



October 16, 2017

Red Rock, ON. Saint Hilary Catholic School

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## BOARD MEETING MINUTES

### Trustees:

- Hugh McCorry, Chair
- Marline Ilijow
- Shirley Jean
- Bill McKay
- Lawrence McParland (Teleconference)
- Lilliana McPherson
- Amanda Monks
- Judy Wawia, Vice-Chair
- Carol Barnes

### Administration:

- Alexa McKinnon, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education

### Guests

- Mrs. Maria Vasanelli, Human Resources Advisor
- Sister Stephanie Romiti, Catholicity and Faith Formation Coordinator

### Recorder

- Deana Figliomeni

Meeting was called to order at 12:45 pm.

## Opening Prayer

- Opening Prayer / Mission Statement / Traditional Territories Identification

Sister Stephanie opened up the meeting with a meditation exercise used in our classrooms with our students, as well as prayer and shared an inspirational prayer video with all present. The school board mission statement was read by all present and Traditional Territories identification was read by Trustee Jean.

## Approval of Agenda

Resolution #54/17

Moved by Trustee Jean

Seconded by Trustee McKay

THAT the agenda for Board meeting #9/17 being held on October 16, 2017 be accepted as presented.

Carried.

## Approval of Minutes

Resolution #55/17

Moved by Trustee McPherson

Seconded by Trustee Ilijow

THAT the minutes for Board Meeting #8/17 held September 11, 2017 be accepted as presented.

Carried.

## Declaration of Pecuniary Interest

There were no declarations of Pecuniary Interest.

## Presentations

1. St. Hilary Catholic School Junior and Senior Kindergarten Presentation.

St. Hilary Catholic School Junior and Senior Kindergartens sang a song to open up our meeting.

2. Director of Education
  - Technology Enabled Learning Teacher Monthly Report
  - Libraries to Learning Commons Video
3. Summer Learning Report 2017

Resolution # 56/17

Moved by               Trustee Barnes

Seconded by         Trustee Ilijow

THAT the Board approves the 2017 Summer Learning report for submission to the Ministry of Education.

Carried.

4. Student Achievement (Kerry Desjardins and Rima Mounayer)

90 staff members from SNCDSB are trained with the 7 Habits. 7 Habits coach met with each of our schools to put a plan in place and solidify what the direction is for this year.

- K. Desjardins, Superintendent of Education Monthly Report
- R. Mounayer, Superintendent of Education Monthly Report

Mrs. Mounayer informed Trustees that math exit surveys have been received and there are a lot of positive comments received. Staff are utilizing all the learning and have indicated they enjoying the format of our professional development sessions.

Online program, Matific has been introduced to our teachers. This program is a tool that allows the teachers to choose specific programs that can be used in the

classroom. All staff and students have access to the program, and there will be a professional development for a champion from each school who will be support for all teachers in each school.

- Mental Health - Wellness Report

Mrs. McKinnon summarized the Mental Health report. Highlights included Inclusive education. The Wellness Steering Committee is preparing and organizing our Wellness Professional Development Day. Each school was requested to submit a Pitch It. The Wellness Steering Committee will be reviewing submissions and funds will be distributed to those schools who submitted Pitch It requests.

5. Finance

- Mr. Scott Adams, Manager of Finance

Finance Report

Trustees' Honorarium Memo

Budget and Grants by Pillar were reviewed with Trustees. 2017-18 Estimates for Revenue and Expenses were also shared. All budgets are coded and reviewed monthly by Executive Council. An updated copy of the budgets will be given to Trustees every three (3) months.

6. Supervising Manager of Plant & Information Technology

- Monthly Report
- Approval to Proceed Letter from Ministry - Addition at St. Martin Catholic School for relocation of the Board's office

Approval to proceed letter (*dated October 2, 2017*) was received from the Ministry to begin the addition at St. Martin Catholic School for relocation of the Board office. Mr. McCorry requested that when the final drawings are received for the new Catholic Education Centre trustees have a final say on the design. R. McKinnon will be the project manager, with assistance from Tim Robins and Pat, from Architec 49.

## Committee of the Whole

Resolution #57/17

Moved by Trustee McPherson

Seconded by Trustee McParland

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution # 58/17

Moved by Trustee Barnes

Seconded by Trustee Monks

THAT the Board moves out of Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT the Board removes the following from the Board Policy and Procedures.

P-GL 110 Policy - Shepherd Leadership Award

AP-GL 110 Administrative Procedure - Shepherd Leadership Award

P-GL 102 Policy - Award of Merit

AP-GL 102 Administrative Procedure - Award of Merit

Carried.

## Matters Requiring Decision or Action

### Policies:

Resolution #59/17

Moved by Trustee McParland

Seconded by Trustee Barnes

THAT the Board approves the following revised policies and administrative procedures for distribution:

P-GL 105 Policy - Strategic Plan, Mission, Vision and Values

CP 210 Policy - Healthy Eating in Schools

AP-CP 210 Administrative Procedure - Healthy Eating In Schools

P-CP 214 Curriculum & Program - School Fundraising

AP-CP 214 Curriculum & Program - School Fundraising

P-ES 322 Equity & Safety - Administration of Medication

AP-ES 322 Administrative Procedure: Administration of Medication

Carried.

D. Figliomeni will forward passed policies and procedures to Principals, and a reminder sent to request that Principals share these for review at their next staff meeting.

## Discussion and Informational Items

October 27, 2017- Professional Activity Day - Your Call, Our Call - We Are Called

Sean Lessard will be coming for the Professional Activity Day on October 27 at St. Edward Catholic School, Nipigon. All Trustees are encouraged and invited to attend. Please notify Maria Lapenskie if you are able to attend.

October 26 - Parent Information Session - 6:30 pm - 8:00 pm at St. Edward Catholic School. Posters have been made up and shared with Principals to send to parents in all of our schools.

ICE Symposium - November 14 & 15, 2017

Attendance at symposium is organized and ready to go, information has been given to all those Trustees attending.

Trustee Retreat - Sister Stephanie Romiti

Sister Stephanie Romiti, as role as Faith Formation & Catholicity Co-ordinator, shared with Trustees that she is here to support Faith at all levels within the Board. Trustees can request what they may need and Sister can see if she can provide it. Evening and weekend retreats can be arranged with Sister upon request. Trustees will talk and bring back the decisions to Sister Stephanie to arrange details of this retreat opportunity.

### [2017 Board of Trustees Committees](#)

Sister Stephanie noted that the Faith Ambassadors and steering committee will be starting again under the direction of Sister Stephanie. The Board of Trustees will talk about amalgamating some of the committees.

The following changes will be made to the Trustee Committee list:

- Wellness Steering Committee will replace Student Achievement and Well-Being. Rename committee to Indigenous Education instead of Aboriginal.
- Equity/Inclusive Committee
- Remove FACE for Faith Ambassador
- Add Leadership for All (Aspiring Leader) Trustee Jean and Experience Superior North (ESN) Committee - Trustee Wawia and Trustee McPherson

The Committee sheet will be re-done and forwarded to Trustees before the next meeting for a review for the first meeting of the new year.

### [School Board Governance Consultation: Trustee Honoraria](#)

Suggested by Trustees to input Trustee travel within the board and professional development. Per Diem for trustees who are required to take time off work to attend sessions. D. Figliomeni and A. McKinnon will create an update to give to Patrick Daley.

### Closing Prayer

Closing prayer was said by A. McKinnon, Director of Education.

### Adjournment

- Meeting adjourned at 3:25 p.m.

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Alexa McKinnon, Secretary

Hugh McCorry, Chair of Board