



# Administrative Procedure: Smoke-Free Environment

## Table of Contents

[Administrative Procedure: Smoke-Free Environment](#)

[1.0 Guidelines](#)

## 1.0 Guidelines

- 1.1 As a result of any infraction of the Tobacco Control Act, the Board has approved the following additional disciplinary action:
  - 1.1.1 After the first occurrence, the Public Health Department may be contacted.
  - 1.1.2 After the second occurrence, the Public Health Department may be contacted.
  - 1.1.3 After the third occurrence, the Public Health Department must be consulted regarding further legal action.
  - 1.1.4 The school administration will complete the public health documentation supplied by the Public Health Department (smoking/vaping infraction form).
  - 1.1.5 The school administration will carry out disciplinary action they see appropriate either in conjunction with the Public Health Department or independently.