



April 9, 2018

Catholic Education Centre, Terrace Bay

BOARD MEETING MINUTES

Trustees:

- Hugh McCorry, Chair
- Marline Ilijow
- Shirley Jean
- Bill McKay
- Lawrence McParland (Absent)
- Lilliana McPherson
- Amanda Monks
- Judy Wawia, Vice-Chair
- Carol Barnes

Administration:

- Barb Spadoni, Acting Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Dan Kazymyrskiy, Supervising Manager of Finance
- Barry Biggs, Plant & Field Services Manager
- Maria Vasanelli, Human Resources Advisor

Guests

- Sr. Stephanie Romiti, Faith Formation & Catholicity Lead

Recorder

- Deana Figliomeni, Executive Administrative Assistant

Meeting called to order at 12:30 pm with Hugh McCorry in the Chair.

Opening Liturgy

Opening Prayer was lead by Sister Stephanie Romiti. School Board Mission Statement was read by all in attendance and the Identification of Ancestral Territories for Speaking Engagements was read by Trustee Barnes.

Approval of Agenda

Resolution #24/18

Moved by Trustee Jean

Seconded by Trustee McPherson

THAT the agenda for Board meeting #4/18 being held on April 9, 2018 be accepted as presented.

Carried.

Resolution #25/18

Moved by Trustee Ilijow

Seconded by Trustee McKay

THAT the Board acknowledges and accepts the excused absence of Trustee McParland from attending Board Meeting #4/18 held April 9, 2018

Carried.

Approval of Minutes

Resolution #26/18

Moved by Trustee Jean

Seconded by Trustee Monks

THAT the minutes for Board Meeting #3/18 held March 5, 2018 be accepted as presented.

Carried.

Declaration of Pecuniary Interest

There were no declaration of pecuniary interest.

Presentations

1. Music Play Program Presentation - Tammy Wilson, The Arts Lead and Mentor

Barbara gave trustees information regarding the new music play program presentation on behalf of Tammy in her absence. Tammy will be at St Edward and St. Hilary next year. She will also support Holy Angels and St. Martin. Every school is receiving grade 1, 3, 5 and middle school (6,7,8) music programs for the next school year. If the program is well received the ladder grades will be added. Teachers from the Northern schools can contact Tammy Wilson for help. Melanie Jewiss can also assist anyone with the music if there are any questions. Manitouwadge has Betty Gilman with a musical background who can be of assistance and to be the lead to initiate the music program.

2. Update from Barbara Spadoni, Acting Director of Education

Barbara Spadoni presented her April update report to the Trustees. Highlights included her attendance at the NOEL meeting held in March. A Principal meeting was held on March 6, 2018 and Principals will meet again on April 16, 2018. Mrs. Spadoni has worked with Marg Connor from the Student Achievement Branch of Ministry, and arranged that we are able to use the Experiential Learning grant to use money towards transportation instead of a lead position. Principals were pleased with the opportunity to use the funds for transportation purposes. Trustee MacPherson suggested these funds also be used to transport our students to Experience Superior North for the day. Teacher performance appraisals have been completed and staffing for 2018-2019 will

be held on April 13, 2018. Looking at the numbers of Kindergarten and Grade 8 there will be a decline in enrolment for 2018-19.

3. Student Achievement

a. K. Desjardins, Superintendent of Education Monthly Report

Mrs. Desjardins reviewed her monthly report with Trustees. Ministry perspective to ensure consistency across our board, sharing successes and creating relationships. Principals have had opportunity to partake in leading student achievement, and Ministry leading sessions during the month of March. Indigenous Education and Equity Education remain two different portfolios. We continue to seek a replacement for the Native as a Second Language teacher in Geraldton. Lynnita-Jo (Jojo) Guillet from the Ministry of Education has been helping with this search.

b. R. Mounayer, Superintendent of Education Monthly Report

Multi year accessibility plan has been updated, and school visits will begin to see what each school needs to meet accessibility standards. All gender washroom signage has been completed in each school. French as a Second language two day professional learning community was held on March 28 and 29 to answer the needs that arose from an early survey. Prime training has been completed and roll out to the system plans are being finalized.

Faith Day with David Wells is April 27, 2018 at Michael King Hall in Terrace Bay and sessions with principals is on April 26, 2018 at St. Edward Catholic School. Mrs. Mounayer invited Trustees to attend both sessions.

4. Catholic Achievement System Support Team Monthly Reports

- a. Sr. Stephanie Romiti, Faith Formation & Catholicity Coordinator
- b. C. Sheriff, Student Community Engagement Lead
- c. S. Clowes, Technology Enabled Learning Teacher
- d. N. Jankowski, Technology Enabled Learning Teacher
- e. T. Bryson, Positive Behaviour Support Lead

Trustee McPherson shared that the SNAP program running in Fatima is well received with positive feedback from parents.

- f. A. Baker and P. Kutok, Math Leads

All Catholic Achievement System Support team reports were accepted as received. For future board meetings one CASST (Catholic Achievement System Support Team) member will be selected to present at each months Board meeting.

5. Finance

a. Mr. Dan Kazymyrskiy, Manager of Finance Monthly Financial Report

Mr. Kazymyrskiy presented his monthly finance report. Library expenses went down as the team is still working and actual expenses were not allocated yet.

Plans to improve our Information technology for accounting. Mr. Kazymyrskiy is working to bring the balance of the best program for our needs. Opportunity to replace 30 year accounting system, SDS and budgeting system. When complete we will have one accounting system which includes budgeting module. Finance is working with Mr. Luby, Information Technology Supervisor to ensure we have the server capabilities to run the program. Further information and recommendation for the program will be brought to the May Board meeting.

6. Plant & Field Services

a. Mr. Barry Biggs, Plant & Field Services Manager Monthly Report

Mr. Biggs presented the Plant and Field Services Manager Monthly Report.

Snow removal project will be completed this year. The tender package for St. Martin Roof repairs will be ready at end of April and award contract for the end of May. The repairs will not affect the workers in the Catholic Education Centre #2. The Catholic Education Centre addition is on hold. When the addition does continue, suggestion to issue the tenders in January to ensure meeting timelines with consultants.

Holy Angels School tender is released and closes April 17th. A mandatory site meeting was held and six general contractors attended. Holy Saviour air quality project was reviewed, new heating system will be inserted to the classrooms in the school. Playgrounds at Holy Saviour Catholic School and St. Joseph Catholic School designs are completed and tenders will be out first week of May.

Greenhouse Gas Reduction program is complete in our schools as well as the VFA Five year plan. These results will be used when establishing the Boards future budgets.

[Mr. Biggs and Mr. Kzymyrskiy left the room.]

Committee of the Whole

Resolution #27/18

Moved by Trustee Ilijow

Seconded by Trustee Barnes

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #28/18

Moved by Trustee Barnes

Seconded by Trustee Monks

THAT the Board moves out of Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT the Board reassign Billy Luby from Information Technology Supervisor to Manager of Information Technology.

THAT the Board approves Cara Figliomeni's request for leave of absence from 1.0 FTE Language Culture and Arts to 0.8 Language Culture and Arts at Holy Angels School effective September 1, 2018 - August 31, 2019.

THAT the Board approves Peter Shebagabow's request for leave of absence from St. Joseph school beginning March 18, 2018 - August 31, 2019.

THAT the Board approves Lena Stahl's request for leave without pay for the 2018-19 school year.

THAT the Board approves Kristina Jankowski's request for maternity leave from her part-time teaching position at Holy Saviour School effective March 6, 2018 - March 6, 2019.

THAT the Board approves hiring Elizabeth Lines as a 1.0 FTE Long Term Occasional Teacher at St. Brigid Catholic School in Nakina effective March 21, 2018 with an ending date unknown. The Board also approves her leave from her

role as Educational Assistant to assume the teaching position with an ending date unknown.

THAT the Board grant Devin Ryan's Request for Leave without pay for the 2018-19 school year pending the availability of a suitable replacement, as per section 25.05 of the OECTA Collective Agreement.

THAT the Board discontinue the Native as a Second Language Program at St. Martin Catholic School in Terrace Bay and at our Lady of Lourdes Catholic School in Manitouwadge for the 2018-19 school year. These programs will be revisited should there be a change in demographics in the communities.

THAT based on our current enrollment numbers as of February 28, 2018 and the projected Kindergarten registrations for the 2018-2019 school year, the Board of Trustees of the Superior North Catholic District School Board make no changes to the current accomodation review status.

Carried.

Matters Requiring Decision or Action

Policies:

Resolution #29/18

Moved by Trustee Barnes

Seconded by Trustee McKay

THAT the Board approves the following **revised** policies and administrative procedures for distribution:

P F-402 Policy Fraud Management

AP F-402 Administrative Procedure Fraud Management

P F-404 Purchasing - Policy and Administrative Procedure

AP F-404 Purchasing - Administrative Procedure

P ES-312 Policy Violence in the Workplace

Carried.

Amendment - On page 11 of 16, 10.4 Access to purchase orders should be controlled. All shoulds will be changed to musts.

Discussion and Informational Items

1. OCSTA Response to the Globe and Mail Opinion Piece "The Mounting Case for a Single Public School System in Ontario"

No comments or questions regarding the response from the Globe and Mail.

2. OCSTA: 2018 AGM Resolutions & 2017 Resolutions Final Status Chart

2018 AGM Resolutions - In order to ensure that the resolutions and the process for handling them at the Annual General Meeting are considered and understood by all delegates, OCSTA asked that we provide a copy of the 2018 AGM Resolutions Package to all trustees and ensure that it is reviewed by our board prior to the OCSTA AGM.

The 2018 AGM Resolutions were reviewed by all Trustees.

2017 Resolutions Final Status Chart was reviewed by all Trustees - The chart reflects the disposition and status of the 2017 Resolutions.

3. Voting Information for Catholic Ratepayers - Municipal Elections 2018

This letter will be sent out to all schools on coloured paper to get the information out to Catholic Ratepayers. The information was received from OCSTA. These letters will also be sent to all parishes to insert into bulletins.

4. Next meeting - May 14, 2018 in Nakina at St. Brigid Catholic School. Trustees will meet at 11:00 a.m, lunch scheduled for 12:00 p.m. and the regular Board meeting will begin at 12:30 p.m.

Closing Prayer

Prayer for Safe Travel was read by all Trustees.

Adjournment

Moved to adjourn at

- THAT we do now adjourn at 4:00 p.m.

Originally signed by

Chair of the Board, Hugh McCorry

Acting Director of Education, Barb Spadoni