



October 7, 2019

Catholic Education Centre, Terrace Bay

Trustees:

- Hugh McCorry, Chair
- Judy Wawia, Vice-Chair
- Marline Ilijow
- Shirley Jean
- Chereyl Marino
- Lawrence McParland
- Lilliana McPherson
- Amanda Monks (Excused Absence)
- Kristy Lachance

Administration:

- Maria Vasanelli, Director of Education
- Kerry Desjardins, Superintendent of Education
- Rima Mounayer, Superintendent of Education
- Leah Vanderwey, Superintendent of Education
- Barry Biggs, Plant & Field Services Manager
- James Salo, Assistant Plant & Field Services Manager
- Priscilla Andoh, Human Resources Manager
- Cheryl Speziale, Assistant Human Resources Manager
- George Scott, Finance Manager

- Daniel Mulligan, Assistant Finance Manager
- Billy Luby, Information Technology Manager

Guests:

- Aaron Baker, Principal - Our Lady of Lourdes Catholic School
- Peter Kutok, Math Lead
- Lena Stahl, Math Lead
- Sister Stephanie, Faith Formation and Catholicity Co-ordinator

Recorder:

- Deana Figliomeni, Executive Administrative Assistant & Communications Officer

Board Meeting Minutes

The meeting began at 12:32 pm with Hugh McCorry in the Chair.

Opening Liturgy

Opening Prayer was lead by Sister Stephanie and the [School Board Mission Statement](#) and [Identification of Ancestral Territories for Speaking](#) was read by all those in attendance.

Approval of Agenda

Resolution #60/19

Moved by Trustee Jean

Seconded by Trustee McPherson

THAT the agenda for Board meeting #9/19 being held on October 7, 2019, be accepted as presented.

Carried.

Resolution #61/19

Moved by Trustee Marino

Seconded by Trustee McParland

THAT the Board acknowledges and accepts the excused absence of Trustee Monks from attending Board Meeting #9/19 held October 7, 2019.

Carried.

Approval of Minutes

Resolution #62/19

Moved by Trustee Marino

Seconded by Trustee Ilijow

THAT the [minutes for the Board Meeting #8/19 held September 12, 2019](#) be accepted as received.

Carried.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Presentations

1. Principal Presentation - Mr. Aaron Baker, Our Lady of Lourdes

Mr. Baker, Principal at Our Lady of Lourdes Catholic School in Manitowadge presented Trustees with highlights of what is happening at their school. Learning focuses include Math, Native Language and Culture and Catholicity is embedded into all the activities they do in the school and in the community and parish. Student Engagement is evident through sports, snowshoeing, cross country skiing, hikes, school play production and genius hour. Once a month students go into school families to help create relationships and develop leadership in their students. Student Council is very active within the school. It was noted that 50 percent of students access Healthy Eating Breakfast Program every day. The school works to promote decrease screen time in partnership with Healthy Kids Community Challenge - together the team gathers each month to come up with ideas to promote healthy living. Other community partners include coterminous schools, OPP, fire department, Dilico. The school continues to Focus on Math as well as Mental Health and Well-being. Zones of Regulation will be implemented in all grades K-8.

Trustee McCorry, Senior Administration and Trustee Lachance thanked Mr. Baker for his presentation and the great work he has done within the school and his community.

2. Math Presentation - Mr. Peter Kutok and Ms. Lena Stahl, Math Leads

Mr. Kutok and Ms. Stahl shared the SNCDSB Math Strategies and Focus - now in year two of the Math Plan. The main objectives for the 2019-20 School year include the Balanced Math Block, improving school supports and communication, using school leads and looking at training needs and focusing on new teachers through NTIP support. The math goals in the Board Improvement Plan were highlighted and shared. Looking at monitoring and measuring the learning in our classroom for students and teachers. The Prime Diagnostic Kit will continue to be used in all our schools. Balanced Math block is used to help build and target our best practices - to help students experience math through different viewpoints. School supports and communication are in place - using Math PD Day teacher survey from September the team is now looking at trends and teaching practices in our Board and in resource use. Monthly newsletters, sharing best practices and programs are available for educators.

Trustee McCorry thanked the Math team for their presentation and their work within our schools to support our students and educators.

3. Director of Education Report - Maria Vasanelli, Director of Education

The School Crisis Response Binder is a guide that was created was shared with Trustees. The fire procedure for each school has been updated and was sent to Nipigon fire department for feedback. The committee worked throughout the summer to complete the resource to have ready to implement in our schools. This was also shared with the French schools that we share schools with.

4. Student Achievement

- a. Kerry Desjardins, Superintendent of Education [Monthly Report](#)

EQAO individual scores are out and will be shared with Trustees during the Committee of the Whole meeting next month. Building teacher capacity within our schools in essential and building content capacity in Math is important - finding balance to ensure we are protecting literacy block as we build the balanced math block.

- b. Rima Mounayer, Superintendent of Education [Monthly Report](#)

c. Leah Vanderwey, Superintendent of Education [Monthly Report](#)

NTIP information will be brought to the November Board meeting. A couple items were highlighted. Indigenous Education - Ms. Vanderwey met with all Native as a Second Language teachers and it was noted that all now referred to as NSL (Native as a Second Language) teachers and not (NLC) Native Language and Culture. NSL teachers will participate in a 2 day training coming up to support them to look at assessments, curriculum and long range planning on October 15 & 16th. The teachers will meet again in January. 20 educators and teachers participated in a webinar by Pam Talouse. The next webinar is October 23rd. Experiential Learning - lead and support position now PPF - can transfer money from lead to support. Technology Enabled Learning Teacher, Sarah Clowes, is now under the Experiential Learning portfolio of Ms. Vanderwey. It was noted the importance of school field trips reflecting back to what they learned. Board proposals, like a TLP, provide entrepreneurship opportunities for experiential learning for our students. Our goal is to take field trips a step forward and ask - what does it mean and how does it impact our students?

Currently working in partnership with SGDSB on the Reach Ahead Credit - the equity issue to make the program work was noted. There are 4 e-learning credits required and this can be supported in grade school to ensure students are prepared before they get to high school.

5. System Support Team

- a. [Sister Stephanie Romiti, Faith Formation & Catholicity Coordinator](#)
- b. [Colleen Sheriff, Indigenous Education Lead](#)
- c. [Sarah Clowes, Technology Enabled Learning Teacher Contact](#)
- d. [Tracy Bryson, Positive Behaviour Support Lead](#)
- e. [Michelle Legacy, Attendance Counsellor](#)
- f. [Peter Kutok and Lena Stahl, Math Leads](#)

Mental Health Champion Committee - there will be a Mental Health Champion within the schools. They will meet monthly - first meeting will be face to face. They will discuss effective resources and building toolkits to support our students in understanding what they come to school with each day.

6. Finance

- a. Mr. George Scott, Finance Manager - [Monthly Report](#)

OCSBOA conference was cancelled on October 1st due to the CUPE labour relations. Financial statements will ready for next month's meeting.

- b. [Trustee Honoree Memo](#)

Due to student enrollment decrease there will be a \$12.47 decrease to the Trustees honorarium per year. Transportation issues include a shortage of drivers. It was noted that the work done in schools is under the use of capital funding and that day to day operations come out of capital funding. Reserved funding is what is being used for the office addition.

- c. [Finance Report](#) as of September 30, 2019

7. Plant & Field Services

- a. Mr. Barry Biggs, Plant and Field [Monthly Report](#)

CEC expansion is ahead of schedule. They are targeting the first week of November for completion - and moving in for the second week of November. Moving arrangements to get staff moved in still have to be made.

Updates were given for all schools for the work that is now complete. The St. Martin Catholic School heating balance will be completed once the Catholic Education Centre office addition is complete. The generator is strictly for the computer backup in case of a power outage.

Asbestos inventory was done in all schools, a training was completed with all custodians on September 27, 2019 - this training is ministry mandated and has been completed.

Water Lead Testing has been completed and we are fully compliant.

The Catholic Education Centre on Simcoe Plaza will be put up for sale following the Ministry process.

Accessible bathrooms are completed in all schools except Our Lady of Lourdes. Upgrading in schools is an ongoing process.

Trustee McCorry thanked Mr. Biggs for his good work.

8. Information Technology

- a. Mr. Billy Luby - Information Technology [Monthly Report](#)

Zoom Rooms are video conferencing equipment. Trillium is our report card server, Special Ed and IEP and is required to be upgraded by August 2020.

Mr. Luby has been meeting with Ministry on a regular basis - Fibre in Manitowadge - pay to bring in Fibre to manitouwadge school, same company is going to be in Red Rock so we will have Fibre in Red Rock. Mr. Luby has been assured there will be adequate bandwidth for all schools. Board office services will be configured during the Christmas Break.

Committee of the Whole

Resolution #63/19

Moved by Trustee McParland

Seconded by Trustee Marino

THAT we resolve into Committee of the Whole with Trustee McCorry in the chair and that the meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act (R.S.O., 1980).

Carried.

Resolution #64/19

Moved by Trustee Ilijow

Seconded by Trustee Lachance

THAT the Board moves out of the Committee of the Whole and reconvenes as a Board in public session and accepts all recommendations contained therein.

THAT the Board approves **Sarah Clowes**, Special Assignment Teacher, **Dorothee Desilets**, Our Lady of Lourdes; **Ben Jewiss**, St. Brigid; **Lauren Kay**, Catholic Education Centre and **Susan Lemieux**, St. Edwards being given the Good Shepherd Award, 2019.

Carried.

Matters Requiring Decision or Action

1. Policies and Procedures

Resolution #65/19

Moved by Trustee Jean

Seconded by Trustee Ilijow

THAT the Board approves the following *revised* policy and administrative procedure for distribution:

1. [P HR-508 Crisis Response](#)
2. [AP HR-508 Crisis Response](#)
3. [P ES-323 Supporting Students with Prevalent Medical Conditions \(Anaphylaxis, Asthma, Diabetes, and/or Epilepsy\) in Schools](#)
4. [AP ES-323 Supporting Students with Prevalent Medical Conditions \(Anaphylaxis, Asthma, Diabetes, and/or Epilepsy\) in Schools](#)

Carried.

Policy AP ES-323 was passed with the following amendments

- 3.2 - there are two number 3.2 listed - numbering will be reviewed and amended.
- 3.3.1 - should say school staff will. 3.3.1
- 3.6.2 - In addition “the Board is expected to” instead of “the following is expected to”
- 6.2 - Schools **will** raise awareness of prevalent - instead of should. All “should” for staff and Board should be changed to “shall”
- Appendix F : Prevalent Medical condition: _____
- On page 76 - Graph is required to be fixed up (line needs to be extended down)

Discussion and Informational Items

1. 2019-2020 Trustee Seminars Conferences

- Professional Development Session - October 28, 2019

Trustees will attend a professional development session on governance.

- [OCSTA Catholic Trustees Seminar](#) – January 17-18, 2020 - Delta Hotels by Marriott Toronto Airport

A list will be created of who will be attending upcoming conferences.

- [2020 OCSTA/OCSBOA Business Seminar](#) - April 30, 2020 - Fairmont Chateau Laurier
- [2020 OCSTA AGM & Conference](#) - April 30, 2020 - Fairmont Chateau Laurier
- [CCSTA 2019 AGM](#) - Blue Mountain, ON - June 4, 2020 - June 6, 2020

Closing Prayer

[Prayer for Safe Travel](#) was read by all those in attendance.

Adjournment

Recommendation to adjourn at

- THAT we do now adjourn at 4:19 p.m.

Next meeting date is November 12, 2019.

Originally signed by

Hugh McCorry,
Chair of the Board

Maria Vasanelli,
Interim Director of Education