



January 14, 2019

Catholic Education Centre,
Terrace Bay, ON

BOARD MEETING MINUTES

Trustees:

- Hugh McCorry, Chair
- Judy Wawia, Vice-Chair
- Marline Ilijow
- Shirley Jean
- Chereyl Marino
- Lawrence McParland
- Lilliana McPherson
- Amanda Monks
- Kristy Lachance

Administration:

- Maria Vasanelli, Interim Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Barry Biggs, Plant & Field Services Manager
- Priscilla Andoh, Human Resources Manager
- George Scott, Finance Manager
- Billy Luby, Information Technology Manager

Guests

- Peter Kutok, Math Lead
- Lena Stahl, Math Lead
- Sr. Stephanie Romiti, Faith Formation Catholicity Lead

Recorder

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

Opening Liturgy

- Meeting began at 12:35 pm with Hugh McCorry in the Chair.
- Opening Prayer was lead by Sr. Romiti, the Trustees read the School Board Mission Statement and the Identification of Ancestral Territories for Speaking.

Approval of Agenda

Resolution #01/19

Moved by Trustee McParland

Seconded by Trustee McPherson

THAT the agenda for Board meeting #1/19 being held on January 14, 2019 be accepted as presented.

Carried.

All Trustees were present.

Approval of Minutes

Resolution #02/19

Moved by Trustee Jean

Seconded by Trustee Monks

THAT the minutes for the Board Meeting #13/18 held December 10, 2018 be accepted as amended.

Amendments include the addition of Trustee names to committees as listed below.

Collective Bargaining Committee

- Trustees McPherson and Ilijow

Student Discipline Committee

- Marathon/Manitouwadge - Trustees Lachance, McCorry and Monks
- Terrace Bay/Schreiber - Trustees Monks, McParland and McCorry
- Red Rock/Nipigon - Trustees Jean, Wawia and Ilijow
- Nakina/Geraldton/Longlac - Trustees Ilijow, Marino and McPherson

Carried.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Presentations

1. *Peter Kutok and Lena Stahl, Math Leads*

Highlights of the presentation included - PRIME (Professional Resources and Instruction for Mathematics Educators) Training - PRIME is a foundational program that will help support teachers in their conceptual understanding of Number and Operations developmental continuum and drive their instructions within the classroom based on student needs. Leaps and Bounds - Diagnostic tool with targeted gap closing interventions and activities in all strands.

Nelson mathematics resource is being implemented in all the schools. Number talks are an important part of Math Blocks in all classrooms. Math leads support by regular school visits, PLC support, SIPSA Support and EQAO support. Teacher Support includes training, co-planning co-teaching, modelling, observation, team teaching and Math PD Day as well as Educational Assistant and Principal Professional Development.

21st Learning Practices - Use of technology to drive instruction using online manipulatives, interactive learning games, robotics and coding. Mathies Learning tools are shared with parents via newsletters, social medias school website pages.

Family Math Nights are held to encourage parent engagement. Ideas for parents to bring math into the home are provided to parents on classroom calendars and

newsletters. IXL is an online learning tool that students can use at home. The student Chromebooks can be brought home to provide the students with the tools to be able to access IXL at home.

Ms. Vasanelli thanked Mr. Kutok and Ms. Stahl for their work and their presentation.

2. Student Achievement

a. Kerry Desjardins, Superintendent of Education Monthly Report

Highlights included professional development for our Learning for All teachers and Educational Assistants. Full compliment for our system Multi-Disciplinary Team. The members of this team will directly support schools, teachers, students and families to ensure that all our students experience success and well-being in school and life. The funding for this team comes from the Ministry of Education. This team will meet once a month to discuss and develop feedback and need for next steps. New members are getting Facilitator training in SNAP and implementing within the next two weeks. Attendance Counsellor is working board-wide and has contacted each principal and will work with the school to reach out to families of students with high absentee rates.

b. Rima Mounayer, Superintendents of Education Monthly Report

Occasional Teacher staff handbook currently being developed as well as Teachers in Charge professional development. Concentrating on training staff as it trickles down to our students. Working on the attendance referral process to streamline with all schools. A policy and procedure are being worked on for the attendance process.

3. Catholic Achievement System Support Team Monthly Reports

a. Sr. Stephanie Romiti, Faith Formation & Catholicity Coordinator

b. Colleen Sheriff, Indigenous Lead

c. Sarah Clowes, Technology Enabled Learning Teacher

All technology materials S.Clowes uses in the classrooms are located in each school for students to use and access.

d. Tracy Bryson, Positive Behaviour Support Lead

- e. Peter Kutok and Lena Stahl, Math Leads

4. Finance

- a. Finance Monthly Financial Report - Mr. George Scott

Financial report as of December 31, 2018, was reviewed with Trustees.

Discussion on the use of reserves and maintaining our Educational Assistants (EA). Our classroom needs are being supported by EAs in the classroom and want to ensure these positions are maintained.

Three superintendents - a draft posting has been crafted and will be reviewed and posted for the hiring of a third superintendent. Funding is in place for this third position. The posting for this position will be done by the end of the week.

5. Information Technology

- a. Mr. Billy Luby, Information Technology Manager Monthly Report

Coding and Virtual Reality will be discussed during our Edtech meetings to help support our students and teachers with these tools. Currently looking into Virtual rooms to have meetings throughout the board's locations.

There will be three pilot locations. Marathon, Geraldton and/or Nipigon or Terrace Bay.

6. Plant & Field Services

- a. Mr. Barry Biggs, Plant and Field Monthly Report

Parking for CEC 2 - Township of Terrace Bay is checking by-laws but diagonal parking will be possible on the street. This will need to be paved. The design will be complete and ready to tender at the end of February. Class 3 estimate class complete and a class 2 estimate will be done. Storage space is being proposed to be crafted in the building. Digitizing the archives will be looked into. Moving expenses will be an operating cost. Storage container at St. Martin. The double garage, sea container and the trailer will be removed. A contract will be put out to relocate the garage to the Holy Angels School property.

Water testing has been done in all schools and all schools meet Ministry guidelines and regulations.

Standardization of millwork and furniture in all schools is being looked at. Capital money could be accessed to make these updates. The

standardized approach would include signage, lighting and colours. Replace one school at a time. Question asked what we would do with all the old furniture. Suggestion to have a school fundraising event was discussed.

New Assistant Plant personnel will start on Monday, January 21, 2019. James Salo has been hired for the position. James' position will focus on the work order system - working with custodians and schools and utilizing it correctly, safety programs integrated on eBase and preventive maintenance. This position will be based out of Nipigon and will travel throughout all schools.

Committee of the Whole

Resolution #03/19

Moved by Trustee Ilijow

Seconded by Trustee McParland

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #04/19

Moved by Trustee Lachance

Seconded by Trustee Marino

THAT the Board moves out of Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

Matters Requiring Decision or Action

1. 2017-18 Directors Report

Resolution #05/19

Moved by Trustee Monks

Seconded by Trustee Wawia

THAT the Superior North Catholic District School Board of Trustees accepts and approves the 2017-18 Annual Directors Report, as presented.

Carried.

2. Policies and Administrative Procedures

Resolution #06/19

Moved by Trustee McPherson

Seconded by Trustee Ilijow

THAT the Board approves the revised Administrative Procedure for distribution:

- a. AP - ES 312 Violence in the Workplace

Carried.

3. Motion for Regulation 274 Fair Hiring Practice

Resolution #07/19

Moved by Trustee McPherson

Seconded by Trustee Ilijow

Whereas: The Northwest Catholic DSB, Kenora Catholic DSB and Superior North Catholic District SB have noted a substantial decrease in teachers seeking employment with our school boards; and

Whereas: appropriate levels of staff are required to support the Ministry of Education's renewed vision for the 21st Century; and

Whereas: Our Boards have noted the increasing difficulty in attracting and hiring teachers for Occasional Teaching, Long Term Occasional Teaching and Permanent Teaching positions to support capacity building in many areas; and

Whereas: teachers are unable to move between school boards without repeating the hiring process set out in Regulation 274, where full-time employment and past experience is not counted due to Long-Term Occasional Hiring List /Roster hiring requirements; and

Whereas: regulation 274 has created a hardship for boards in the North in terms of attracting new teachers from outside and does not allow new recruits to, in many cases, start their teaching careers in the North instead having them opt to wait out their home boards for several years before gaining permanent employment.

Therefore, be it resolved that: The OCSTA petition the Ministry of Education to create the ability for teachers across the province to move between school boards without the impediments imposed by Regulation 274 by repealing the act or making changes that will create the conditions that improve boards' ability to staff our systems and teachers' ability to gain employment.

Carried.

Discussion and Informational Items

1. EQAO Memo: Introduction to EQAO Assessments

EQAO Memo was reviewed by Trustees.

2. Trustee Code of Conduct - ONTARIO REGULATION 246/18

Feedback will be brought to the next meeting to ensure it goes in before the deadline.

3. OCSTA

- a. OCSTA Trustee Seminar - Participant Travel Memo was shared with Trustees.
- b. OCSTA AGM & Conference Package - Conference will be held April 25-27, 2019 at the Intercontinental Toronto Centre, 225 Front Street, Toronto, ON
 - Trustees Ilijow, McPherson, Marino, Jean, and McCorry will be attending.
- c. MEMO re OCSTA Travel Accident Insurance and Summary of Benefits was provided to Trustees.

Closing Prayer

Prayer for Safe Travel was read by all those in attendance.

Adjournment

The meeting adjourned at 4:24 p.m.

Originally signed by

Hugh McCorry,
Chair of the Board

Maria Vasanelli,
Interim Director of Education