



June 28, 2023, 10:00 am

Catholic Education Centre, Terrace Bay

## Board Meeting Minutes

The meeting began at 10:43 a.m. with Trustee Wawia in the Chair.

### 1. Opening Prayer and Acknowledgment

#### a. Prayer was read by Father Terry Sawchuk.

God and Loving God,  
As we come to the end of this academic year,

We look back with joy on all of the accomplishments that we have achieved,  
We look back and acknowledge losses that have been moments of mourning and remembrance,  
We look back with some relief on all of the challenges that we have had to undertake.

We look upon the faces of our students whom we have taught, supported, and guided throughout the semester.

We look upon the faces of our colleagues whose work has brought breadth and depth to our own work.

We look upon the faces of our retirees whose legacies will be remembered.

We look upon your face O God, and see your loving countenance looking back upon us.

In celebration for this past year, we thank you for our students, colleagues, and all who contribute to and support the important work of the Superior North Catholic District School Board.

May all this bear fruit to make the world a better place.

Amen.

#### b. Acknowledgement was read by Trustee McFarling.

We would like to begin by acknowledging that the land on which we gather today is the ancestral lands and waterways of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations, Métis and Inuit Peoples of Canada.

### 2. Approval of Agenda

#### Resolution #49/23

Moved by Trustee Monks

Seconded by Trustee McPherson

THAT the agenda for Board meeting #7/23, being held on June 28, 2023, be accepted as amended.

Carried.

The amendment includes the number correction on the recommendation for the capital budget. An additional page called "Other Captial" was added to the 2023-24 Estimates presentation.

### 3. Confidentiality Reminder

Members were reminded that proceedings of the Committee of the Whole Meetings shall be considered as confidential unless and until dealt with at a public session of the Board.

### 4. Code of Conduct at Meetings

Members were reminded of the Board-approved [Code of Conduct](#) in place to promote a positive environment.

### 5. Roll Call

#### Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board
- Bill Harmon
- Shirley Jean
- Suzanne Lafrance
- Miranda McFarling
- Lawrence McParland
- Lilliana McPherson
- Tara Patterson

## Administration:

- Maria Vasanelli, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Paul Tsekouras, Superintendent of Education
- Barry Biggs, Manager of Plant & Field Services Manager
- Darren Myshok, Manager of Plant & Field Services Manager
- Billy Luby, Information Technology Manager
- Valerie Paris, Manager of Human Resources
- George Scott, Finance Manager

## Recorder:

- Deana Figliomeni, Executive Administrative Assistant and Communications Officer

## Guests:

- Terri Harmer, Principal, Holy Saviour Catholic School
- Father Terry Sawchuk

## 6. Approval of Minutes

### Resolution #50/23

Moved by Trustee Jean

Seconded by Trustee McFarling

THAT the [minutes for the Board Meeting #6/23 held on May 24, 2023](#), be accepted as received.

Carried.

## 7. Declaration of Pecuniary Interest

- Members were reminded of their duty to declare a conflict of interest

should awareness of conflict arise at any time during the meeting.

## 8. Presentations

**a. Principal Presentation, Terri Harmer, Principal Holy Saviour Catholic School**

- Trustee Wawia and K.Desjardins thanked T. Harmer for her presentation and her leadership. T. Harmer is instrumental to the Holy Saviour staff members and students, allowing them to learn and ensuring they meet their academic and well-being needs. Despite challenges throughout the year, the school and educators have done incredible things.

**b. [Director Report - Strategic Plan Updates, Maria Vasanelli](#)**

- Ms. Vasanelli noted that the monthly Principal presentations throughout the 2022-23 School year highlighted the learning happening in our schools. Our Strategic Plan guides the school teams, and everything we do sets up our schools for success. Leadership on psychological safety is essential, and we must ensure we provide an environment where our staff feels safe, welcome and safe.
- All strategic plan pillars are evident in our year-end report. You see this happening throughout the year in departmental and monthly Superintendent reports.
- Math Up specialist Doug Duff will continue to work with our staff in the 2023-2024 School Year. Mr. Duff is an educational consultant, Principal, and Instructional Leadership Coach working nationally and internationally with school districts on school improvement.
- Reach Ahead Pilot Credit: This is an important project for us, and we want to ensure it is successful. This is a pilot for an opportunity to provide credits to our students graduating from grade 8.
- J. Wawia can be an elder and advisor for the Indigenous Education for our Board. The Board provides as much PD and resources to our educators as possible. Marlo Beaucage continues to be a resource for our schools following the April Indigenous Education Professional Development Day.
- Request to add the Trustees in the SchoolMessenger communications for school events and activities for the next

school year.

- The Senior Team is presenting on Senior Leadership at the Canadian Association of School System Administrators (CASSA) conference in Victoria, BC, and their presentation will be presented to Trustees in September. CASSA is the national network of senior school system leaders.

### c. Student Achievement

#### i. [Kerry Desjardins, Superintendent of Education Monthly Report](#)

- Summer Learning Discovery boxes have been delivered to schools and are being provided to the program participants by Principals.
- Kindergarten enrolment has been going very well, and ongoing communication continues. We are very visible in our communities through online platforms, print and television. Based on numbers, Holy Saviour and Holy Angels Kindergarten classrooms will have an Early Childhood Educator in their classrooms in the fall of 2023.
- Our Lady of Fatima School is advertising for a Kindergarten teacher. We expect the registration numbers will consistently grow before the new school year.
- The updates to the Special Education plan noted that the Ontario Special Education Tribunals now only offer virtual services.

#### ii. [Rima Mounayer, Superintendent of Education Monthly Report](#)

- We are in the final stages of our Anti-Sex Trafficking training plan. Our plan included creating a policy and procedure completed in the 2021 -2022 school year. The second component is student training in the fall, and the last component is staff training. To complete the plan, we provide Anti-Sex Trafficking training to all our staff through a video that CODE created. The footage includes Canadian content, explains the steps of sex trafficking and gives information on the luring process and the signs to look for if a child is sex trafficked. This training complies with the Ontario Ministry of Education Policy/Program Memorandum 166.

iii. [Paul Tsekouras, Superintendent of Education Monthly Report](#)

- SNCDSB will offer a Grade 9 Reach Ahead Pilot to SNCDSB Grade 8 students this summer as part of our Summer Learning Programming. The course being offered is Learning Strategies (GLS10). The learning goals of this course include students learning how to relate to others, manage resources, become responsible members of society, and develop interpersonal skills and practical skills related to daily life. It will also support students in developing essential skills in navigating online tools and a learning management system. GLS10 will be offered virtually online with synchronous and asynchronous instruction from July 4 - 28, 2023. The program will be offered using the D2L platform. The D2L is a standard platform used across the province for online learning. Currently, we have seven students enrolled in the Reach Ahead Pilot Program. It was noted when advertising the program it would have been beneficial to be specific on the synchronous time so students can register even if they are working. This will be reposted and shared with the Grade 8 students.

d. **Finance**

i. [George Scott, Manager of Finance Monthly Report](#)

- Grant Thornton was secured for three more years following the Request for Proposal for the External Audit.
- [Financial Report as of June 21, 2023](#) was reviewed with the Trustees.

e. **Information Technology**

i. [Billy Luby, IT Manager Monthly Report](#)

- Term Two Report Cards were due by the teachers to Principals by June 13, 2023, at 9:00 a.m., and Term Two Report Cards were sent home on June 27, 2023

f. **Plant & Field Services**

i. [Barry Biggs and Darren Myshok, Plant & Field Services Managers Monthly Report](#)

- B. Biggs provided an update on the work being completed during the summer months at our schools. Water sampling for lead in all schools has been completed, and the official results are awaiting.

## 9. Decision and Action Items

### a. 2023-2024 Budget

#### i. 2023-24 Budget Presentation

##### Resolution #51/23

Moved by Trustee Lafrance

Seconded by Trustee McPherson

THAT the Board approves and adopts the estimates for the Operating Budget for the period of September 1, 2023, to August 31, 2024, as presented. (Total Revenue = \$24,486,101 and Total Expenditures = \$24,510,867 )

Carried.

##### Resolution #52/23

Moved by Trustee Monks

Seconded by Trustee Patterson

THAT the Board approves and adopts the estimates for the Capital Budget for the period of September 1, 2023, to August 31, 2024, as presented. (Total Capital Spend = \$4,434,965)

Carried.

### b. St. Hilary Catholic School Addition

##### Resolution #53/23

Moved by Trustee McParland

Seconded by Trustee McFarling

THAT the board approves the use of an additional \$136,102 of Accumulated Surplus to support the St Hilary Catholic School addition and retrofit.

Carried.

**c. Purchase Orders**

**Resolution #54/23**

Moved by Trustee McPherson

Seconded by Trustee Harmon

That the Board approve the Purchase Order to Integra Data Systems Corp. for the amount of \$116,120.99 (+HST) for the purchase of technology equipment for the Connectivity at Schools Program (CASP).

Carried.

**Resolution #55/23**

Moved by Trustee Monks

Seconded by Trustee Patterson

THAT the Board approve the increase in the amount of \$88,000 to purchase order number 27455 to Architecture49 Inc. for the St. Hilary Catholic School Addition Project.

Carried.

**d. Special Education Plan 2023-2024 ([Proposed changes](#))**

**Resolution #56/23**

Moved by Trustee Jean

Seconded by Trustee McFarling

THAT the Superior North Catholic District School Board accepts the revisions to the Special Education Plan, as recommended by the Special Education Advisory Committee (SEAC).

THAT a report be sent to the Ministry of Education indicating that the Special Education Annual Review process has been conducted.

THAT a comprehensive copy of the Superior North Catholic District School Board's Special Education Plan be kept on file at the board office, in all of the schools, and on the Board website, as a public document.



Carried.

## 10. Information and Discussion Items

### a. OCSTA Trustee Module

- A new Professional Development Module for Catholic Trustees on the topic of Equity, Diversity and Inclusion and Our Faith, The Law and Anti-Racism has been released. To access the module, please click on the following link: <https://www.ocsta.on.ca/trustee-modules-2/>.
- The module provides Catholic School Trustees with a learning resource that supports their distinct role and promotes our shared commitment to promoting the Dignity of the Human Person. It will also be of assistance in the development and monitoring of policies as set out in the government's PPM 119 <https://www.ontario.ca/document/education-ontario-policy-and-program-direction/policyprogram-memorandum-119>.

### b. 2023-2024 Board Meeting Dates

The following dates were reviewed and agreed upon for the 2023-24 School year.

- i. September 20, 2023 - Catholic Education Centre
- ii. October 11, 2023 - Manitouwadge, ON
- iii. November 8, 2023 - Inaugural Meeting - Catholic Education Centre
- iv. December 13, 2023 - Catholic Education Centre
- v. January 10, 2024 - Catholic Education Centre
- vi. February 14, 2024 - Catholic Education Centre
- vii. March 20, 2024 - Catholic Education Centre
- viii. April 10, 2024 - Catholic Education Centre
- ix. May 15, 2024 - Our Lady of Fatima, Longlac, ON
- x. June 19, 2024 - Catholic Education Centre

### c. [Superior North Catholic District School Board Custom App](#)

- i. SchoolMessenger Custom Mobile App is now live in the Apple App Store and Google Play Store! Everyone is encouraged to download the app and

select yes for push notifications. The direct links to SNCDSB's app are:

- **App Store:** <https://apps.apple.com/us/app/superior-north-catholic-dsb/id6449717809>
- **Google Play Store:** <https://play.google.com/store/apps/details?id=com.relianceco.cma.sncdsbonca>

## 11. Committee of the Whole

### Resolution #57/23

Moved by Trustee Jean

Seconded by Trustee McPherson

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

### Resolution #58/23

Moved by Trustee Jean

Seconded by Trustee Patterson

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

## 12. Closing Prayer and Adjournment

God our Creator and Sustainer,  
present in all of our differences and diversity,  
reminding us of the power of people working together in your name.  
When we may be weary, renew our idealism and hope.  
Help us to trust that the seeds of justice and change we strive to sow  
will bear their fruit in your time and your way.  
Let not the challenges of the task make us indifferent or discouraged.  
Guide us together toward a future of promise and new life.  
We ask this through Christ our Lord.  
Amen. +

**Resolution #59/23**

Moved by Trustee McPherson

Seconded by Trustee Harmon

THAT the Superior North Catholic District School Board meeting on June 28, 2023, adjourn at 3:47 p.m.

Carried.

*Originally signed by*

*Originally signed by*

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Judy Wawia,  
Chair of the Board

Maria Vasanelli,  
Director of Education