in a couple of schools first to get feedback from teachers and will now continue grades 4-6 following the feedback. Ministry also has a website that can be used as a resource for our classrooms. These programs are a tool that the teacher uses; the science of instruction and how to program is delivered is done by the professional judgement of the teachers.

iii. [Paul Tsekouras, Superintendent of Education Monthly Report](#)

- Faith visits - Our Lady of Lourdes and Holy Saviour will be seen later this month, and pulling our Faith Ambassadors together on April 24th - reflecting back on Lent activities and get feedback from schools for planning for next year.
- Halo - looking at analytics and seeing how it is being used in classrooms to ensure it is being used across our schools.
- Resources have been ordered for Catholic Education Week and will be distributed to schools.
- 484 parents have logged into the Brightspace Portfolio.

- Technology Champions is a new role for this school year
- Indigenous Education PD coming April 21. All staff will be coming together at St. Edward Catholic School.
- Thank you to Trustees Wawia, Jean and Lafrance for the contributions they have brought forward to the planning for the Indigenous Professional Development Day.
- Virtual Reality headsets are used in Indigenous Culture and virtual reach ahead experiences. We are using the headsets for educational purposes and looking for additional resources that are educationally based. All schools have access to the VR headsets, and the TELT is working with the schools on the best use of the headsets.

d. Finance

i. [George Scott, Manager of Finance Monthly Report](#)

- Learning recovery funding will not continue into the next year. This was the last funding that the Ministry received in regard to COVID.
- GSN has not been released yet, and we do not have a full picture of what our budget will look like for next year yet.
- Jordan's Principles program is made good use of and provides opportunities for Educational Assistants (EA) and speech therapy costs to be covered for First Nation students. There is a delay in payments of these services, and we are waiting for \$140,000 of the funding to be paid. This is causing a cash flow issue for the Board.
- [Financial report as of March 29, 2023](#)
- Revenue is consistent month to month, but March has three payrolls, and that is why there is a big drop in the estimated surplus for this month
- We have until the end of August to use the COVID funding up in full. Not used up at this point. This was in the GSN, so it is guaranteed funding for this year. Monthly reporting is provided to the ministry to prove where this money is being spent.

e. Information Technologyi. [Billy Luby, IT Manager Monthly Report](#)

- Billy is currently at a technology conference. There were no questions on his report for this month.

f. Plant & Field Servicesi. [Karin Patock, Assistant Plant & Field Services Manager Monthly Report](#)

- Accessibility upgrades continue in all our schools. Heat detectors and visual alarms in all classrooms. Detailed updates happening at all schools were provided in the report.
- Continuing to work with the Ministry of Education on the planned addition to St. Hilary Catholic School. The Ministry has yet to advise Boards on their structural projects. We have made the changes required and answered all pending questions, and we await their approval.
- M.Vasaenlli thanked K. Patock for all the extra work in the last few weeks.

9. Decision and Action Items**a. Purchase Order Approval****Resolution #27 /23**

Moved by Trustee Jean

Seconded by Trustee Harmon

THAT the Board approves purchase order number 27887 to Thermal Building Automation for the amount of \$104,540.00 (+hst) for the Electrical Power Upgrade at Holy Saviour Catholic School.

Carried.

b. Policies and Administrative Procedures**Resolution #28/23**

Moved by Trustee McPherson

Seconded by Trustee McParland

THAT the following revised Policies and Administrative Procedures be approved for distribution:

1. [P HR 511 - Expectations of Teachers](#)
2. [P HR 514 - Performance Appraisals for Principals/Vice Principals](#)
3. [AP HR 514 - Performance Appraisals for Principals/Vice Principals](#)
4. [P HR 515 - Performance Appraisals for Superintendents of Education](#)
5. [AP HR 515 - Performance Appraisals for Superintendents of Education](#)
6. [P HR 527 - Hiring](#)
7. [AP HR 527 - Hiring](#)
8. [P-ES 320 Smoke-Free Environment](#) (As Amended - Addition of Vaping)
9. [AP-ES 320 Smoke-Free Environment](#) (As Amended - Addition of Vaping)

Carried.

Resolution #29/23

Moved by Trustee McParland

Seconded by Trustee Patterson

THAT the Board suspends the Administrative Procedure [AP-HR 511 Human Resources - Expectation of Teachers](#).

Carried.

The procedure mirrored what the policy said, so a procedure was no longer required

10. **Information and Discussion Items**
 - a. [OCSTA MEMO: re: MPAC School Support Portal Launched](#)
 - i. [MPAC School Support Guide](#)

ii. [MPAC School Support One Page Insert](#)

- Question regarding how this information can be shared with new registrants for Kindergarten. This will be shared on social media and can be added to new registrants' information packages.

11. Committee of the Whole

Resolution #30/23

Moved by Trustee Harmon

Seconded by Trustee Jean

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #31/23

Moved by Trustee Jean

Seconded by Trustee Harmon

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

12. Closing Prayer and Adjournment

God our Creator and Sustainer,
present in all of our differences and diversity,
remind us of the power of people working together in your name.
When we may be weary, renew our idealism and hope.
Help us to trust that the seeds of justice and change we strive to sow
will bear their fruit in your time and your way.
Let not the challenges of the task make us indifferent or discouraged.
Guide us together toward a future of promise and new life.
We ask this through Christ our Lord.
Amen. +

Resolution #32/23

Moved by Trustee Patterson

Seconded by Trustee Jean

THAT the Superior North Catholic District School Board meeting on April 5, 2023, adjourn at 12:42 pm.

Carried.

Originally signed by

Originally signed by

Judy Wawia,
Chair of the Board

Maria Vasanelli,
Director of Education