



February 11, 2019

Catholic Education Centre,  
Terrace Bay, ON

## BOARD MEETING MINUTES

### Trustees:

- Hugh McCorry, Chair
- Judy Wawia, Vice-Chair
- Marline Ilijow
- Shirley Jean (Excused Absence)
- Chereyl Marino
- Lawrence McParland
- Lilliana McPherson
- Amanda Monks
- Kristy Lachance

### Administration:

- Maria Vasanelli, Interim Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Barry Biggs, Plant & Field Services Manager
- Priscilla Andoh, Human Resources Manager
- George Scott, Finance Manager
- Daniel Mulligan, Assistant Finance Manager
- Billy Luby, Information Technology Manager

## Recorder:

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

The meeting was called to order at 12:50 pm with Trustee McCorry in the Chair.

## Opening Liturgy

Opening prayer was lead by Sister Romiti and Father Terry Sawchuk. The School Board Mission Statement was read by all and Trustee McCorry read the Ancestral Territories for Speaking.

## Approval of Agenda

### Resolution #08/19

Moved by Trustee Lachance

Seconded by Trustee Ilijow

THAT the agenda for Board meeting #2/19 being held on February 11, 2019, be accepted as presented.

Carried.

### Resolution #09/19

Moved by Trustee McParland

Seconded by Trustee Marino

THAT the Board acknowledges and accepts the excused absence of Trustee Jean from attending Board Meeting #2/19 held February 11, 2019.

Carried.

## Approval of Minutes

### Resolution #10/19

Moved by Trustee McPherson

Seconded by Trustee Marino

THAT the minutes for the Board Meeting #1/19 held January 14, 2019 be accepted as received.

Carried.

## Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

## Presentations

### 1. EQAO Presentation - Kerry Desjardins, Superintendent of Education

Math continues to be a focus and our teachers are preparing students based on practices happening in the classrooms. An example of a school EQOA plan was shared with Trustees. There is both a primary and an intermediate plan. Sessions were offered with Patricia Trapp to analyze the needs of each class. Working with principals and educators to ensure plans are implemented in our schools. The goal is to improve our averages and stay consistent with the provincial averages.

### 2. **Information Technology** - Billy Luby, Information Technology Manager Monthly Report and Virtual Reality Tour Presentation

Mr. Luby shared the Information Technology monthly report with Trustees. Due to delay in receiving equipment, the Virtual Reality Tour Presentation will be carried over to the March meeting.

## Reports

### 1. **Director of Education** - Maria Vasanelli, Interim Director of Education

Honouring previous staff members - Sister Stephanie updated Trustees on the status of the memorial plaque for Mr. Bourgeault. It was decided an indoor plaque will be put up at the Simcoe Plaza and moved to the new board office once it is complete.

Executive Compensation - A TPA and memo were received to pay money for 2017-2018, last year and this year. The money can be given for this year and last year. Consultation continues. Information on Executive Compensation increments has been requested from G. Scott by Trustees. Mr. Scott will send this information.

### 2. **Student Achievement**

#### a. Kerry Desjardins, Superintendent of Education Monthly Report

Kindergarten registration numbers were shared. A total of 46 registered have registered to date. These are preliminary numbers.

Transfer Payment Agreement for professional assessments was received. The region struggles with Psychologist that is willing to perform these assessments. Currently, those students requiring assessments have to travel to Thunder Bay for treatment. Our Board will be moving forward with the Empower Program. The Empower program is out of Sick Kids Hospital in Toronto. This program will be implemented at four of our schools (Manitouwadge, Marathon, Terrace Bay and Schreiber). The Learning for All Teacher in each school will be trained and will then implement the program.

Fair Start Screening is now the responsibilities of the schools. As an alternative option, an Ages and Stages Questionnaire will be done prior to the school Kindergarten daily visits.

Grade Eight Graduation numbers will be brought to the next meeting.

- b. Rima Mounayer, Superintendents of Education Monthly Report

The Fourth R: Strategies for Healthy Youth Relationships program will be implemented in all of our schools and train grade 7 and 8 teachers.

### **3. Catholic Achievement System Support Team Monthly Reports**

- a. Sr. Stephanie Romiti, Faith Formation & Catholicity Coordinator
- b. Colleen Sheriff, Indigenous Education Lead
- c. Sarah Clowes, Technology Enabled Learning Teacher Contact
- d. Tracy Bryson, Positive Behaviour Support Lead
- e. Peter Kutok and Lena Stahl, Math Leads

All reports were accepted as presented.

### **4. Finance**

- a. Finance Monthly Financial Report - Mr. George Scott

The consortium makes the decision when the buses run in cold weather. These decisions are made with our coterminous boards. G. Scott will check if the days

the busses do not run are taken off the bill of our bussing from the consortium.

**5. Plant & Field Services**

a. Mr. Barry Biggs, Plant and Field Monthly Report

During our extreme cold temperatures this past month, there were no school closures due to cold temperatures. A written policy regarding monitoring schools during inclement weather will be developed. Eg at -30 temperatures schools will be checked every 24 hours.

The CEC Expansion drawings to date were posted in the Board room for Trustees to review. A digital copy has been requested to be sent to Trustee McCorry.

An energy cost saving report from Holy Saviour School was shared with Trustees.

**Committee of the Whole**

**Resolution #11/19**

Moved by Trustee McParland

Seconded by Trustee Wawia

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

**Resolution #12/19**

Moved by Trustee Ilijow

Seconded by Trustee McPherson

THAT the Board moves out of Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

Carried.

## Matters Requiring Decision or Action

### 1. 2019-2020 School Year Calendar

Resolution #13/19

Moved by Trustee McParland

Seconded by Trustee Ilijow

THAT the Board approve the 2019-2020 school year calendar with the following professional activity days, to be submitted to the Ministry of Education for approval, as presented:

**Start Date for Students:** Wednesday, September 4, 2019.

**Last Day of School for Students:** Friday, June 26, 2020.

#### Professional Activity Days:

- Tuesday, September 3, 2019 - SIPSA School Improvement/Health and Safety
- Friday, September 27, 2019 - Achieving Excellence in Numeracy
- Monday, October 21, 2019 - Faith Day
- Friday, November 29, 2019 - Ensuring Equity & Inclusive Education
- Friday, January 31, 2020 - Reporting Day
- Friday, May 8, 2020 - Awareness Day for Indigenous Culture, History and Traditions
- Friday, June 5, 2020 - Reporting Day

#### Christmas and March Break

- Christmas Holidays: December 23, 2019 - January 3, 2020
- March Break: March 16 - 20, 2020

Carried.

### 2. Policies and Administrative Procedures

Resolution #14/19

Moved by Trustee Monks

Seconded by Trustee Wawia

THAT the Board approves the revised Administrative Procedure for distribution:

1. AP-HR 502 Human Resources - Admission of Students

Carried.

## Discussion and Informational Items

### 1. OCSTA AGM 2019

2019 AGM Resolutions for review and Proxy Form to complete was provided to Trustees.

2. Canadian Catholic School Trustees' Association (CCSTA) Conference  
*Canmore, AB - May 30 - June 1, 2019*

Conference Information Package was shared with Trustees. It was decided no Trustees will be attending the CCSTA Conference this year.

3. Trustee Code of Conduct - Ontario Regulation 246/18 will be brought forward to the Policy Committee.
4. A Trustees Retreat was discussed. No retreat will be scheduled for this time.
5. Toonies for Tuition - A donation will be purchased to send to the at a limit of \$150.00. Trustee McCorry will bring to the conference.

## Closing Prayer

Prayer for Safe Travel was read by all those in attendance.

## Adjournment

Recommendation to adjourn

- THAT we do now adjourn at 4:45 p.m.