



November 8, 2023, 10:00 am

Catholic Education Centre, Terrace Bay,
ON

Board Meeting Minutes

Commissioning Mass was held at St. Martin of Tours church in Terrace Bay at 9:00 a.m.

The meeting began at 10:20 a.m. with Trustee Wawia in the Chair.

1. Opening Prayer and Acknowledgment

a. Prayer read by Trustee Wawia

God of grace and love,

Be with us this year as we change and learn and grow.

Open our hearts and minds to the beauty and wisdom of those around us.

Guide us to see and celebrate our differences as opportunities for learning and understanding.

Help us to ensure that our school is a place of warmth, welcome and acceptance where each and every person is valued and heard.

Teach us to appreciate the many gifts we can offer to each other as members of one school community.

We ask this through Christ our Lord.

b. Acknowledgement was read by Bill Harmon

We would like to begin by acknowledging that the land on which we gather today is the ancestral lands and waterways of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations, Métis and Inuit Peoples of Canada.

2. Inaugural Session

As decided by the Board of Trustees in November 2022, the Chair and Vice-Chair will be two-year positions. Trustee Wawia will continue as Chair, and Trustee Monks will continue as Vice-Chair for 2023.

3. Approval of Agenda

Resolution #72/23

Moved by Trustee Jean

Seconded by Trustee Patterson

THAT the agenda for Board meeting #10/23, being held on November 8, 2023, be accepted as received.

Carried.

4. Confidentiality Reminder

Members are reminded that proceedings of the Committee of the Whole Meetings shall be considered as confidential unless and until dealt with at a public session of the Board.

5. Code of Conduct at Meetings

Members are reminded of the Board-approved [Code of Conduct](#) in place to promote a positive environment.

6. Roll Call

Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board
- Bill Harmon
- Shirley Jean
- Suzanne Lafrance
- Miranda McFarling
- Lawrence McParland
- Lilliana McPherson
- Tara Patterson

Administration:

- Maria Vasanelli, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Paul Tsekouras, Superintendent of Education

- Chris Martin, Assistant Superintendent of Education
- Barry Biggs, Manager of Plant & Field Services Manager
- Darren Myshok, Manager of Plant & Field Services Manager
- Billy Luby, Information Technology Manager
- Valerie Paris, Manager of Human Resources
- George Scott, Finance Manager
- Erin Roxborough, Indigenous Education Manager

Guests

- Kim Figliomeni, Principal, Holy Angels School
- Aaron Stephens, Math Lead
- Father Terry Sawchuk, Board Chaplain

Recorder:

- Deana Figliomeni, Executive Administrative Assistant and Communications Officer

7. Approval of Minutes

Resolution #73/23

Moved by Trustee McParland

Seconded by Trustee McFarling

THAT the [minutes for the Board Meeting #8/23 held on October 11, 2023](#), be accepted as received.

Carried.

8. Declaration of Pecuniary Interest

Members are reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.

9. Presentations

a. [Principal Presentation, Kim Figliomeni, Principal, Holy Angels School](#)

Currently, 71 students are enrolled at Holy Angels Catholic School.

M. Vasanelli commented on how the teachers have taken the subjects they are passionate about and worked with colleagues to share their expertise with students in other grades. This is a great practice to introduce in elementary schools.

b. [Mathematics Achievement Action Plan, R.Mounayer/A.Stephens](#)

Presented action plan and reported on student learning and growth. M.Vasanelli thanked the Trustees for their support.

Three goals have been established for the Math Action Plan. Improving Principal instructional leadership, helping teacher content knowledge in math and changing the instructional pedagogical knowledge.

Three set priorities and strategies to implement these priorities were identified: Ensuring fidelity of curriculum implementation and use of instructional and assessment practices with a proven track record of enhancing student achievement; Engaging in ongoing learning to strengthen mathematics content knowledge for teaching and Knowing the mathematics learner, and ensuring mathematical tasks, interventions and supports are relevant and responsive.

Once plan is submitted to Minister they will provide feedback. Key performance indicators were already noted by the Ministry and recommended to narrow them down. Operational how will we measure that success and ensure our plan is successful.

Pressure support hold accountablikty. We have new Principals and we like that they are also learning with the actions in this plan.

Resolution #74/23

Moved by Trustee McPherson

Seconded by Trustee Patterson

THAT the Superior North Catholic District School Board of Trustees approve the Mathematics Achievement Action Plan to submit to the Ministry, as presented.

Carried.

c. **Student Achievement**

i. [Kerry Desjardins, Superintendent of Education Monthly Report](#)

No minimum number of students is required for a school to an Afterschool program. It

will be staffed if the school is interested in running a program. Currently, four schools are running a program and have been offered the opportunity to run the program if they have staff willing. Dedicated funding to the program and rolls over if not used. Some parents come in to give their time to the afterschool program.

ii. [Rima Mounayer, Superintendent of Education Monthly Report](#)

Student attendance is going well. A letter was written by R. Mounayer and L. McPherson that will go to the Minister of Education regarding attendance concerns.

iii. [Paul Tsekouras, Superintendent of Education Monthly Report](#)

Connecting with communities for Indigenous Education, Faith teams and moving forward with technology.

15 students are part of the Reverse Educational Agreement (REA). Currently, we have only received written notice from Long Lac 58. We have until the end of November to receive notices from other bands.

Trustee Wawia noted that we must move forward with the ESA agreement with the Red Rock Band.

iv. [Chris Martin, Assistant Superintendent of Education Monthly Report](#)

Challenged all Principals to make personal calls to connect with our new families to find out why they decided to join our Board. Looking at Google footprint for our schools, we have high reviews for all of our schools.

Crisis Response Plan and the importance of moving to the evacuation site in the event of a bomb threat. Evacuation locations are indoors, so the students are safe and not outside until they can be picked up.

We will ensure communication with our shared school daycare and other community partners and create a common communication tool. We will have regular meetings with the partners they share buildings with within our schools.

Training of fire extinguishers at our schools will also be looked at moving forward to be proactive.

d. Indigenous Education

i. [Erin Roxborough, Indigenous Education Manager](#)

Working on short and long-term goals with our schools around the native as a Second Language programs.

Professional Development was provided to NSL with invited guests Anishinaabemowin Boodawe Committee, SayITFirst/Culture Foundry/Anishinaabemodaa App. The classroom goal would be to use the app for about 60 minutes weekly.

e. Finance

- i. [George Scott, Manager of Finance Monthly Report](#)
 - 1. [MEMO F 2023-24-02 Trustee Honorarium](#)
 - 2. [Annual Report to the Board of Trustees For the year ended August 31, 2023](#)

The annual report is complete. Finished the year with a surplus and allowed to put more money back into the reserves. A full report will be provided to the Trustees in December.

St. Hilary's addition is part of the loan this year.

October 31, 2023, enrolment number is 717 students. The average daily enrolment last year was 667 students.

f. Information Technology

- i. [Billy Luby, IT Manager Monthly Report](#)

B. Luby was away at the ICT Conference and Manager meetings

g. Plant & Field Services

- i. [Barry Biggs and Darren Myshok, Plant & Field Services Managers Monthly Report](#)

The concrete foundations at St. Hilary Catholic School have been poured. The next stage is inground plumbing and electrical work. The plan is to see framing go up next week. On schedule and budget and will continue to work through the winter.

Father updated Trustees that Father Henryk retired for the St Hilary and the Assumption parishes in Red Rock and Nipigon, and Father Bonaventure is the new parish priest.

9. Decision and Action Items

- a. [Review of Trustee Committees for 2023-24](#)

Recommendation

THAT the Board approves the Trustee Committee Memberships for 2023, as amended.

This recommendation will be brought to the December Board meeting. Number of meetings per year and will be added to the list of committees.

The bylaws will be revised to indicate that Trustee committees will also be a two-year term and will go on the same time frame as the Chair and Vice-Chair Elections.

b. Borrowing By-Law

Resolution #75/23

Moved by Trustee Lafrance

Seconded by Trustee Jean

A BY-LAW authorizing the Superior North Catholic District School Board (the "Board") to borrow money pursuant to the provisions of section 247 of the Education Act (the "Act") to meet current expenditures and for the raising of funds to finance certain permanent improvements as more particularly described in this By-Law.

Whereas:

- A. The Board has authorized the permanent improvements as detailed in Schedule "A" attached to this By-Law;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce ("CIBC") for a capital loan for the purpose of financing the permanent improvements;
- C. The total cost of the project is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training.
- D. The Board wishes to apply to the Canadian Imperial Bank of Commerce ("CIBC") for two revolving lines of credit to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2023 and ending on August 31, 2024

THEREFORE, BE IT RESOLVED as follows:

1. The Chair and the Secretary of the Board are authorized on behalf of the Board to borrow \$5,535,146 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.
2. The Chair and the Secretary are authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to this By-law.
Board Management are authorized on behalf of the Board to utilize \$1,500,000 of

revolving line of credit to meet current expenditures in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.

3. Board Management are authorized on behalf of the Board to utilize \$2,500 US Dollars of revolving line of credit to meet current expenditures in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.

We hereby certify that the foregoing is a true and complete copy of a By-law of the Superior North Catholic District School Board in the Province of Ontario, duly passed at a meeting of the Board and that this By-law is in full force and effect.

Carried.

c. OCSTA Travel Insurance

- i. [OCSTA MEMO re Travel Insurance](#)

10. Information and Discussion Items

a. OCSTA Trustees Seminar 2024 - Jan 19 - 20, 2024, Delta by Marriott Toronto Airport Hotel

- Trustees Wawia, Monks, McParland, McFarling, McPherson, Lafrance, Patterson and Jean have been registered. Flight options are now required to be determined. Three Superintendents of Education will also be attending with Trustees.

11. Committee of the Whole

Resolution #76/23

Moved by Trustee Harmon

Seconded by Trustee McPherson

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #77/23

Moved by Trustee Jean

Second by Trustee Harmon

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

12. Closing Prayer and Adjournment

God our Creator and Sustainer,
present in all of our differences and diversity,
remind us of the power of people working together in your name.
When we may be weary, renew our idealism and hope.
Help us to trust that the seeds of justice and change we strive to sow
will bear their fruit in your time and your way.
Let not the challenges of the task make us indifferent or discouraged.
Guide us together toward a future of promise and new life.
We ask this through Christ our Lord.
Amen. +

Resolution #78/23

Moved by Trustee Patterson

Seconded by Trustee McParland

THAT the Superior North Catholic District School Board meeting on November 8, 2023, adjourn at 2:44 pm.

Carried.

Originally signed by

Judy Wawia,
Chair of the Board

Maria Vasanelli,
Director of Education