



January 10, 2024, 10:00 am

Catholic Education Centre, Terrace Bay,
ON

Board Meeting Minutes

The meeting began at 10:03 am with Trustee Wawia in the Chair.

1. Opening Prayer and Acknowledgment

a. Prayer was read by Father Terry Sawchuk.

Good and loving God,
We need your help to be strong in our faith.
You have given us this gift of faith, may your love continue to enrich our spirits so that we may bring the Good News to all those we meet.
We make this prayer in Jesus' name.
Amen.

b. Acknowledgement was read by Trustee Monks.

We would like to begin by acknowledging that the land on which we gather today is the ancestral lands and waterways of the Anishinaabe and the Métis. We wish to recognize and show respect to the long history and contributions of the First Nations, Métis and Inuit Peoples of Canada.

2. Approval of Agenda

Resolution #1/24

Moved by Trustee Jean

Seconded by Trustee McPherson

THAT the agenda for Board meeting #1/24, being held on January 10, 2024, be accepted as amended.

Carried.

*The amendments include the addition of item 10 (a) Attendance Letter to Minister Leece from Superior North Catholic, and item 9 (a) purchase order for Our Lady of

Lourdes Flooring Renovations.

3. Confidentiality Reminder

Members are reminded that proceedings of the Committee of the Whole Meetings shall be considered as confidential unless and until dealt with at a public session of the Board.

4. Code of Conduct at Meetings

Members are reminded of the Board-approved [Code of Conduct](#) in place to promote a positive environment.

5. Roll Call

Trustees:

- Judy Wawia, Chair of the Board
- Amanda Monks, Vice-Chair of the Board
- Bill Harmon
- Shirley Jean
- Suzanne Lafrance
- Miranda McFarling (via Zoom)
- Lawrence McParland
- Lilliana McPherson
- Tara Patterson

Administration:

- Maria Vasanelli, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Paul Tsekouras, Superintendent of Education

- Chris Martin, Assistant Superintendent of Education
- Barry Biggs, Manager of Plant & Field Services Manager
- Darren Myshok, Manager of Plant & Field Services Manager
- Billy Luby, Information Technology Manager
- Valerie Paris, Manager of Human Resources
- George Scott, Finance Manager
- Erin Roxborough, Indigenous Education Manager (Regrets)

Guests

- Angela Gainer, Principal, St. Hilary Catholic School
- Father Terry Sawchuk, Board Chaplain

Recorder:

- Deana Figliomeni, Executive Administrative Assistant and Communications Officer

6. Approval of Minutes

Resolution #2/24

Moved by Trustee McParland

Seconded by Trustee Patterson

THAT the [minutes for the Board Meeting #11/23 held on December 13, 2023](#), be accepted as received.

Carried.

7. Declaration of Pecuniary Interest

Members are reminded of their duty to declare a conflict of interest should awareness of conflict arise at any time during the meeting.

8. Presentations

- a. [Principal Presentation](#), Angela Gainer, St. Hilary Catholic School
- b. [Literacy Presentation](#), Angela Gainer
- c. **Student Achievement**
 - i. [Kerry Desjardins, Superintendent of Education Monthly Report](#)

A letter created for families in our communities impacted by the mill's closure was shared with the Trustees. This letter shares supports that are available to reduce the risk of negative mental health and/or family crisis. This letter has been shared with the families of the school Principals.

Kindergarten Registration begins on January 15th. The promotion has begun on both board and school social media and in the communities through posters, postcards, mailouts, and radio interviews with early childhood educators, superintendents, teachers, and principals. 360 pictures of our Kindergarten spaces will be taken to add to our website. This will allow families to see exactly what our Kindergarten classrooms will look like.

Emma Hamilton will be the new Child and Youth Worker for the Schreiber and Terrace Bay area.

- ii. [Rima Mounayer, Superintendent of Education Monthly Report](#)

Math Plan focuses on teaching students through fun and engaging activities that the whole school can participate in. You can see how excited the children are when they are participating. We are in the second phase of the math plan. During the second audit task, we will look at data and then work with every classroom teacher and principal to see where we are. Karly Baker is back with our math team.

Collaborating with Confederation College to create a program similar to the Lakehead University program but for students up north who may be interested in a college program. This would be for students in grades four and up.

- iii. [Paul Tsekouras, Superintendent of Education Monthly Report](#)

This month, the Technology Enabled Learning Teacher (TELT) is offering training for teachers and students to add artifacts to their portfolios, this will help them choose a pathway to support their future learning. They will be using this learning in the parent-teacher conferences coming up.

Received a new Board School Identification Database (BSID) number for our virtual school. We can now offer our grade eight students a secondary credit as a pilot project.

Advent celebrations throughout our schools were highlighted in [Edition 3 of the Superior North Catholic District School Board #Highlights newsletter](#).

This information provided in the Halo is very helpful to our staff in our schools.

iv. [Chris Martin, Assistant Superintendent of Education Monthly Report](#)

Shared space meetings will be starting at each of our schools that share a facility with the Conseil scolaire de district catholique de Aurores boreales and EarlyOn centres this month. This will provide a platform to establish stronger relations and establishing shared efficient routines.

Continued learning about Artificial Intelligence (AI) and the lack of governance around the world around this technology, and we will be proactive to ensure we protect our staff and students with AI. A policy will be created. Our Technology Enabled Learning Teacher (TELT) is looking at different AI technologies that can be used with our students.

One to two individuals per school were trained in Occupational Health and Safety Certification training.

d. Indigenous Education

i. [Erin Roxborough, Indigenous Education Manager](#)

The elders' council meeting will take place at the end of this month, and the Education Service Agreement partners will be invited to this meeting.

e. Finance

i. [George Scott, Manager of Finance Monthly Report](#)

Revised Estimates have been completed and submitted to the Ministry. These were submitted with a projected surplus of \$82k based on increased enrolment and some staffing changes.

The audit committee approved two two-year audit plans in the last audit meeting in December 2023. In the 2023-2024 School Year, we will be audited on Facility Procurement and Student Health, Safety and Well-Being. For 2024-2025, we will be

undergoing an enrollment audit as well as an audit of our School Continuity Planning processes. These audits have been selected based on the results of a Risk Assessment exercise undertaken by the Senior Team and Managers. Trustee Monks has once again been elected as the Chair of the Audit Committee. The next audit meeting will be scheduled in March.

1. [Financial Report as of December 31, 2023](#) was presented to Trustees.

f. Information Technology

- i. [Billy Luby, IT Manager Monthly Report](#)

Updates to old servers to enhance security have been completed. We are looking to upgrade the video cameras at our facilities. These cameras could assist in preventing vaping inside our schools.

g. Plant & Field Services

- i. [Barry Biggs and Darren Myshok, Plant & Field Services Managers Monthly Report](#)

Handrails were installed at St. Joseph Catholic School, have positively impacted the student and his family and show the teamwork of all our departments.

A wall for a special education room was built at St. Hilary Catholic School. The addition is now ahead of schedule, and a walk-through was provided to staff that has proved beneficial.

All doors presently have FOB access, and the next phase is to change exterior locks and will be FOB-only access for anyone besides Principals of the building.

9. Decision and Action Items

a. Purchase Orders

Resolution #3/24

Moved by Trustee Harmon

Seconded by Trustee Jean

THAT the Board approve the Purchase Order to City Wide Electric for the amount of \$369,398.77 (+hst) for the St. Martin Catholic School and Franco-Terrace Interior Lighting Upgrade. Project No: 23-0205-001

Carried.

We are the owner of the school and the information is shared with the coterminous Board that we are fixing up their side of the school.

Resolution #4/24

Moved by Trustee Patterson

Seconded by Trustee Monks

THAT the Board approve the Purchase Order to RML Contracting for the amount of \$168,300.00 (+hst) for the Our Lady of Lourdes Flooring Renovations.

Carried.

10. Information and Discussion Items

- a. [Attendance Letter to Minister Lecce from Superior North Catholic](#)

The letter will be shared with Minister Lecce, and we will wait for a response.

11. Committee of the Whole

Resolution #5/24

Moved by Trustee McPherson

Seconded by Trustee Lafrance

THAT we resolve into Committee of the Whole with Trustee Wawia in the Chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #6/24

Moved by Trustee Harmon

Seconded by Trustee McParland

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

12. Closing Prayer and Adjournment

Lord God,

Strengthen Your gift of faith in us.

Please help us to have confidence in Your goodness and Your faithfulness.

Help us to overcome life's challenges and lead us along the path You have prepared for us.

May we find courage and peace in Your love, and may our faith in You serve as an example for others.

Through Christ our Lord.

Amen.

Resolution #7/24

Moved by Trustee Jean

Seconded by Trustee McPherson

THAT the Superior North Catholic District School Board meeting on January 10, 2024, adjourn at 2:46 pm.

Carried.

Originally signed by

Judy Wawia,
Chair of the Board

Maria Vasanelli,
Director of Education