



# Policy: Recognition of Employee Service

The Mission Statement of the Superior North Catholic District School Board is: To ensure authentic Catholic Education to all through a commitment to gospel values, active partnerships and the celebration of excellence.

To support the active partnerships of our employee groups, and to celebrate excellence, the Board recognizes employee service in the areas of long-term employment and exceptional service.

1. The Board supports the recognition of years of service every five years, that is for 5, 10, 15, 20, 25, 30, etc., years of service.
2. The Board desires to recognize the excellence of all staff in a manner appropriate to the achievement of the individual staff member.
3. Gifts, certificates, or other methods of recognition, will be consistent for all individuals within the same category and will be appropriate to the excellence achieved, as determined by an awards committee of staff and trustee(s).
4. Retirement from the service of the Board is to be recognized, annually.

## Approval and Review Dates

Prior Date Approved: April, 2000

Revised Date Approved: December 9, 2013

Review Prior To: December, 2022

Reviewed by: Policy Committee, Administrative Council